

February 10, 2009

**Town of Knox
Regular Meeting**

PRESENT: Supervisor Hammond
Councilwoman Gage
Councilman Decker
Councilman Viscio
Councilwoman Nagengast

ALSO: Town Attorney Dorfman
Town Clerk Swain
Highway Superintendent Salisbury

The meeting was called to order at 7:32 p.m. with the Pledge of Allegiance to the Flag.

RESOLUTION # 24 - APPROVAL OF MINUTES

On motion of Councilman Decker, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the minutes of the January 2009 Meeting be approved with amendment to Resolution #21, to change fund from A7140.4 to A9901.9.

RESOLUTION # 25 - APPROVAL OF MONTHLY REPORTS

On motion of Councilman Viscio, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Reports of the Supervisor and Town Clerk for the Month of January 2009 be approved.

RESOLUTION # 26 - PAYMENT OF BILLS

On motion of Councilman Viscio, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Bills be paid on General Abstract #2 of the General Fund, covering claims #23-44 and of the Highway Fund, covering claims #8-22 & 45 for the year 2009 and on General Abstract #14 of the General Fund, covering claims #458 & 459 and of the Highway Fund, covering claims #456 & 457, for the year 2008.

RESOLUTION # 27 - AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$28,023.00 TO THE ALTAMONT RESCUE SQUAD FOR 2009 EMERGENCY SERVICES

On motion of Councilwoman Gage, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of

February 10, 2009

\$28,023.00 to the Altamont Rescue Squad for 2009 emergency services, as per budget.

RESOLUTION # 28 - AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$25,500.00 TO THE HELDERBERG RESCUE SQUAD FOR 2009 EMERGENCY SERVICES

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of \$25,500.00 to the Helderberg Rescue Squad for 2009 emergency services, as per budget.

RESOLUTION # 29 - AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$42,448.00 TO THE TOWN OF GUILDERLAND EMS FOR 2009 ADVANCED LIFE SUPPORT SERVICES

On motion of Councilman Decker, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of \$42,448.00 to the Town of Guilderland EMS for 2009 Advanced Life Support services, as per budget.

RESOLUTION # 30 - AUTHORIZE PAYMENT OF \$6,000.00 TO THE ALTAMONT LIBRARY FOR 2009 SERVICES

On motion of Councilwoman Nagengast, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize payment of \$6,000.00 to the Altamont Library for 2009 services, as per budget.

RESOLUTION # 31 - AUTHORIZE PAYMENT OF \$1,500.00 TO THE BERNE LIBRARY FOR 2009 SERVICES

On motion of Councilman Decker, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize payment of \$1,500.00 to the Berne Library for 2009 services, as per budget.

RESOLUTION # 32 - AUTHORIZE SUPERVISOR TO EXECUTE CONTRACT FOR THE PURCHASE OF 2009, MODEL 5600I, 4X4 SBA, PLOW/DUMP TRUCK

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Knox Town Supervisor is hereby authorized to execute a contract for the purchase of a 2009, Model 5600i, 4 x 4 SBA, plow/dump truck for the purchase price of \$ 182,275.44, said funds being expended from the highway capital reserve fund, utilizing the State Contract Purchase method, as authorized by law.

February 10, 2009

Within 10 days after the adoption of this resolution by the Town Board, the Town Clerk shall, as set forth in Town Law § 90, post and publish a notice which shall set for the date of the adoption of this resolution and contain an abstract of this resolution, concisely stating the purpose and effect thereof. Such notice shall specify that such resolution was adopted subject to a permissive referendum.

This resolution shall take effect immediately, unless a referendum is requested, in which event it shall take effect, if approved at such referendum, upon such approval.

This resolution is adopted subject to a permissive referendum pursuant to Town Law § 64(2).

RESOLUTION # 33 - ADOPT RECORDS RETENTION AND DISPOSITION SCHEDULE

On motion of Councilwoman Gage, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, by the Town Board of the Town of Knox that Records Retention and Disposition Schedule MU-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Records Retention and Disposition Schedule MU-1 after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Supervisor Hammond announced the Congressional Meeting held by Paul Tonko, that he attended.

RESOLUTION # 34 - AUTHORIZE SUPERVISOR HAMMOND TO MAKE TRANSFER OF \$55,000 FROM HIGHWAY FUND TO HIGHWAY CAPITAL RESERVE FUND

On motion of Councilwoman Gage, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor Hammond to make transfer of \$55,000 from Highway Fund to Highway Capital Reserve Fund.

Supervisor Hammond read letter of resignation from Frieda Saddlemire, Town Historian.

RESOLUTION # 35- THE TOWN BOARD ACCEPTS LETTER OF RESIGNATION FROM FRIEDA SADDLEMIRE, TOWN HISTORIAN

February 10, 2009

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Town Board accepts Frieda Saddlemire's letter of resignation as Town Historian and the Town Board would also like to thank Frieda for the many years she's given to the Town of Knox.

Supervisor Hammond would like the Town Board to address the vacancy of the Town Historian at the next board meeting. Councilwoman Gage asked if Cheryl Frantzen is interested in the position? Supervisor Hammond replied, she expressed her interest.

Supervisor Hammond read letter from Frank Fuss, who is a volunteer fireman, requesting information on health insurance through municipalities. He would like to know specifics on cost and health insurance coverage. Supervisor Hammond gave letter to Town Attorney Dorfman to review.

Highway Superintendent Salisbury announced new highway employee, Donald Wagoner, Sr.

Supervisor Hammond reported sales tax revenue and mortgage tax is down compared to previous years. Town received Time Warner Cable check for \$14,636.04.

Supervisor Hammond reported the check writer he uses for writing checks needs repairs, found a company to replace for \$315.00.

Winter Fest was last Saturday, with an excellent attendance. A special thank you to the Antique Car Club for the demonstration of the Model T snowmobiles, the Highway Employees for plowing the parking lot and Ed Schmitt for hanging the canvass to break the wind.

Highway Superintendent Salisbury reported he has not done the 284 agreement, no major projects this year, a lot of tree work. Attending a FEMA meeting with Supervisor Hammond. Highway Superintendent Salisbury would like to upgrade two way radios in the trucks, currently the radios are on low frequency, which have interference, cannot communicate across town, let alone on the same road. Salisbury to negotiate annual contract price. Town Board agrees to purchase additional base for the Town Hall.

RESOLUTION # 36 - AUTHORIZE HIGHWAY SUPERINTENDENT SALISBURY TO PURCHASE NEW TWO WAY RADIOS FROM RIVER VALLEY RADIO FOR \$4,197.53

On motion of Councilman Decker, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Highway Superintendent Salisbury to purchase new two way

February 10, 2009

radios from River Valley Radio for \$4,197.53.

RESOLUTION # 37 - APPROVE TRAILER PARK PERMIT APPLICATION RENEWALS

On motion of Councilman Decker, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that Knox Estates and Kountry Knolls returned the Application Renewal along with Department of Health Inspection. Green Acres Trailer Park has not sent in application, Town Clerk Swain sent reminder notice.

RESOLUTION #38 - AUTHORIZE SUPERVISOR TO PAY SACCO AND MCKINNEY \$14,538.28 FOR ARCHITECTURAL AND ENGINEERING SERVICES RENDERED FROM JUNE 2008 TO JANUARY 2009

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor Hammond to pay Sacco and McKinney \$14,538.28 for Architectural and Engineering Services rendered from June 2008 to January 2009.

RESOLUTION #39 - SET MEETING DATES FOR FUTURE TOWN HALL BUILDING WORKSHOPS FOR 1ST THURSDAY @ 7:00 PM AS NEEDED

On motion of Councilwoman Nagengast, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to set meeting dates for future Town Hall building workshops for the 1st Thursday @ 7:00 PM as needed.

Supervisor Hammond announced since 1992 towns collect an additional 1% sales tax, which will expire in November 2009. County must enact a home rule law to continue collection of an additional sales tax revenue.

RESOLUTION #40 - AUTHORIZE SUPERVISOR HAMMOND TO WRITE TO ALBANY COUNTY LEGISLATOR, TOWN OF KNOX IN SUPPORT OF ADDITIONAL 1% SALES TAX IN ALBANY COUNTY

On motion of Councilman Decker, seconded by Councilwoman Nagengast, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Town Board of the Town of Knox located in Albany County supports the additional 1% sales tax.

Councilwoman Nagengast reported to the board that the BKW Little League is looking for

February 10, 2009

sponsors, and if the Town of Knox would sponsor the BKW Little League. Sponsor's name would appear on temporary sign, Town Board reported that signs may violate the Zoning laws, Town Attorney Dorfman reported that the Town does not have to obey it's Zoning laws. Town Attorney Dorfman to research sponsoring the league, and if Lou Saddlemire can mow little league field, report back next month.

With no further business, on a motion of Councilman Decker, seconded by Councilman Viscio, the meeting was adjourned at 9:27 p.m. Carried unanimously.

Respectfully Submitted,
February 24, 2007

Kimberly D. Swain