

**Town of Knox  
Regular Meeting  
September 10, 2013**

**PRESENT:** Supervisor Hammond  
Councilwoman Pokorny  
Councilman Decker  
Councilman Barber  
Councilman Viscio

**ALSO:** Town Attorney Dorfman  
Town Clerk Swain  
Highway Superintendent Salisbury

The meeting was called to order at 7:30p.m. With the Pledge of Allegiance to the Flag.

Highway Superintendent Salisbury reported on the Hill and Dale Road project. The project has been finalized and will start the work in two weeks. The board reviewed engineered drawings of the project. Cost of the project has increased, the estimated project cost is \$36,232.00. Need the board authorization to expend some of the money up front. Money will be reimbursed in increments.

**RESOLUTION #82 – AUTHORIZE HIGHWAY SUPERINTEDENT SALISBURY TO MOVE FORWARD WITH THE PLANS FROM NCRS ON HILL AND DALE ROAD**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was  
ADOPTED AYES 5 AYES 0

RESOLVED to authorize Highway Superintendent Salisbury to move forward with the Hill and Dale Road Project will cost of \$36,232.00.

Plans to start repair work to Dutch Settlement Road on September 16, 2013.

Supervisor Hammond announced he had received a check in the amount of \$928.64 from the Town of Berne from the Hazardous Waste Day from last year.

Supervisor Hammond reported the New Public Health Law, which regulates smoking in public parks and playgrounds. This will be in effect on October 10, 2013. Signs will be provided and placed in and the park area. Town Attorney Dorfman stated that the law states a time frame, from sun up to sun down, he suggested the board place appropriate signs with the time frame.

**RESOLUTION #83 – AUTHORIZE SUPERVISOR TO ORDER SIGNS IN FULL COMPLIANCE WITH ARTICLE 13E OF THE NYS PUBLIC HEALTH LAW**

On motion of Councilwoman Pokorny, seconded by Councilman Decker, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor Hammond to order signs to place in and around park in regards to the Article 13E of the NYS Public Health Law.

Supervisor Hammond announced dates to hold the budget workshops. September 24, 2013 and October 1, 2013 if needed. September 24, 2013 was not in agreement with all board members. Settled on September 19, 2013 at 7:00pm and October 1, 2013 if needed.

Two months ago, the board advertised for Request for Proposals to finish the Community Room.

The Town of Knox is issuing Request for Proposals (RFP) to solicit applications to provide construction services to the "Community Room" situated at the Knox Town Hall, Knox, New York. Specifically, this RFP solicits construction services in the nature of framing, sheet rocking, taping, painting, electrical and trim as set forth in certain plans and specifications filed with the Knox Town Clerk and available for inspection at the Knox Town Hall. Additional information and to schedule an inspection of the construction site and scope of the project may be made by contacting Town Supervisor, Michael Hammond at 872-1457.

The RFP must be submitted to the Knox Town Clerk in a sealed envelope marked "Request for Proposal-Community Room" at or prior to 7:30 p.m. on August 13, 2013.

The Knox Town Board reserves the right to reject any and all proposals as submitted.

Dated: July 9, 2013

Kimberly D. Swain

Knox Town Clerk

One RFP was received from the Loucks Brother's, in the amount of \$13,480.00.

Supervisor Hammond reported \$25,000.00 is still left in the building fund. He suggests that the building be finished to close the account out. The phone system is still something to be addressed.

**RESOLUTION # 84 – ACCEPT REQUEST FOR PROPOSAL FROM LOUCKS BROTHERS FOR THE CONSTRUCTION SERVICES TO FINISH THE COMMUNITY ROOM**

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to accept RFP from Loucks Brother's for the construction services to finish the Community Room in the amount of \$13,480.00.

Councilwoman Pokorny reported that 44 responses to the Towns Comprehensive Plan survey have been received. A survey specific to agriculture was sent to farmers and larger land owners. A workshop was held to analyze the responses, this workshop was very well attended.

Travis Stevens asked if he could get a copy of the survey that was sent to the farmers and large land owners and a copy of who the surveys were sent to. Councilwoman Pokorny will get a copy of that information for Mr. Stevens.

Mr. Kenneth Saddlemire received the agriculture survey and has a few concerns. He asked if the Town Board had seen the survey. Is there a committee putting the survey together? Nan Stolenburg drafted the survey.

Mr. Saddlemire discussed some of the questions on the survey, such as genetically engineered crops and should pesticides be used. He stated that these are all tools farmers use. This survey does not provide a good image for the farmers. The wording of "should" sounds like a predetermination decision. The word choice he thought should have been different in the survey. Mr. Saddlemire will work with Councilwoman Pokorny on the survey and Comprehensive Plan.

Pamela Fenoff questioned why all the town candidate signs are up when only two are in the Primary. Town Attorney Dorfman responded if the signs are on private property they can be up all year round. Councilman Viscio stated that all the candidates had petitioned for a primary.

Councilwoman Pokorny reported that the Farms and Artisan Tours will be held on September 14 and 15, 2013. Maps are located in the Town Hall Lobby.

The tennis court was brought to the town boards attention and what the plan was for them.

**RESOLUTION #85 – APPROVAL OF MINUTES**

On motion of Councilman Barber, seconded by Councilman Viscio, the following resolution was  
ADOPTED AYES 5 NAYS 0  
RESOLVED that the minutes of the August 2013 meeting be approved.

**RESOLUTION #86 – APPROVAL OF THE MONTHLY REPORTS**

On motion of Councilman Viscio, seconded by Councilwoman Pokorny, the following resolution was  
ADOPTED AYES 5 NAYS 0  
RESOLVED that the Reports of the Supervisor and Town Clerk for the Month of August 2013 be approved.

**RESOLUTION #87 – APPROVAL OF MONTHLY BILLS**

On motion of Councilman Decker, seconded by Councilwoman Pokorny, the following resolution was  
ADOPTED AYES 5 NAYS 0  
RESOLVED that the bills be paid on General Abstract #009 covering claims #225-240 and Highway Abstract #009 covering claims #218-224.

**RESOLUTION # 88 – CLOSE REGULAR TOWN BOARD MEETING AND ENTER INTO AN EXECUTIVE SESSION FOR LEGAL ACTION**

On motion of Councilman Barber, seconded by Councilman Viscio, the following resolution was  
ADOPTED AYES 5 NAYS 0  
RESOLVED to close the regular town board meeting and enter into executive session at 8:32p.m.

End executive session at 8:43p.m.

Respectfully submitted,  
September 18, 2013

Kimberly D. Swain