

**TOWN OF KNOX
REGULAR MEETING
APRIL 10, 2012**

PRESENT: Supervisor Hammond
Councilwoman Pokorny
Councilman Barber
Councilman Decker
Councilman Viscio

ALSO: Deputy Town Clerk Geel
Highway Superintendent Salisbury
Town Attorney Dorfman

ABSENT: Town Clerk Swain

The meeting was called to order at 7:31 p.m. with the Pledge of Allegiance to the Flag.

RESOLUTION #47 -AUTHORIZE SUPERVISOR TO MAKE PAYMENT OF \$150.00 TO THE HELDERBERG KIWANIS FOR THE OBSERVANCE OF THE MEMORIAL DAY PARADE

On motion of Councilman Decker, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor to make payment of \$150.00 to the Helderberg Kiwanis for the observance of the Memorial Day Parade.

Hazardous Waste Collection Day to be held on Saturday, June 2nd, the Town of Berne is hosting the event. The towns of Knox, Westerlo, Berne and Rensselaerville are participating. Attorney Dorfman has reviewed the agreement and approved.

RESOLUTION #48 – AUTHORIZE THE TOWN TO PARTICIPATE IN THE HAZARDOUS WATSE COLLECTION DAY AT THE TOWN OF BERNE’S HIGHWAY GARAGE

On motion of Councilman Viscio, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize the supervisor to sign agreement with the Town of Berne to jointly host the Hazardous Waste Collection Day. (Agreement attached)

Each town will provide one representative to attend the Hazardous Waste Collection Day. To be discussed.

Councilwoman Pokorny distributed a chart for batteries and light bulbs. Light bulbs not accepted at transfer station. This would be ongoing pricing that the town would pay to dispose of this; or the other option is not to accept them and be included in the Hazardous Waste Collection Material. The light bulbs are not supposed to be in landfill, recent law from DEC, Salisbury reported. Consider charging residents on weekly basis for the disposal or leave to the hazardous waste day and chargeback the town. If transfer station collected these items, proper containers would be needed,

setting up proper area, educate transfer station staff and residents. This discussion tabled until Councilwoman Pokorny's next meeting.

The town advertised for Request for Proposals (RFP); side the park bldg, roof coating on park picnic bldg, community room construction and plumbing. Received one RFP for plumbing and one RFP for the vinyl siding.

The first RFP is for plumbing, relocate water tank and re-pipe; received by Matt Landauer of Merit Plumbing. Material and labor is \$2,250.00. First reaction by board; seems to be high. Questions regarding hours, materials, footage and going rate for labor?

Second RFP is the Vinyl Siding for the park bldg. RFP from Jamie Landauer of Wright Way Siding & Custom Trim. Cover exterior walls, windows, doors with color to match Town Hall. \$8,500.00

Jamie Landauer also submitted a RFP for the roof coating on the park picnic bldg, for \$3,375.00.

Councilman Decker recommends that the roofing and plumbing not an urgent matter, advertise again in the future.

RESOLUTION #49 – AWARD THE REQUEST FOR PROPOSAL TO WRIGHT WAY SIDING FOR \$8,500.00 TO VINYL SIDE THE PARK BUILDING

On motion of Councilman Decker, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to award the RFP to Jamie Landauer of Wright Way Siding and Custom Trim for \$8,500.00.

Supervisor Hammond reported that Attorney Dorfman reviewed the shared services study and has re-written with no obligation to the Town in cost or action. All that it implicates is that the Town of Knox agrees to participate in the study. Highway Superintendent Salisbury's concern is that it's not as simple as it's made out to be. What about shared service beyond plows? Supervisor Hammond recommends we sign to do the study.

RESOLUTION #50 – AUTHORIZE SUPERVISOR TO SIGN A NON-BIDDING AGREEMENT WITH THE COUNTY OF ALBANY TO PARTICIPATE IN A SHARED SERVICES STUDY, COUNTY AGREED TO COVER COST

On motion of Councilman Viscio, seconded by Councilman Barber, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor Hammond to sign a non-bidding agreement with the County of Albany to participate in a shared services study.

Highway Superintendent Salisbury reported that the town board needs to pass a resolution for its employees to voluntarily take advantage of AFLAC benefits. There is no cost to the town, there is at least three employees that are interested, but AFLAC won't come back to discuss until the board has passed a resolution.

RESOLUTION #51 – AUTHORIZE THE TOWN EMPLOYEES TO VOLUNTARILY

ENROLL IN AFLAC NY BENEFITS

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

WHEREAS, the Town Board of the Town of Knox has authorized the implementation of AFLAC NY Benefits for its employees; and

WHEREAS, AFLAC NY offers voluntary, payroll deducted benefits which are paid for in total by the employee; now

THEREFORE BE IT RESOLVED, the Town of Knox employees may voluntary take advantage of AFLAC NY Benefits effective upon implementation.

Highway Superintendent Salisbury has been in contact with several companies regarding a new furnace. Not interested in an overhead furnace, prefers a floor unit.

Attorney Dorfman reported on the Albany County Hazard Mitigation Plan. Suggests that the Planning Board, Highway Superintendent Salisbury, Building Inspectors, Town Board Members and Town Attorney review. Highway Superintendent Salisbury reported that most towns have signed the plan, and the town cannot get any FEMA Mitigated funds unless we are on board with this plan. Attorney Dorfman recommends the reviewing the plan further and discuss at the next board meeting.

RESOLUTION #53 - APPROVAL OF MONTHLY REPORTS

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Reports of the Town Clerk and the Town Supervisor for the Month of March 2012 be approved.

RESOLUTION #52 - APPROVAL OF MINUTES

On motion of Councilman Decker, seconded by Councilman Barber, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the minutes of the March 2012 Meeting be approved.

RESOLUTION #54 - PAYMENT OF BILLS

On motion of Councilman Decker, seconded by Councilman Barber, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Bills be paid on General Abstract # 004 of the General Fund, covering claims #82-98, and of the Highway Fund, covering claims #75-81 & 99-101 for the year 2012.

Training for tax receivers/collectors will be hosted in Albany; class will be held in June. Diane Champion would like to attend; three day/three night conference. Putting in to stay overnight, so activities are not missed and her mileage would be 50 miles per day; \$90.00 registration fee and hotel charges. Saving seven to ten dollars a day by staying. Councilman Decker asked if there are funds available.

RESOLUTION #55 – AUTHORIZE DIANE CHAMPION TO ATTEND TAX COLLECTOR TRAINING IN JUNE

On motion of Councilman Decker, seconded by Councilwoman Pokorny, the following

resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Diane Champion to attend a three day/three night conference.

Highway Superintendent Salisbury reported that Highway School is in June, and early registration is discounted.

Mr. Price congratulated the Town of Knox for a successful blood drive; with 46 pints of blood donated. American Red Cross was very pleased.

Mr. Price and Mr. Driscoll will be attending a seminar on Stream Contamination, Thursday morning in New Paltz.

Councilman Barber spoke with Lou Saddlemire regarding playground equipment for smaller children and toddlers. Will get quotes on some equipment for that age group.

DCYF Youth Bureau, Margaret Diggs; youth recognition, nomination for award.

Tom Payne, Youth Soccer Program in the Knox Town Park.

Travis Stevens suggests the website and the hilltown news channel 17; e-mail Supervisor Hammond and Town Clerk Swain to get nominations.

RESOLUTION #56 – ENTER INTO EXECUTIVE SESSION REGARDING EMPLOYEE

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to enter into executive session at 8:54p.m.

Respectfully submitted,
April 24, 2012

Deputy Town Clerk
Mary Alice Geel/ks