**ZONING BOARD OF APPEALS**

**TOWN OF KNOX**

MEETING MINUTES

July 26, 2018

In attendance: Chairman Doug Roether, Eric Marczak, Dennis Cyr, Jim McDonald, Recording Secretary Mackenzie Hempstead

Absent: Ken Kirik, Sue Mason, Kristian Snyder

The meeting was called to order by Chairman Roether at 7:30 p.m. The minutes of the April 26th meeting were read. A motion was made by Jim McDonald and second by Eric Marczak to accept the minutes as read. Motion carried.

**OLD BUSINESS**

Motion was made by Jim McDonald and second by Dennis Cyr to DENY the application for a special use permit for Alan Waters, 1912 Berne Altamont Rd, Knox, NY. All in favor A saw mill is not listed as a prohibitive business. The zoning ordinance does redundantly prohibit noise, dust, gas and fumes.

**NEW BUSINESS**

Fred Robinson was in attendance to request area variance to move existing shed to other side of property due to wet ground. Provided survey map which was viewed by all ZBA members in attendance. Provided notarized letter from lone neighbor. Public hearing scheduled for August 23, 2018, 7:40p. Motion made by Dennis Cyr, second by Jim McDonald, all in favor.

Olyvia Askew was in attendance to request area variance to construct accessory structure that will be attached to existing structure. Provided complete application, letters from neighbors and photo to show the area of new structure. Public hearing scheduled for August 23, 2018, 7:45p. Motion made by Dennis Cyr, second by Eric Marczak, all in favor.

**DISCUSSION**

* In January/February 2019 the state will have training for ZBA, will keep members advised of dates.
* Doug visited the Niskayuna ZBA meeting to see how they operate.
* Doug will enhance guidelines and distribute to ZBA members
* Site visits and photos were discussed as being a part of the application process before a decision is made by the ZBA.
* Members were advised that the Conservatory Advisory Council could be leaned on and used as a resource for any environmental concerns
* Eric Marczak volunteered to be the ZBA liaison and attend the Conservatory Advisory meetings.
* Discussed “modernizing” ZBA documents via Google docs – Motion was made to utilize Google docs by Sue Mason, second by Jim McDonald, all in favor
* Discussed member Dana Sherman resigned and Kristian Snyder becoming a permanent member.

With no new further business, a motion was made by Dennis Cyr to adjourn and was second by Jim McDonald. The meeting was adjourned at 9:34p.m.

Respectfully submitted,

Mackenzie Hempstead

Recording Secretary

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