

February 9, 2010

**Town of Knox
Regular Meeting**

PRESENT: Supervisor Hammond
Councilwoman Gage
Councilman Stevens
Councilman Viscio
Councilwoman Nagengast

ALSO: Town Attorney Dorfman
Town Clerk Swain
Highway Superintendent Salisbury

The meeting was called to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

RESOLUTION # 26 - APPROVAL OF MINUTES

On motion of Councilman Stevens, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the minutes of the January 2010 Meeting be approved.

RESOLUTION # 27 - APPROVAL OF MONTHLY REPORTS

On motion of Councilwoman Nagengast, seconded by Councilman Stevens, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Reports of the Supervisor and Town Clerk for the Month of January 2010 be approved.

RESOLUTION # 28 - PAYMENT OF BILLS

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Bills be paid on General Abstract #2 of the General Fund, covering claims #28-45 and of the Highway Fund, covering claims #12-27 for the year 2010 and on General Abstract #14 of the General Fund, covering claims #490-493 and of the Highway Fund, covering claims #487-489, for the year 2009.

RESOLUTION # 29 - AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$24,192.00 TO THE ALTAMONT RESCUE SQUAD FOR 2010 EMERGENCY SERVICES

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of \$24,192.00 to the Altamont Rescue Squad for 2010 emergency services, as per budget.

February 9, 2010

RESOLUTION # 30 - AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$25,500.00 TO THE HELDERBERG RESCUE SQUAD FOR 2010 EMERGENCY SERVICES

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of \$25,500.00 to the Helderberg Rescue Squad for 2010 emergency services, as per budget.

RESOLUTION # 31 - AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$43,763.00 TO THE TOWN OF GUILDERLAND EMS FOR 2010 ADVANCED LIFE SUPPORT SERVICES

On motion of Councilman Stevens, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of \$43,763.00 to the Town of Guilderland EMS for 2010 Advanced Life Support services, as per budget.

RESOLUTION # 32 - AUTHORIZE PAYMENT OF \$6,000.00 TO THE ALTAMONT LIBRARY FOR 2010 SERVICES

On motion of Councilman Viscio, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize payment of \$6,000.00 to the Altamont Library for 2010 services, as per budget.

RESOLUTION # 33 - AUTHORIZE PAYMENT OF \$1,500.00 TO THE BERNE LIBRARY FOR 2010 SERVICES

On motion of Councilman Viscio, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize payment of \$1,500.00 to the Berne Library for 2010 services, as per budget.

RESOLUTION # 34 - AUTHORIZE SUPERVISOR HAMMOND TO MAKE TRANSFER OF \$55,000 FROM HIGHWAY FUND TO HIGHWAY CAPITAL RESERVE FUND

On motion of Councilman Viscio, seconded by Councilman Stevens, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor Hammond to make transfer of \$55,000 from Highway Fund to Highway Capital Reserve Fund.

RESOLUTION # 35- AUTHORIZE PAYMENTS AS APPROVED BY THE CLERK OF THE WORKS AND PROJECT ARCHITECT

February 9, 2010

On motion of Councilman Stevens, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5
NAYS 0

RESOLVED to authorize payments to Bruce Bunzey (clerk of the works) for \$5,175.00 for January, Michael Hammond for \$20.81 for cabinet for copy room, Home Depot for \$1,402.47, MA Shafer Construction for Roof for \$35,100.00, Wainschaf Associates, Inc. for General for \$80,005.00, Tri-Valley P & H Inc. for Plumbing for \$20,971.25, Eckert Mechanical Service, Inc. for HV & C for \$94,430.00, Phoenix Electrical Co., Inc. for Electrical for \$12,791.18 and Sacco & McKinney for Invoice #6 from November 30, 2009 to January 29, 2010 for \$8,996.00.

RESOLUTION # 36 - AUTHORIZE SUPERVISOR TO RENEW CONTRACT BETWEEN THE TOWN OF KNOX AND THE CITY OF ALBANY TO CONTINUE USE OF THE CITY'S LANDFILL AT A RATE OF \$52.00 PER TON.

On motion of Councilwoman Gage, seconded by Councilman Stevens, the following resolution was ADOPTED AYES 5
NAYS 0

RESOLVED to authorize supervisor to renew contract between the Town of Knox and the City of Albany to continue use of the city's landfill at a rate of \$52.00 per ton.

Attorney Dorfman sent contract to K.Sickler/Murphy, Records Management Consultants for Survey and Needs Assessment. The town has not received any funding from the state thus far. The contract will include provisions in receipt of State funding. The contract is for a survey and needs assessment for town records. The original grant application was for inventory and needs assessment, the town was awarded \$10,100.00, after New York State budget cuts the final grant monies the town should receive is \$4,240.20. Councilman Stevens and Councilwoman Gage would like to see the original grant carried out, with the inventory complete.

RESOLUTION # 37 - AUTHORIZE SUPERVISOR TO ENTER CONTRACT UPON APPROVAL BY K.SICKLER/MURPHY WITH PROVISIONS IN RECEIPT OF STATE FUNDING

On motion of Councilman Viscio, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor to enter contract upon approval by K.Sickler/Murphy with provisions in receipt of State Funding.

Highway Superintendent Salisbury continued discussions regarding recycling of electronics. The disposed electronics are currently being stored in the bay areas. Salisbury suggests installing overhead doors on the bay area. Attorney Dorfman recommended Vinny Germano for the installation of the new overhead door. Salisbury to contact him.

RESOLUTION # 37 - APPROVE TRAILER PARK PERMIT APPLICATION

February 9, 2010

RENEWALS

On motion of Councilwoman Nagengast, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that Knox Estates and Kountry Knolls returned the Application Renewal along with payment and the Department of Health Inspection. Green Acres Trailer Park has not sent in application, Town Clerk Swain sent two reminder notices. Attorney Dorfman to contact Raymond Flower of Green Acres Trailer Park.

Supervisor Hammond announced that Catherine Traina will be resigning from the Planning Board.

RESOLUTION #38 - AUTHORIZE ADVERTISEMENT FOR POSITION OF RECORDING SECRETARY TO THE PLANNING BOARD

On motion of Councilman Viscio, seconded by Councilman Stevens, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize advertisement for position of recording secretary of the Planning Board to fill vacancy of Catherine Traina.

Councilman Viscio has been in contact with Carol McTague from the State Public Service Commission.

Councilwoman Nagengast announced the rescheduled tentative date of the Winterfest. Weather permitting the Winterfest has been reschedule for Saturday, February 27th.

Supervisor Hammond announced that the town has received \$25,000 for the sale of the truck; received \$15,459.49 from Time Warner for franchise fee for 2010; received \$11,842.88 from AT & T per agreement (2009); received \$15,586.00 from Verizon per agreement (2009).

New York State Department of Labor visited the Town Highway Garage. Department of Labor informed Highway Superintendent that the town is in violation for not having a Workplace Violence Policy in effect. Attorney Dorfman will contact the Department of Labor, the statute is twenty or more employees for the Workplace Violence Policy, which Knox does not employ that many.

Highway Superintendent Salisbury reported that the town is still being charged for commingling. Electronics are currently being stored in the bay area, but has no way of moving the pallets. He suggests a Bobcat, which he provided the board with pricing, two of the machines are on state contract. Eventually, the town will have to design a master plan for the Transfer Station. Councilman Viscio is willing to discuss changes that need to be made with Highway Superintendent Salisbury at the Transfer Station.

February 9, 2010

RESOLUTION #39 - APPROVE HIGHWAY SUPERINTENDENT SALISBURY TO ATTEND HIGHWAY SCHOOL

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5
NAYS 0

RESOLVED to approve Highway Superintendent Salisbury to attend two classes for the Road Master Program.

Councilman Stevens reported he has reviewed the specifications of the Town Hall Renovation Project. He made a few suggestions such as, keyless entry for exterior and interior doors, closed circuit television or camera for the entry door, and the possibility of moving the sliding window in the town clerk's office. Supervisor Hammond suggests the board review these issues.

With no further business, on a motion of Councilwoman Gage, seconded by Councilwoman Nagengast, the meeting was adjourned at 9:20 p.m. Carried unanimously.

Respectfully Submitted,
February 20, 2010

Kimberly D. Swain