

**Town of Knox
Regular Meeting
December 8, 2009**

PRESENT: Supervisor Hammond
Councilwoman Gage
Councilman Decker
Councilwoman Nagengast - arrived at 7:35pm
Councilman Viscio

ALSO: Town Clerk Swain
Highway Superintendent Salisbury
Town Attorney Dorfman

The meeting was called to order at 7:26 p.m. with the Pledge of Allegiance to the Flag.

RESOLUTION # 130 - APPROVAL OF MINUTES

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was
ADOPTED AYES 4 NAYS 0
RESOLVED that the minutes of the November 4, 2009 meeting be approved.

RESOLUTION # 131 - APPROVAL OF MONTHLY REPORTS

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was
ADOPTED AYES 4 NAYS 0
RESOLVED that the Reports of the Supervisor and Town Clerk for the Month of November 2009
be approved.

RESOLUTION # 132 - PAYMENT OF BILLS

On motion of Councilwoman Gage, seconded by Councilwoman Nagengast, the following
resolution was ADOPTED AYES 5 NAYS 0
RESOLVED that the Bills be paid on General Abstract #012 of the General Fund, covering claims
420-447 and of the Highway Fund, covering claims # 408-419 & 448-451 for the year 2009.

**RESOLUTION #133 -AUTHORIZE PAYMENTS AS APPROVED BY THE CLERK OF THE
WORKS AND PROJECT ARCHITECT**

On motion of Councilman Decker, seconded by Councilman Viscio, the following
resolution was ADOPTED AYES 5 NAYS 0
RESOLVED to authorize payments to Bruce Bunzey (clerk of the works) for \$4,530.00 for
November, Sacco & McKinney, Invoice #5 for \$8,550.00, Dente Engineering, Invoice #07925 for
\$1,006.50, M.A. Shafer Construction for Framing for \$91,712.77, M.A. Shafer Construction for Roof for
\$9,792.00, Wainschaf Associates, Inc. For General for \$19,607.36, Tri-Valley P & H Inc. For Plumbing
for \$7,547.75, Eckert Mechanical Service, Inc. For HV & C for \$12,350.00, and Phoenix Electrical Co.,
Inc. For Electrical for \$27,431.25.

Highway Superintendent Salisbury reported to the board that the Transfer Station can no longer dispose of
electronic material, such as tv's, computer monitors, microwaves, and computers. He has located a
company that will take these products for a fee, but requires intense labor and manpower to meet the
requirements of this company. Salisbury to review and report back at next month's meeting.

Charlie Sacco will meet with the board soon to discuss interior colors for the building project. He thanked
Dennis Decker for his commitment with the Town Hall project.

Highway Superintendent Salisbury reported that he has received a bid of \$20,100 from Auctions International for the 1996 International truck. He would like to know what the minimum bid the board will accept from a bidder. The Board agreed nothing less than \$25,000.

Town Clerk Swain discussed the Records Management Grant the Town received. Within this grant money, the town can hire an individual to take inventory of the records the town currently maintains. After the records have been inventoried, a needs assessment will be done, again money from the grant will enable the town to hire a company to do the needs assessment. The board would like Town Clerk Swain to contact Kathy Sickler and discuss the process with her.

RESOLUTION #134 - AUTHORIZE THE PURCHASE OF A LAPTOP COMPUTER FOR THE TAX COLLECTOR'S OFFICE NOT TO EXCEED \$700.00

On motion of Councilwoman Nagengast, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize the purchase of a laptop computer for the Tax Collector's office, not to exceed \$700.00.

RESOLUTION #135 - AUTHORIZE SUPERVISOR TO TRANSFER \$1,500.00 FROM A1990.4 TO A1110.11 AND \$500.00 FROM A1990.4 TO A1410.4

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor to transfer \$1,500.00 from A1990.4 to A1110.11 and \$500.00 from A1990.4 to A1410.4.

The January Organizational Meeting will be held on January 1, 2010 at 9:00a.m.

Supervisor Hammond and the board members thanked Dennis Decker for his years serving on the Town Board.

On motion of Councilwoman Nagengast, seconded by Councilwoman Gage, the meeting was adjourned at 9:15p.m. Carried unanimously.

Respectfully Submitted,
December 19, 2009

Kimberly D. Swain