

**PLANNING BOARD
TOWN OF KNOX
ALBANY COUNTY
Established 1822**

**PLANNING BOARD MEETING MINUTES
January 11, 2007**

In attendance: Dan Driscoll, Bob Gwin, Bob Price, Brett Pulliam, Tom Wolfe, Catherine Traina, Secretary

The meeting was called to order at 1940.

Dan Driscoll made a motion to accept the December minutes, Bret Pulliam seconded; the motion was approved unanimously.

Dan Driscoll then made a motion to accept the November minutes, approval of which had been tabled at the December meeting pending revisions. Tom Wolfe seconded the motion; it was approved unanimously.

The Board discussed the **Board meeting minutes procedure**, clarifying that only final minutes will be posted on the Town's website and not draft minutes. In addition, the town Zoning Ordinance, Subdivision Regulations, and Comprehensive Plan will all potentially be available on the website in the future.

The next item of business discussed was the **wireless ordinance**. Since the December meeting, Chairman Price has added definitions to the Mount Kisco ordinance so the Board began reviewing the definitions one at a time.

The Board members agreed that the definition of "Accessory Facility" is acceptable as is.

The next definition discussed was Cellular Tower versus Equipment Mounting Structure. Dan Driscoll does not think we can use the term "cellular tower" because the ordinance will cover more than just cellular services, as is seen in the definition of Personal Wireless Service Facilities. Mr. Driscoll also noted that the Zoning Ordinance will also need to be changed to reflect the definition of "Tower" among other things. The Board agreed that the term "Cellular Tower" will be changed to Personal Wireless Service Tower or PWST throughout the ordinance.

The Board then discussed if the definition of Personal Wireless Service includes HAM radio. Dan Driscoll will look into the Federal regulations to see if they include HAM radio. Chairman Price pointed out that the definition in the ordinance comes right out of the Federal regulations and it does not seem to include HAM, but it would be best to check the regulations anyway to be sure.

The Board then agreed that the definition of antenna will be changed to the definition Bill Bellerjeau included in the list presented to the Board previously.

The next definition discussed was co-location. Chairman Price clarified that it is only considered co-location if an antenna is located on a tower that already has Personal Wireless Service on it. Locating an antenna on an existing structure such as the steeple of a church is not defined as co-location. That being said, the Board agreed on the definition of co-location as it is written.

As discussed earlier in the meeting, the term Equipment Mounting Structure will be changed to Personal Wireless Service Tower or PWST. Furthermore, the second sentence of the definition seems to belong more in the ordinance itself than in the definitions. It was agreed that this sentence will be moved to Section E, Criteria for Special Permit Applications. The definition of Height will also be moved to Section E. The Board was in agreement that the definitions of FAA and FCC are fine.

At this point in the discussion, Dan Driscoll suggested that it would be better if he and Chairman Price, as the ad hoc committee formed at the December meeting, got together to work out a more complete draft ordinance that could then be presented to the Board. The Board members were asked to send an e-mail to Chairman Price or Mr. Driscoll with any comments/ suggestion on the current draft, then a revised draft will be sent to the Board members prior to the next meeting and the Board can review it and discuss it more specifically then. Chairman Price reiterated his desire to see this completed in the next couple of months.

The final item discussed was **external boilers**. It has been brought to the Board's attention that some local municipalities are regulating the use of external boilers. Chairman Price asked the Board members if they felt it was in Knox's best interest to do further research and consider such regulation. Tom Wolfe stated that setbacks from neighboring residences and stack height seem to be the main areas of concern. The Board concluded that it is not necessary to entertain this issue at this time.

Dan Driscoll made a motion to adjourn which was seconded by Bob Gwin. The meeting was adjourned at 2045.

Respectfully submitted,

Catherine Traina
Recording Secretary

The next meeting will be held on Thursday, February 8th, 2007 at 1930.

Board will discuss the Highway Law and then continue discussion of the Personal Wireless Services Tower Ordinance.