

**Town of Knox
Regular Meeting
July 8, 2008**

PRESENT: Supervisor Hammond
Councilwoman Gage
Councilwoman Nagengast
Councilman Decker
Councilman Viscio

ALSO: Town Attorney Dorfman
Town Clerk Swain
Highway Superintendent Salisbury

The meeting was called to order at 7:34p.m.with the Pledge of Allegiance to the Flag.

RESOLUTION # 88 - APPROVAL OF MINUTES

On motion of Councilwoman Gage, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the minutes of the June meeting be approved.

RESOLUTION # 89 - APPROVAL OF MONTHLY REPORTS

On motion of Councilman Viscio, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Reports of the Town Clerk and the Town Supervisor for the Month of June be approved.

RESOLUTION # 90 - PAYMENT OF BILLS

On motion of Councilman Decker, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Bills be paid on General Abstract #007 of the General Fund, covering claims #218-236 & 238 and of the Highway Fund, covering claims #205-217 & 237 for the year 2008.

Supervisor Hammond e-mailed a copy of the contract with Sacco and McKinney Architects, for the services of the town hall renovation project. Supervisor Hammond, Councilman Viscio and Town Attorney Dorfman have met with Charlie Sacco to discuss the contract.

Discussion of prevailing wages have to be paid for the construction of the town hall project. The elevator that will be put in the new town hall to access both levels will be keep in the general contract. Mr. Sacco will hold periodically meeting three (3) times a month during the construction of the building. Mr. Sacco would like to have a survey done in August or September, to show the contours of the town hall and septic lines that run from the fire house. Town Attorney Dorfman suggested to Mr. Sacco that he would like him to remove the limitation

of liability in the contract.

Councilwoman Gage questioned the overall look of the new town hall. Mr. Sacco said a country look, the new building will fit in with the community. The possibility of a generator for back up when the power fails, a fire alarm system and sprinkler system as well, have considered in the budget for the project.

Councilman Viscio asked how often will change orders happen in the process of the construction? This will depend on the owner's request, Sacco replied. Who provides Construction Management? Mr. Sacco provides construction administration, this job for the town hall is not large enough for construction management.

A large part of the expense is the contracts, a maximum of eight contracts will go out to bid for the town hall renovations. Every month, each contractor will submit a break-down of what work will be done and completion date and will pay when completed.

**RESOLUTION #91 –THE TOWN SUPERVISOR OF THE TOWN OF KNOX IS
HEREBY AUTHORIZED TO ENTER INTO A CONTRACT WITH SACCO &
MCKINNEY ARCHITECTS. PC FOR ARCHITECTS SERVICES FOR THE PROJECT
OF ENCOUMPASSING AN ADDITION AND ALTERATIONS TO THE KNOX TOWN
HALL UNDER THE TERMS OF A PROPOSED CONTRACT AGREEMENT
ATTACHED TO THIS RESOLUTION**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED THAT THE TOWN SUPERVISOR OF THE TOWN OF KNOX IS
HEREBY AUTHORIZED TO ENTER INTO A CONTRACT WITH SACCO & MCKINNEY
ARCHITECTS. PC FOR ARCHITECTS SERVICES FOR THE PROJECT OF
ENCOUMPASSING AN ADDITION AND ALTERATIONS TO THE KNOX TOWN HALL
UNDER THE TERMS OF A PROPOSED CONTRACT AGREEMENT ATTACHED TO THIS
RESOLUTION

Town Board members thanked Charlie Sacco for all his time and work he has put forth with the Knox Town Hall Renovation Committee.

Highway Superintendent Salisbury discussed the 284 Agreement, with which road work needs to be done. The increase price of fuel has strained the budget for the amount of road work that the select roads need. Westwind Road, originally the whole road was going to be chip sealed with two coats, Salisbury now will coat a section of the road with one coat of seal and the other section will be dug up for new drainage and finished next year. Old Stage Road will be a single coat of seal and on the hill will be two coats of seal. Town Hall Lane will be postponed until the Town Hall Renovation Project is complete. Reservoir Road will be postponed as well. West Road, Line Road and Becker Road have almost been completed with crusher run, stone dust and calcium.

Highway Superintendent Salisbury was contacted by NYS DOT regarding replacing a culvert on Route 146 down from Lewis Road. The State would like to close Route 146 for approximately

two weeks for the road construction. The State has asked Salisbury to divert traffic on to Lewis Road while the road work is in process. Salisbury did not think that Lewis Road would be able to handle all the extra traffic.

Enter into executive session at 9:15p.m.

With no decisions made, end executive session at 9:45p.m.

With no further business, on a motion of Councilman Decker, seconded by Councilman Viscio, the meeting was adjourned at 9:47p.m. Carried unanimously.

Respectfully Submitted,
July 22, 2008

Kimberly D. Swain