

January 9, 2007

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**Town of Knox  
Regular Meeting**

**PRESENT:** Supervisor Hammond  
Councilwoman Gage  
Councilman Decker  
Councilman Viscio  
Councilman Best

**ALSO:** Town Attorney Dorfman  
Town Clerk Swain  
Highway Superintendent Salisbury

The meeting was called to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

**RESOLUTION # 14 - APPROVAL OF MINUTES**

On motion of Councilman Best, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 Best, Viscio, Gage, Decker, Hammond  
NAYS 0

RESOLVED that the minutes of the December 2006 Meeting were approved.

**RESOLUTION # 15 - APPROVAL OF MINUTES**

On motion of Councilwoman Gage, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 Best, Viscio, Gage, Decker, Hammond  
NAYS 0

RESOLVED that the minutes of the Organizational 2007 Meeting were approved.

**RESOLUTION # 16 - PAYMENT OF BILLS**

On motion of Councilman Viscio, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 Best, Viscio, Gage, Decker, Hammond  
NAYS 0

RESOLVED that the Bills be paid on General Abstract #13 of the General Fund, covering claims #517-536 and of the Highway Fund, covering claims #503-516 & 537-539 for the year 2006 and on General Abstract #001 of the General Fund, covering claim # 2 and of the Highway Fund, covering claim # 1 for the year 2007.

**RESOLUTION # 17 - APPROVAL OF MONTHLY REPORTS**

On motion of Councilman Best, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that the Reports of the Town Clerk and the Town Supervisor for the Month of December 2006 be approved.

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**RESOLUTION # 18 - AUTHORIZE SUPERVISOR TO MAKE PAYMENT FOR ANNUAL MAINTENANCE FEE FOR TOWN OF KNOX WEBSITE**

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that the Town Board authorize Supervisor to make payment for annual maintenance fee of \$510.00 and receive 15% discount if paid in full to Bob Aaronson to maintain the Town of Knox website.

**RESOLUTION # 19 - CHANGE NOVEMBER 2006 MINUTES ON RESOLUTION # 114**

On motion of Councilman Decker, seconded by Councilwoman Gage, the following resolution was ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that the November 2006 minutes, Resolution #114 need to be changed to reflect these changes: Authorize Supervisor to make payment of \$22,099.00 to the New York State and Local Retirement System for the 2007 Employer Contribution.

**RESOLUTION # 20 - AUTHORIZE TOWN CLERK TO MAKE CHANGES TO THE NOVEMBER 2006 MINUTES**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that the Town Board authorize Town Clerk to amend the November 2006 minutes on Resolution #114 to reflect these changes: Authorize Supervisor to make payment of \$22,099.00 to the New York State and Local Retirement System for the 2007 Employer Contribution.

Supervisor Hammond reported that he, Highway Superintendent Salisbury and Dan Driscoll met regarding the Mohawk - Hudson Land Conservancy's request for parking accommodations on Street Road and Bozenkill Road. Street Road, requires a minimal amount of work for the Town Highway Department and a small amount of shale for the parking area. Bozenkill Road, the parking area is Albany County. The Albany County Highway Department has fill that can be delivered to this site. This will be Albany County's project.

Animal Control Officer Jack Norray gave his annual report of 166 calls and had traveled 87 miles more than last year. He caught three dogs that killed a few pigs, and reported to a monkey bite call.

Attorney Dorfman to review contract in further detail with Mohawk Hudson Humane Society. Attorney Dorfman will also look into per animal basis rather than a monthly or annual fee. The annual fee is \$2,200.00 which can be paid monthly or yearly.

Attorney Dorfman has reviewed the contract with Marketable Materials, but would like to

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discuss a few issues he has with the contract before signing this contract with Marketable Materials. Attorney Dorfman to report back to the Town Board next month.

**RESOLUTION # 21 - AUTHORIZE TOWN CLERK TO PURCHASE LAPTOP COMPUTER NOT TO EXCEED \$1200.00**

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that the Town Clerk be authorized to purchase a laptop computer not to exceed \$1200.00.

**RESOLUTION #22 - ADVERTISE IN THE ALTAMONT ENTERPRISE FOR A GRANT WRITER**

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that Town Board advertise in the Altamont Enterprise for a Grant Writer for the Town Hall renovations.

Councilwoman Gage suggested contacting Gail Burgess.

**RESOLUTION #23 - TOWN CLERK TO ADVERTISE IN THE ALTAMONT ENTERPRISE FOR KNOX TOWN HALL RENOVATION ADVISORY COMMITTEE**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that Town Clerk advertise in the Altamont Enterprise for the Knox Town Hall Renovation Advisory Committee.

**Knox Town Hall Renovation Advisory Committee**

Size - 5 Members

1. Review and suggest alternatives to the existing plan presented to the Town Board.
2. Work with Town Designated Architect on practical application of suggested changes.
3. Report findings to the Town Board.

**Proposed Schedule**

1. Workshop with Town Board
2. Committee meets on it's own
3. Session with Architect
4. Meeting with Architect reply
5. Committee discussion
6. Committee Report to the Town Board

Highway Superintendent Salisbury notified the Town Board that Altamont Sunoco will set up an account for the purchase of Gasoline. The Knox Volunteer Fire Department will be responsible

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for the purchase of their own gasoline.

**RESOLUTION #24 - AUTHORIZE HIGHWAY SUPERINTENDENT TO SET UP AN ACCOUNT WITH ALTAMONT SUNOCO FOR GASOLINE PURCHASES**

On motion of Councilman Decker, seconded by Councilwoman Gage, the following was  
ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that the Town Board authorize Highway Superintendent to set up an account with Altamont Sunoco for gasoline purchases.

**RESOLUTION #25 - THE TOWN OF KNOX AUTHORIZING THE TOWN SUPERVISOR TO SIGN A CONTRACT FOR SHARED HIGHWAY SERVICES ON BEHALF OF THE TOWN OF KNOX**

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 Best, Gage, Viscio, Decker, Hammond  
NAYS 0

RESOLVED that the Town Supervisor sign a contract for Shared Highway Services Resolution Authorizing the Chief Executive Officer to sign a contract on behalf of the Town of Knox to permit the highway department head to share services with the highway department head in other municipalities who possess similar authorization for the borrowing or lending of materials and supplies and the exchanging, leasing, renting or maintaining of machinery and equipment, including the operators thereof, for the purpose of aiding the highway department head in the performance of his/her duties.

**RESOLUTION #26 - SECTION 284 OF THE HIGHWAY LAW REQUIRES AN AGREEMENT BETWEEN TOWN BOARD AND HIGHWAY SUPERINTENDENT**

On motion of Councilwoman Gage, seconded by Councilman Best, the following resolution was ADOPTED AYES 5 Best, Viscio, Gage, Decker, Hammond  
NAYS 0

RESOLVED that the Town Board and the Highway Superintendent enter into an agreement required by Section 284 of the Highway Law, for proposed work projects for 2007, which the amounts for projects are supported by the budget.

Winter Festival will be held on Saturday, January 27, 2007 from 11am - 2 pm, no snow date will be February 3, 2007. There will be the Chili Contest.

With no further business, on a motion of Councilman Best, seconded by Councilman Decker, the meeting was adjourned at 9:29 p.m. Carried unanimously.

Respectfully Submitted,  
January 16, 2007

Kimberly D. Swain

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