

**Town of Knox  
Regular Meeting  
January 8, 2013**

**PRESENT:** Supervisor Hammond  
Councilwoman Pokorny  
Councilman Barber  
Councilman Decker  
Councilman Viscio

**ALSO:** Town Attorney Dorfman  
Town Clerk Swain  
Highway Superintendent Salisbury

The meeting was called to order at 7:53 p.m. with the Pledge of Allegiance to the Flag.

Mr. Kirchner addressed the board with concern to the updated wind turbine ordinance. Mr. Robert Price responded that the town has a draft wind turbine ordinance in place. Approximately, two months from presenting to the town board a proposed final ordinance.

Councilman Barber confirmed the date of Winter Fest, which will be held on Saturday, January 26<sup>th</sup> from 11:00am to 2:00pm. A chili cook off contest will be held. An alternate date has not been set, if there is no snow for January 26<sup>th</sup>.

Prior to the meeting, the town board reviewed the Justice Court cash books and docket.

**RESOLUTION # 14 – TOWN BOARD OF THE TOWN OF KNOX INSPECTED THE JUSTICE COURT’S CASH BOOK AND DOCKET FOR DECEMBER 2011 THROUGH NOVEMBER 2012**

On motion of Councilman Barber, seconded by Councilman Decker, the following resolution was ADOPTED            AYES 5            NAYS 0

RESOLVED that the Town Board has reviewed the Justice Court’s cash book and docket for December 2011 through November 2012 and all funds due to Supervisor are accounted for.

Town Clerk Swain presented the Trailer Park Permits she received. Knoxville Park and Kountry Knolls. Both permits are missing the New York State Department of Health Inspection Report. Town Board considered incomplete, and town clerk to send notices regarding the status. A letter will be sent to Mr. Raymond Flower, c/o Green Acres Trailer Park for his late renewal notice.

Mr. Robert Price reported that Nan Stolzenburg submitted a report of her review on the town’s Comprehensive Plan. The comprehensive plan is lacking some of the detail that is important and written almost twenty years ago. Maps need to be updated, as well as a wetlands map. The town

board should conduct public hearings to get the input of the residents, and form a committee to review the comprehensive plan and what needs to be changed. The possibility of Nan Stolzenburg hired to provide GIS service, along with a few planning board members who have the capability to help the committee.

Councilman Viscio worked on the original comprehensive plan. It took approximately two years from start to finish, completing the comprehensive plan. He suggest that the town board review Nan Stolzenburg's report and establish a committee to work with her and develop a revised comprehensive plan.

Travis Stevens suggested that the board have a written description of what the duties of the committee will entail.

Supervisor Hammond asked if the board is prepared to move forward with Mr. Robert Price's recommendation, along with Nan Stolzenburg as a consultant.

Councilwoman Pokorny suggests that the board have Nan Stolzenburg provide the town with a step by step chart / checklist of the process.

**RESOLUTION #15 – AUTHORIZE TOWN CLERK TO ADVERTISE FOR A SPECIAL MEETING TO BE HELD ON JANUARY 22<sup>TH</sup> FOR THE PURPOSE OF FORMING A COMMITTEE FOR THE PURPOSE OF REVISING THE COMPREHENSIVE PLAN**

On motion of Councilwoman Pokorny, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Town Clerk to advertise for a special meeting for the purpose of forming a committee, along with consultant to revise the Comprehensive Plan.

**RESOLUTION #16 – AUTHORIZE SUPERVISOR TO MAKE TRANSFER OF \$1,000.00 FROM A7140.4 TO THE KNOX LIGHTING DISTRICT**

On motion of Councilman Viscio, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Supervisor to transfer \$1,000.00 from A7140.4 to the Knox Lighting District.

**RESOLUTION #17 – AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$25,500.00 TO THE HELDERBERG RESCUE SQUAD FOR 2013 EMERGENCY SERVICES**

On motion of Councilman Barber, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of \$25,500.00 to the Helderberg Rescue Squad for 2013 emergency services, as per budget.

**RESOLUTION #18 – AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$24,192.00 TO THE ALTAMONT RESCUE SQUAD FOR 2013 EMERGENCY SERVICES**

On motion of Councilman Decker, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of \$24,192.00 to the Altamont Rescue Squad for 2013 emergency services, as per budget.

**RESOLUTION #19 – AUTHORIZE SUPERVISOR TO RENEW CONTRACT AND MAKE ANNUAL PAYMENT OF \$47,357.00 TO THE TOWN OF GUILDERLAND EMS FOR 2013 ADVANCED LIFE SUPPORT SERVICES**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to renew contract and make annual payment of \$47,357.00 to the Town of Guilderland EMS for 2013 Advanced Life Support Services, as per budget.

**RESOLUTION #20 – AUTHORIZE PAYMENT OF \$6,500.00 TO THE ALTAMONT LIBRARY FOR 2013 SERVICES**

On motion of Councilman Pokorny, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize payment of \$6,500.00 to the Altamont Library for 2013 services, as per budget.

**RESOLUTION #21 – AUTHORIZE PAYMENT OF \$2,000.00 TO THE BERNE LIBRARY FOR 2013 SERVICES**

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize payment of \$2,000.00 to the Berne Library for 2013 services, as per budget.

**RESOLUTION #22 – AUTHORIZE SUPERVISOR TO MAKE TRANSFER OF \$55,000.00 FROM HIGHWAY FUND TO THE HIGHWAY CAPITAL RESERVE FUND**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize supervisor to make transfer of \$55,000.00 from Highway Fund to the Highway Capital Reserve Fund.

**RESOLUTION # 23 - PAYMENT OF BILLS**

On motion of Councilman Decker, seconded by Councilman Barber, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Bills be paid on General Abstract #13 of the General Fund, covering claims #365-379 and of the Highway Fund, covering claims #355-364 & 380 for the year 2012 and on General Abstract #001 of the General Fund, covering claim #2-3 & 5 and of the Highway Fund, covering claims #1 & 4 for the year 2013.

## **RESOLUTION # 24 - APPROVAL OF MONTHLY REPORTS**

On motion of Councilman Barber, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Reports of the Town Clerk and the Town Supervisor for the Month of December 2012 be approved.

Councilwoman Pokorny reported that the Emergency Preparedness follow up meeting that is to be held on February 11, 2013 is changed to February 19, 2013 at 7:30pm at the Knox Fire Department.

Supervisor Hammond has not received any communication or correspondence with regards to the Knox Post Office. Councilman Viscio stated that is unacceptable and the town should send a letter to post office personnel. This situation is unacceptable and the town wants action. Town Attorney Dorfman to draft a letter to be sent.

Highway Superintendent Salisbury reported that the drinking water delivered by Crystal Rock, is horrible. Contacted Culligan, prices were \$2.00 a bottle cheaper. Town Board advised Highway Superintendent Salisbury to contact Culligan and sent up a delivery.

Highway Superintendent Salisbury reported that in 2008 the town purchased new two way radios for the trucks. When purchased, guaranteed not to have interference; since then, a bus company, all the hill towns and fuel companies are on, creating interference. Safety issue arises when there is a storm and Town of Knox highway employees cannot communicate with each other. Another radio company contacted Highway Superintendent Salisbury, and has issued a base and a radio in another truck as a trial. Has worked great; with no interference and Town of Knox would have its own channel. Supervisor Hammond suggested that with the money already invested in the radio's the town currently has; he would like Highway Superintendent Salisbury to contact the current supplier and have him attend our next meeting to discuss the current issues.

## **RESOLUTION # 25 - APPROVAL OF MINUTES**

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the minutes of the December 2012 meeting and the January 1, 2013 organizational meeting be approved.

Supervisor Hammond announced that the Employee Handbook for the Highway Employees will take some time to complete. Has a copy of the Town of Guilderland, would like to hold a special meeting to discuss. Town Attorney Dorfman suggested that this discussion be tabled and he will have a draft handbook to review, the Town of Guilderland is very comprehensive and does not pertain to our highway employees. Town Attorney Dorfman will review and have a draft copy made available at the next town board meeting.

The new 2013 Chevy pick up is here and the 2008 pick up truck traded in. Supervisor Hammond

would like lettering on all town trucks, even the smaller trucks. Highway Superintendent Salisbury will look into this, as the company the town has used in the past is no longer.

Enter into executive session at 9:31p.m.

**RESOLUTION #26 – ENTER INTO EXECUTIVE SESSION AT 9:31PM**

On motion of Councilman Decker, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to enter into executive session regarding personnel and legal matters.

**RESOLUTION #27 – AUTHORIZE TOWN ATTORNEY TO GRANT 90 DAY EXTENSION TO THE ATTORNEY FOR PETITIONER VASILIOS LEFKADITIS, IF NEEDED, TO FILE AN ARTICLE 78 PETITION IN SUPREME COURT REGARDING ZONING BOARD OF APPEALS DETERMINATION**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize Town Attorney to grant 90 day extension to the attorney for petitioner Mr. Vasilios Lefkaditis, to file article 78 with regards to the Zoning Board of Appeals determination.

With no further business, on a motion of Councilman Viscio, seconded by Councilwoman Pokorny, the meeting was adjourned at 10:10p.m. Carried unanimously.

Respectfully Submitted,  
January 16, 2013

Kimberly D. Swain