



# Town of Knox Planning Board

*Established 1822*

P.O. Box 56 • Knox, New York • 12107 • Phone 518-872-2551 • [www.knoxny.org](http://www.knoxny.org)

---

Minutes: June 13, 2019

Present: Bob Price, Todd LaGrange, Betty Ketcham, Deb Nelson, Tom Wolfe, Bill Pasquini

Absent: Kurt Johnson

Meeting called to order at 7:30pm.

## **Minor Subdivision Review**

1. Maria Flores-Seibert and Don Seibert were present to discuss and update the Planning Board regarding the proposed subdivision presented at the April meeting.
  - a. An updated map was presented for review. It shows clear property and tax lines as well as the adjoining properties with the piece of land being gifted to Maria and her husband Don Seibert.
  - b. Two signed and notarized letters written by both neighbors involved, Joe Hoffman and Bill Curry were presented for review.
2. Discussion amongst board members regarding the request for a letter from the town of Wright.

*Tom made a motion that the Planning Board waive the requirement that our approval is conditional upon the approval of the Town of Wright. Bill seconded, all in favor.*

3. Last requirement includes a completed surveyor's map. Once given to the Knox Planning Board, Tom can stamp approval.
4. Maria Florez-Seibert requested an approval letter stating that the Town of Knox Planning Board has been notified and a subdivision was presented for approval. Tom to write the letter.

## **Home Occupation**

1. At a recent Town Board meeting held on June 11, the proposed Home Occupation definition was tabled due to a number of questions regarding owners and tenants of the property within a Home Occupation and the allowable number of employees.

2. The revised Home Occupation regulations were reviewed to see if any clarification was needed. All Planning Board members were in agreement that the proposed revised regulations are clear and do not need any further revision.
3. Tom to email Vas Lefkaditis, Town Supervisor and make aware of this decision.

### **Review of Minutes**

1. Discussion amongst Planning Board members regarding the secretary, Tiffany Snyder's style of writing minutes. Each member was asked their opinion. Majority stated that if there were grammatical errors to be corrected that they should be corrected and if vital information was missed it should be in the minutes but that her style of writing was acceptable and does not need to be changed.
2. Review of February minutes. Deb presented a revised version for the board members to review. After careful review of both copies of minutes a motion was made.

*Betty made a motion to accept the revised minutes, Deb seconded it. A vote was taken:*

*Bob: Yes*

*Betty: Yes*

*Todd: Yes*

*Deb: Yes*

*Tom: Yes*

*Bill: No*

*Motion approved with a 5:1 vote to accept the revised February minutes.*

3. April minutes tabled until next month's meeting.

*Motion made by Deb to adjourn, Tom seconded it, all in favor.*

Meeting adjourned at 8:45pm.

Next meeting to be held July 11 2019 at 7:30pm.

Respectfully submitted,  
Knox Planning Board secretary Tiffany Snyder