

**Town of Knox  
Regular Meeting  
October 8, 2013**

**PRESENT:**     **Supervisor Hammond**  
                  **Councilman Viscio**  
                  **Councilman Barber**  
                  **Councilman Decker**  
                  **Councilwoman Pokorny**

**ALSO:**        **Town Clerk Swain**  
                  **Highway Superintendent Salisbury**  
                  **Town Attorney Dorfman**

The meeting was called to order at 7:29 p.m. with the Pledge of Allegiance to the Flag.

Terri Ray, a representative with Joseph E. Mastrianni and Sons reported on the Section 8 HUD Housing Program. Currently, fifteen families (all residents of Knox) are receiving assistance, four families are in the Self Sufficiency Program, and one family is on the waiting list. Eleven of the fifteen are elderly or disabled.

Jane McLean and John Elberfeld presented the board with information regarding the Helderberg Quilt Barn Trail. The trail will wind through the Helderberg Hilltowns (Berne, Knox, Westerlo and Rensselaerville). A barn quilt is a large wooden square painted to represent a quilt block design. The trail combines two American folk arts – rural architecture and quilting. The trail will attract visitors to the Helderberg Hilltowns, to seek out these works of art. Barn quilts are installed on barns, sheds, garages, or houses, or may even be free standing. They are usually range in size from 2’x2’ to 8’x8’. Jane and John are seeking people from each Hilltown to be part of a committee to help organize and direct this community project. The town’s website will have a link to the Helderberg Quilt Barn Trail (HQBT) [www.HQBT.org](http://www.HQBT.org).

Ken Saddle mire questioned the number of responses to the Agriculture Survey that have been received. Councilwoman Pokorny stated that thirty were sent out and fourteen have been returned. Waiting for as many responses to return before moving on to the next step. Councilwoman Pokorny stated that another survey will be sent out to all households, once responses from the first survey and the Agriculture survey are compiled. Once all surveys are returned, that information will be compiled and will form a report and report all information to the Comprehensive Plan Committee. That committee will be open to any person(s) interested in attending. The town will advertise for a committee once again.

Pam Fenoff questioned the surveys, and that they are open ended. Will the town have an updated version of survey? And, suggested a numbered system or agree or disagree on the survey. And does the town plan on mailing the first survey out to residents?

Councilwoman Pokorny responded that the next survey will have something to that numbered system or agree or disagree concept; and the first survey will not be mailed out.

David Mead, presented the board with a proposal. He is working on an Eagle Scout project building duck houses and blue bird houses and would like to place these houses in the town park and wetland area. He asked the board if they would consider donating funds to help with the project cost. Supervisor Hammond stated that the board has done this in the past with other scouts, such as the "town park" sign out by the road. The bird houses that are currently in the park are falling apart and could be replaced.

**RESOLUTION #92 –AUTHORIZE \$150.00 DONATION TO THE CONSTRUCTION OF DUCK AND BIRD HOUSES**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to donate \$150.00 to the construction of Duck and Bird Houses for an Eagle Scout Project, from the Park funds.

Supervisor Hammond read a resolution from the Office of Court Administration.

At a meeting of the Town Board held on October 8, 2013, the Supervisor made the following resolution:

WHEREAS, the Knox Town Court is in need of new computer equipment in order to facilitate Court operations, and

WHEREAS, the current computer equipment is out of warranty, needs to be replaced, and otherwise inadequate to support Court operations, and

WHEREAS, the Justice Court Assistance Program has grant funds available for projects relating to Court operations, including the purchase of computer equipment, and

WHEREAS, the Town of Knox Justice Court is interested in applying for a grant in the amount needed to purchase said computer equipment, which amount shall not exceed the maximum allowable grant total of \$30,000.00, and

WHEREAS, the Town Board desires to authorize the Town Supervisor and/or the Town Justice to apply for said funding,

NOW, THEREFORE, BE IT RESOLVED, that the Knox Town Board hereby authorizes the Town Supervisor and/or Town Justice to make application to the Unified Court Systems for the maximum allowable amount of grant funds available from the Justice Court Assistance Program.

**RESOLUTION #93 –AUTHORIZE SUPERVISOR TO MAKE APPLICATION TO THE UNIFIED COURT SYSTEM FOR THE MAXIMUM AMOUNT OF GRANT FUNDS**

On motion of Supervisor Hammond, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to make application to the Unified Court System for the maximum allowable amount of grant funds available from the Justice Court Assistance Program.

**RESOLUTIONS #94 –RE-APPOINT RUSSELL POKORNY TO POSITION OF SOLE ASSESSOR FOR SIX (6) YEAR TERM**

On motion of Councilman Decker, seconded by Councilman Barber, the following resolution was ADOPTED AYES 4 NAYS 0 (Councilwoman Pokorny abstained from voting)

RESOLVED to re-appoint Russell Pokorny as Sole Assessor for a six year term.

Mr. Vasilios Lefkaditis asked if these positions are ever posted. Supervisor Hammond stated that this position has been filled by Mr. Pokorny prior, and that his term expired on September 30, 2013. Mr. Lefkaditis stated that what if other residents would like the opportunity to apply for these positions.

Mr. Robert Price reported that members of the Planning board will be attending a seminar and will submit voucher for mileage reimbursement.

**RESOLUTION #95 –AUTHORIZE SUPERVISOR TO MAKE PAYMENT TO ALBANY COUNTY BOARD OF ELECTIONS IN THE AMOUNT OF \$5,620.00 FOR EXPENSES INCURRED IN 2011**

On motion of Councilman Decker, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor to make payment of \$5,620.00 for 2011 election cycle incurred by the Town of Knox.

**RESOLUTION #96 – ADOPT THE PRELIMINARY BUDGET FOR 2014 AS THE TENTATIVE BUDGET**

On motion of Councilwoman Pokorny, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to adopt the tentative budget for 2014.

**RESOLUTION #97- HOLD PUBLIC HEARING ON NOVEMBER 6, 2013 FOR THE APPROVAL OF THE TENTATIVE BUDGET FOR 2014**

On motion of Councilman Barber, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to hold a public hearing on November 6, 2013 at 7:30pm.

Highway Superintendent Salisbury reported that Dutch Settlement Road is complete; guardrails have been installed.

-Truck #21 in need of work and would like approval for those costly repairs; fuel injector, gasket leak on gasket manifold, two broken studs on the manifold. Rough estimate of \$2,477.00  
Supervisor Hammond stated get the truck fixed.

-Transfer Station – jammed compactor; has looked at this several times and each time is working fine; possible hydraulic line. Employees at the transfer station have been taking it upon themselves to contact companies to have things picked up, but no communication to let the highway superintendent know. Supervisor Hammond stated that the board will take care of this issue.

-Would like to advertise for part time help for winter; would like to line up a couple different individuals due to the hours and length of time on the roads in the winter months. Board agreed to place ad in the local newspaper and take applications; Highway Superintendent to interview possible candidates.

-Reported the work and time involved to register with System for Award Management (SAM) and Dun & Bradstreet (DUNS) to be reimbursed for the work on Dutch Settlement Road and Hill and Dale Road. Account set up with SAM; a rigorous background check done on Highway Superintendent Salisbury for the DUNS account. The IRS number and the DUNS number, the names on the account do not correspond with one another. The name filed with the IRS is Town of Knox Office of Supervisor, and the name filed with DUNS is Knox, Town of, which Gary Salisbury has resolved that issue. The issue remains is the tax identification number is the current problem. Town Attorney Dorfman to resolve this problem.

#### **RESOLUTION #98 – PAYMENT OF BILLS**

On motion of Councilman Decker, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Bills be paid on General Abstract #10 of the General Fund, covering claims #253-266 in the amount of \$6,800.89 and of the Highway Fund, covering claims #241-252 in the amount of \$97,005.21 for the year 2013.

#### **RESOLUTION #99 – APPROVAL OF MONTHLY REPORTS**

On motion of Councilman Viscio, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Reports of the Supervisor and Town Clerk for the Month of September 2013 be approved.

#### **RESOLUTION #100 – APPROVAL OF MINUTES**

On motion of Councilman Decker, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to approve the minutes of the September 10, 2013 and September 17, 2013 Public Hearing meeting.

On motion of Councilman Barber, seconded by Councilman Decker, the meeting was adjourned at 8:55 p.m. Carried unanimously.

Respectfully Submitted,  
October 16, 2013

Kimberly D. Swain