

**Town of Knox
Regular Meeting / Public Hearing
November 5, 2008**

PRESENT: Supervisor Hammond
Councilwoman Gage
Councilman Decker
Councilwoman Nagengast
Councilman Viscio

ALSO: Town Clerk Swain
Highway Superintendent Salisbury

ABSENT: Town Attorney Dorfman

The meeting was called to order at 7:32 p.m. with the Pledge of Allegiance to the Flag.

RESOLUTION # 117 - APPROVAL OF MINUTES

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was
ADOPTED AYES 5 NAYS 0
RESOLVED that the minutes of the October 14, 2008 meeting be approved.

**RESOLUTION # 118 - APPROVAL OF MINUTES FOR SPECIAL MEETING HELD ON
AUGUST 26, 2008 AND CHANGE END OF CONTRACT DATE TO 2010**

On motion of Councilwoman Gage, seconded by Councilwoman Nagengast, the following
resolution was ADOPTED AYES 5 NAYS 0
RESOLVED that the minutes of the August 26, 2008 special meeting be approved and change the
end of contract date to 2010 instead of 2011.

RESOLUTION # 119 - APPROVAL OF MINUTES

On motion of Councilman Viscio, seconded by Councilwoman Nagengast, the following
resolution was ADOPTED AYES 5 NAYS 0
RESOLVED that the minutes of the public hearing, October 28, 2008 meeting be approved.

RESOLUTION # 120 - APPROVAL OF MONTHLY REPORTS

On motion of Councilman Decker, seconded by Councilwoman Nagengast, the following
resolution was ADOPTED AYES 5 NAYS 0
RESOLVED that the Reports of the Supervisor and Town Clerk for the Month of October 2008
be approved.

RESOLUTION # 121 - PAYMENT OF BILLS

On motion of Councilman Viscio, seconded by Councilwoman Gage, the following resolution
was ADOPTED AYES 5 NAYS 0
RESOLVED that the Bills be paid on General Abstract #011 of the General Fund, covering
claims # 354-369 & 374 and of the Highway Fund, covering claims # 346-353 & 370-373 for the year
2008.

**RESOLUTION #122 -SUSPEND REGULAR BOARD MEETING AT 7:34 P.M. FOR PUBLIC
HEARING FOR THE SECTION 8 HUD HOUSING PROGRAM**

On motion of Councilman Decker, seconded by Councilwoman Gage, the following resolution
was ADOPTED AYES 5 NAYS 0
RESOLVED that the Town Board suspend regular board meeting for the Public Hearing on the

Section 8 HUD Housing Program.

Terri Ray, Supervisor of the U.S. Section 8 HUD Housing Choice Voucher Program for the Schenectady-based firm of Joseph Mastrianni, Inc., presented the 2008 statistics for the Housing Choice Voucher Plan, which helps lower income families and the elderly with rental assistance. The Town of Knox, which in past years has been able to help twenty families, is down to seventeen, due to the economic crisis, the funding is no longer available. There are currently ten on the waiting list, one who lives in the Town of Knox has priority over the other nine. Jim Mastrianni spoke with Supervisor Hammond and stated that a public hearing is no longer a requirement for communities with less than 600.

RESOLUTION #123 -CLOSE PUBLIC HEARING AT 7:45 P.M. AND RESUME TO THE REGULAR BOARD MEETING

On motion of Councilwoman Nagengast, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Town Board close Public Hearing and resume to the regular board meeting.

RESOLUTION #124 -SUSPEND REGULAR BOARD MEETING AT 7:46 P.M. AND OPEN PUBLIC HEARING FOR PRELIMINARY BUDGET FOR 2009

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to suspend regular board meeting in order to hold public hearing for comments on the Preliminary Budget for 2009.

Charlie Sacco discussed the status on the Town Hall project. Sent correspondence to board members with changes made to Plan B floor plans on renovation. Changes such as turning of the elevator ninety degrees from original plan, which will make lobby more compact. Changing the downstairs bathroom ninety degrees. The revised plan will be released to the engineers tomorrow, November 6, 2008. The bidding process will start approximately early next year. Charlie will have a minor set back, he is having surgery next week.

Supervisor Hammond asked if the downstairs flooring will be finished? Will furnace be updated as well as adding cool air through out the whole building? Charlie Sacco answered yes to both questions.

Supervisor Hammond announced a seminar tomorrow, November 6, 2008 in Troy for grants for renovations for record storage.

Supervisor Hammond asked, "what about gutters?" Charlie Sacco said "he doesn't like gutters, he prefers a natural runoff."

Supervisor Hammond would also like to see the downstairs treated for the mildew problem. Take off old sheet rock and treat with mold and mildew remover and finish.

Discussion for adding a kitchen sink and counter space in the new building.

Councilwoman Gage expressed her concerns regarding vandalism in the downstairs bathrooms.

RESOLUTION #125 - AUTHORIZE SUPERVISOR TO MAKE PAYMENT OF \$30,450.00 TO THE NEW YORK STATE LOCAL RETIREMENT SYSTEM FOR THE 2009 EMPLOYER

CONTRIBUTION

On motion of Councilwoman Gage, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to make the annual employer contribution payment to the New York State Local Retirement System, for a total of \$30,450.00 for the year 2009.

Supervisor Hammond presented a local law for the review of the Town Board Members for the recycling operations at the Transfer Station. Supervisor Hammond will also make sure Town Attorney Dorfman has a copy to review. Would like to make a resolution at the December 9th board meeting to hold a public hearing for the adoption of this local law.

Supervisor Hammond announced that Lou Tubbs has been filling in the vacancy at the Transfer Station and has enjoyed working there. Supervisor Hammond would like to recommend to the board, that Lou Tubbs fill this position. Councilwoman Gage thought the Town Board would post the position in the local paper and review the resumes, and make a final decision from there. Highway Superintendent Salisbury reported that he has already received one resume. The Town Board will review the resumes at the December 9th board meeting.

Supervisor Hammond reported that two invoices need to be paid for the Town Hall Renovation Project. Supervisor Hammond announced that grant money received last year will be used to pay for these two invoices.

RESOLUTION #126 - AUTHORIZE SUPERVISOR TO PAY INVOICES FROM MATSON LAND SURVEYING FOR \$1,250.00 AND DENTE ENGINEERING FOR \$1,285.60 FOR SERVICES RENDERED FOR THE TOWN HALL RENOVATION PROJECT

On motion of Councilwoman Gage, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor to pay Matson Land Surveying and Dente Engineering for services rendered for the Town Hall Renovation Project.

Supervisor Hammond received a thank you card from Marie Schorle, Manager of the Helderberg Senior Services for the \$300.00 donation from the Town of Knox.

Supervisor Hammond received two bid quotes for carpet for the Supervisor’s office. The first bid from Lowe’s is for home grade carpet for \$898.25 including tax, which the town is tax exempt and the second bid is from Tom Kruger, which is commercial grade carpet for \$885.95, including the removal of old carpet and furniture removal.

RESOLUTION #127 - AUTHORIZE SUPERVISOR HAMMOND TO PURCHASE CARPET FROM TOM KRUGER FOR \$885.95

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Supervisor be authorized to purchase new carpet for the Supervisor’s office from Tom Kruger.

RESOLUTION #128 - CLOSE PUBLIC HEARING ON PRELIMINARY BUDGET FOR 2009 AND RESUME REGULAR BOARD MEETING

On motion of Councilman Decker, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to close public hearing on preliminary budget and resume regular board meeting.

Councilman Viscio questioned a bill that was in the general abstract #11 for Jean Gagnon, for Interpreting

Services. Supervisor Hammond responded that the court had a case whom the person didn't speak English.

Highway Superintendent Salisbury reported that he has received concerns from the Knox Fire Department regarding Town Hall Lane, the road between the Town Hall and the Fire Department. The road will need to be re-designed for the Town Hall renovations. The fire company has concerns with boundaries. Supervisor Hammond, Highway Superintendent Salisbury and Councilman Decker will meet with the Fire Department and discuss the changes.

Robert Price recommended that the fee schedule be amended as follows:

Application Fees for construction of Cellular Tower

Application Fee - \$2,500.00

Co-location Fee - \$1,000.00

RESOLUTION #129 - TO AMEND THE BUILDING FEE SCHEDULE FOR THE ADDITION OF LINE ITEM #9

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to amend the building fee schedule for the addition of line item number nine, for application fees for constructing a cellular tower, application fee \$2,500.00 and co-location fee \$1,000.00.

Councilwoman Nagengast announced Winterfest will be held on Saturday, January 31, 2009. More information to follow. She also announced that Jill Norray had extra money left over from the Youth Soccer Program, and would like to use that money for new soccer goals.

RESOLUTION #130 - APPROVE THE REQUEST TO PURCHASE FOR NEW SOCCER GOALS FOR THE YOUTH COMMITTEE NOT TO EXCEED \$300.00

On motion of Councilwoman Nagengast, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to approve the purchase of new soccer goals not to exceed \$300.00.

On motion of Councilman Viscio, seconded by Councilman Decker, the meeting was adjourned at 9:45p.m. Carried unanimously.

Respectfully Submitted,
November 15, 2008

Kimberly D. Swain