

**Town of Knox  
Regular Meeting / Public Hearing  
November 3, 2010**

**PRESENT:** Supervisor Hammond  
Councilwoman Gage  
Councilman Stevens  
Councilwoman Nagengast  
Councilman Viscio

**ALSO:** Town Clerk Swain  
Highway Superintendent Salisbury  
Town Attorney Dorfman

The meeting was called to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

**RESOLUTION # 107 - APPROVAL OF MINUTES**

On motion of Councilwoman Gage, seconded by Councilman Stevens, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the minutes of the October 2010 meeting be approved.

**RESOLUTION #108 -SUSPEND REGULAR BOARD MEETING AT 7:31 P.M. FOR PUBLIC HEARING FOR THE TENTATIVE TOWN BUDGET FOR FISCAL YEAR 2011**

On motion of Councilman Stevens, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Town Board suspend regular board meeting for the Public Hearing on the tentative town budget for fiscal year 2011.

Supervisor Hammond read the legal notice advertised in the Altamont Enterprise for the public hearing on the tentative budget for 2011.

Councilman Stevens would like to reduce line item A1010.1, for town board personal services. He would like to donate a portion of his pay and add it to line item A7310.4 for youth programs. Supervisor Hammond stated the board has done a good job with this year's budget and suggested that Councilman Stevens write a letter to the town board, after the first of January proposing his decision.

Chasity McGivern presented the town board with an after school snow sports program on behalf of the Knox Youth Committee. Currently, Berne Knox Westerlo School does not participate in this after school program at Maple Ski Ridge. The Knox Youth Committee would like the town to sponsor this program, at no cost to the town and no liability on the town. Maple Ski Ridge needs fifteen children or adults to participate in this program, in which they will receive a \$110.00 discount. Town Attorney Dorfman reviewed the release and waiver of liability, and stated that it's not enforceable and not legal. After discussing this with the Ski School Liaison, Lynn Walkuski and Maple Ski Ridge's insurance company, the form will be modified and sent to Supervisor Hammond.

**RESOLUTION #109 - AUTHORIZE TOWN TO SPONSOR AFTER SCHOOL SNOW SPORTS PROGRAM AT MAPLE SKI RIDGE**

On motion of Councilman Stevens, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize the town to sponsor the After School Snow Sports Program at Maple Ski Ridge.

**RESOLUTION #110 -AUTHORIZE SUPERVISOR TO MAKE PAYMENT OF \$43,772.00 TO THE NEW YORK STATE LOCAL RETIREMENT SYSTEM FOR THE 2011 EMPLOYER CONTRIBUTION**

On motion of Councilman Viscio, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor to make the annual employer contribution payment to the New York State Local Retirement System, for a total of \$43,772.00 for the year 2010.

Robert Price reported that the Meteorological Tower has been taken down. Sustainable Energy appeared at the Zoning Board of Appeals meeting, where the extension was denied.

**RESOLUTION #111 - APPROVE PAYMENT OF \$4,375.00 TO ALTAMONT GLASS & MIRROR CO., INC. FOR THE FURNISH AND INSTALLATION OF THE FRONT ENTRANCE WAY TO THE TOWN HALL**

On motion of Councilwoman Gage, seconded by Councilman Stevens, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to approve payment of \$4,375.00 to Altamont Glass & Mirror Co., Inc. for the furnish and installation of the front door.

Supervisor Hammond presented the board with an Extended Warranty contract and a Customer Service Agreement for the Milton Cat Generator. The extended warranty, if purchased, will add another three years on top of the two year warranty received with the unit for a total of five years. The cost for the extended warranty is \$1,200.00 for a total of five years. The service agreement is \$699.00 for an annual agreement. Councilwoman Gage and Nagengast would like Town Attorney Dorfman to review.

Town Clerk Swain presented the Town Board with a Records Management Destruction Form #11-3-10. According to the New York State Record Retention and Disposition Schedule, those documents listed on the form are obsolete and are eligible for destruction.

**RESOLUTION #111 - AUTHORIZE THE TOWN CLERK TO DESTROY DOCUMENTS LISTED ON THE RECORDS MANAGEMENT: DESTRUCTION FORM #11-3-10 (see attached form)**

On motion of Councilman Viscio, seconded by Councilman Stevens, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize the Town Clerk to destroy the documents listed on the destruction form.

Supervisor Hammond reported that we have received \$6,266.00 from the New York State Education Department for the Records Management Grant. The town was awarded \$6,963.00 for this project and the contract for K.Sickler/Murphy is for the same amount. The town has not yet received the remaining \$697.00 from the grant funds.

**RESOLUTION #112 - AUTHORIZE SUPERVISOR TO MAKE PAYMENT OF \$6,266.00 FOR NEEDS ASSESSMENT AND INVENTORY TO K.SICKLER/MURPHY FOR RECORDS MANAGEMENT GRANT**

On motion of Councilwoman Gage, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to make payment of \$6,266.00 to K.Sickler/Murphy for services provided for records management grant, the remaining \$697.00 will be paid to them when town receives that payment.

The town board members received a letter from Xena Pulliam requesting the possibility of becoming a

member of the Conservation Advisory Committee. Board requested that Supervisor Hammond meet with her before appointing her to the committee. Supervisor Hammond reported that he walked to the cemetery that the Eagle Scouts worked on, a lot of hard work went into cleaning up the cemetery.

Supervisor Hammond and Town Board members agreed on the next date to hold a workshop on the issues of the One-Cut Rule. Town Clerk to advertise the date of November 16<sup>th</sup> at 7:00p.m.

**RESOLUTION #113 - CLOSE PUBLIC HEARING AT 8:45P.M. ON THE TENTATIVE BUDGET FOR THE FISCAL YEAR 2011**

On motion of Councilwoman Gage, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0  
RESOLVED to close public hearing on the tentative budget for the fiscal year 2011.

**RESOLUTION #114 - ADOPT THE TENTATIVE BUDGET AS PRESENTED FOR THE FISCAL YEAR 2011**

On motion of Councilman Viscio, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 4 NAYS 1 (Stevens)  
RESOLVED to adopt the tentative budget as presented for the fiscal year 2011.

**RESOLUTION #115 - ENTER INTO EXECUTIVE SESSION AT 9:00 P.M. TO DISCUSS PERSONNEL ISSUES**

On motion of Councilman Stevens, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0  
RESOLVED to enter into executive session.

Executive session ended at 9:20 p.m.

**RESOLUTION # 116 - APPROVAL OF MONTHLY REPORTS**

On motion of Councilman Viscio, seconded by Councilman Stevens, the following resolution was ADOPTED AYES 5 NAYS 0  
RESOLVED that the Reports of the Supervisor and Town Clerk for the Month of October 2010 be approved.

**RESOLUTION # 117 - PAYMENT OF BILLS**

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0  
RESOLVED that the Bills be paid on General Abstract #011 of the General Fund, covering claims # 336-353 and of the Highway Fund, covering claims # 328-335 & 354 for the year 2010.

**RESOLUTION #118 - ENTER INTO EXECUTIVE SESSION AT 9:22 P.M. FOR THE DISCUSSION OF THE UNION NEGOTIATIONS FOR THE HIGHWAY EMPLOYEES**

On motion of Councilman Viscio, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0  
RESOLVED to enter into executive session.

On motion of Councilwoman Nagengast, seconded by Councilman Stevens, the meeting was adjourned at 10:40 p.m. Carried unanimously.

Respectfully Submitted,  
November 6, 2010

Kimberly D. Swain