

**TOWN OF KNOX  
ORGANIZATIONAL MEETING  
JANUARY 2, 2017**

**PRESENT:** Supervisor Lefkaditis  
Councilwoman Pokorny  
Councilman Barber  
Councilman Barcomb  
Councilman Hanley

**ALSO:** Town Clerk Murphy  
Town Superintendent of Highways Salisbury

**ABSENT:** Town Attorney Dorfman

The meeting was called to order at 5:03 PM with the Pledge of Allegiance to the Flag.

**RESOLUTION #1-2017 – ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL APPOINTMENTS**

On motion of Councilman Barcomb, seconded by Supervisor Lefkaditis the following resolution was carried unanimously.

RESOLVED, to enter into Executive Session to discuss Personnel Appointments.

**RESOLUTION #2-2017 – CONVENE PUBLIC MEETING AT 6:40 PM**

On motion of Councilman Barcomb, seconded by Councilwoman Pokorny the following resolution was carried unanimously.

RESOLVED, to convene Public Meeting at 6:40 PM.

Town Justice Gagnon performed the swearing in of newly elected and appointed officials.

**RESOLUTION #3-2017 – APPROVE TO CONSENT AGENDA**

On motion of Supervisor Lefkaditis, seconded by Councilman Barcomb the following resolution was carried unanimously.

RESOLVED, to approve to Consent Agenda as listed.

***Consent Agenda:***

- a) *Establish the Altamont Enterprise, a newspaper of general circulation, in the Town of Knox as the official newspaper of the Town of Knox and that notices by law be published therein.*
- b) *Establishing that the Key Bank and The Bank of Greene County be designated as depositories of all Town funds.*
- c) *Empower the Town Supervisor to invest funds in designated depositories in the form of interest bearing accounts as authorized by General Municipal Law section 11 and Education Law section 1604 and 1723-A and reserve funds as authorized by General Municipal Law section 86-F, Local Finance Law section 165.00 and Education Law section 36.52.*

- d) *Establish that regular meetings of the Town Board be held the second Tuesday of each month at 7:00 p.m., except for the November meeting, which shall be held on the first Wednesday following Election Day, and that the meetings shall be held at the Knox Town Hall.*
- e) *Empower the Town Supervisor in accordance with Section 1262 of the Tax Law as amended from time to time, and such other requirements as may be imposed by the Albany County Legislature, to implement the resolution adopted on April 25, 1970, by the Town Board, in relation to the Town's election to receive its distributive share of the proceeds of the additional sales tax during fiscal year 2017.*

**RESOLUTION #4-2017 – APPROVE TO REMOVE ITEM 3F FROM AGENDA TO DISCUSS**

On motion of Councilwoman Pokorny, seconded by Councilman Hanley the following resolution was carried unanimously.

RESOLVED, to approve to remove item 3f. from agenda to discuss.

The Board discussed increasing the Highway Superintendents maximum purchase amount without Town Board approval from \$1,500 to \$2,500. The board all agreed on this increase.

**RESOLUTION #5-2017 – AUTHORIZE SUPERINTENDENT OF HIGHWAYS TO PURCHASE EQUIPMENT, MATERIALS AND TOOLS FOR DEPARTMENT USE NOT TO EXCEED \$2,500.00 WITHOUT BOARD APPROVAL**

On motion of Councilman Barber, seconded by Councilwoman Pokorny the following resolution was carried unanimously.

RESOLVED, to that the Town Superintendent of Highways be and hereby is authorized to purchase equipment, materials and tools for Department use in an amount not to exceed \$2,500.00 for each such purchase, without prior Board approval.

**RESOLUTION #6-2017 – APPROVE APPOINTMENT OF INDIVIDUALS TO TOWN POSITIONS AS LISTED AND ABOLISH DEPUTY TOWN SUPERVISOR POSITION (ITEM 4B).**

On motion of Supervisor Lefkaditis seconded by Councilman Barber the following resolution was carried by 4 Ayes (Barcomb, Hanley, Pokorny, Barber) to 1 Nay (Lefkaditis)

RESOLVED, to approve appointment of individuals to town positions and abolish Deputy Town Supervisor position (item 4b).

**Appointments to Town Positions:**

- |                      |                                      |
|----------------------|--------------------------------------|
| a) Deborah Liddle    | Clerk to the Justices                |
| b) Gary Salisbury    | Deputy Town Supervisor               |
| c) Catherine Bates   | Account Clerk I (PT)                 |
| d) Elizabeth Walk    | Deputy Tax Collector                 |
| e) Edward Nicholson  | Data Collector (PT)                  |
| f) Amy Pulliam       | Deputy Town Clerk                    |
| g) John McGivern     | Court Bailiff                        |
| h) Louis Saddlemire  | Dog Control Officer (PT)             |
| i) Megan Mason       | Emergency Preparedness Coordinator   |
| j) Tara Murphy       | Registrar of Vital Statistics (PT)   |
| k) Deborah Liddle    | Deputy Registrar of Vital Statistics |
| l) Loren Shafer, Jr. | Deputy Superintendent of Highways    |

m) Charlotte Fuss	Senior Services Coordinator
n) Patricia Lightbody	Deputy Senior Services Coordinator
o) Maryellen Gillis	Youth Services Coordinator
p) Kathleen Putzig	Historian
q) Daniel Sherman	Building Inspector (PT)
r) Glenn Hebert	Assistant Building Inspector (PT)
s) Linda Quay	Marriage Officer
t) Amy Pokorny	Climate Smart Communities Coordinator
u) Louis Saddlemire	Park Laborer 16.20 hr.
v) Louis Saddlemire	Highway Dept. Laborer 15.31 hr.
w) Richard Dexter	Landfill Attendant #1
x) Joe Adriance	Landfill Attendant #2
y) Mark Young	Landfill Attendant #3
z) David Quay	Landfill Attendant (PT)
aa) Mackenzie Hempstead	Minutes Recorder for Zoning Board of Appeals (PT)
bb) Jennifer Geckler	Minutes Recorder for Planning Board (PT)
cc) Charles Crary	Equipment Operator I 20.32 hr.
dd) James Schager	Equipment Operator II 16.44 hr.
ee) Matthew w Schanz	Equipment Operator II 19.35 hr.
ff) Loren Shafer	Equipment Operator II 20.94 hr. + .60hr = 21.59
gg) Donald White	Equipment Operator I 20.88 hr.
hh) Donald Wagner	Equipment Operator I 16.82 hr.
ii) Michael Sand	General Contractor (PT)
jj) Richard Strawbridge	
kk) Vincent Germani	

**RESOLUTION #7-2017 – APPROVE SALARY AND FREQUENCY OF PAYMENTS FOR TOWN OFFICES FOR 2017.**

On motion of Councilwoman Pokorny seconded by Councilman Hanley the following resolution was carried unanimously

RESOLVED, to approve salary and frequency of payments for Town Offices for 2017

**Salary and Frequency of Payments for Town Offices for 2017:**

a) Town Supervisor	16,672.00 / year paid Quarterly
b) Councilmen (4)	3,825.00 / year paid Quarterly
c) Town Justices (2)	10,143.00 / year paid Quarterly
d) Clerk to the Justice	17.11 / Hour paid Quarterly
e) Deputy Town Supervisor	No Salary
f) Account Clerk I PT	21.37 / Hour paid Quarterly
g) Tax Collector	5,000.00 / year paid Quarterly
h) Deputy Tax Collector	13.27 / Hour paid Quarterly
i) Assessor I	12,608.00 / year paid Quarterly
j) Data Collector PT	14.40 / Hour paid Quarterly
k) Town Clerk	12,985 / year paid Quarterly
l) Deputy Town Clerk	13.27 / Hour paid Quarterly
m) Court Bailiff	2,200.00 / year paid Quarterly
n) Dog Warden PT	6,687.00 / year paid Quarterly
o) Emergency Preparedness Coordinator	222 .00 / year paid Quarterly

p) Registrar of Vital Statistics	1,618.00 / year paid Quarterly
q) Superintendent of Highways	56,678.00 / year paid Bi-Weekly
r) Senior Services Coordinator	500.00 / year paid Quarterly
s) Deputy Senior Services Coordinator	No Salary
t) Youth Services Coordinator	500.00 / year paid Quarterly
u) Town Historian	726.00 / year paid Quarterly
v) Building Inspector (PT)	9,522.00 / year paid Quarterly
w) Assistant Building Inspector (PT)	4,096.00 / year paid Quarterly
x) Landfill Attendants #1, #2 and #3	13.23 Hourly paid Bi-weekly
y) Minutes Recorder (PT) (Zoning/Planning)	13.27 Hourly paid Bi-weekly
z) Highway Department Laborer	15.31 / hr. Starting rate 2017
aa) Equipment Operator I	15,69 / hr. Starting rate 2017
bb) Equipment Operator II	16.10 / hr. Starting rate 2017
cc) Deputy Superintendent of Highways	.60 additional/hr. paid
dd) General Contractor (PT)	TBD

**RESOLUTION #8-2017 - APPOINTMENT AND COMPENSATION OF TOWN ATTORNEY**

On motion of Councilman Barcomb seconded by Councilwoman Pokorny the following resolution was carried by 4 Ayes (Barcomb, Hanley, Pokorny, Barber) to 1 Nay (Lefkaditis)

RESOLVED, that pursuant to subdivision 2 (a) of Section 20 of the Town Law, the office of TOWN ATTORNEY of the Town of Knox is hereby established with a salary at the rate of \$18,094.00 per year, and that John Dorfman be and hereby is appointed Town Attorney for the term beginning January 1, 2017.

**RESOLUTION #9-2017 - SUBMITTAL OF COPY OF SUPERVISOR'S REPORT TO THE STATE COMPTROLLER'S OFFICE FROM SUPERVISOR TO TOWN CLERK**

On motion of Councilwoman Pokorny seconded by Councilman Hanley the following resolution was carried unanimously

RESOLVED, that the Supervisor shall submit to the Town Clerk within 60 days after close of the last fiscal year, a copy of the report he makes to the State Comptroller, pursuant to Section 30 of the General Municipal Law, and the Town Clerk shall thereafter cause a summary of said report to be published within ten (10) days of her receipt thereof, in proper form, in the Official Town Newspaper; said report to be in lieu of the report required by Section29(10) of the New York State Town Law.

**RESOLUTION #10-2017 - COMPOSITION AND TERMS OF THE ZONING BOARD OF APPEALS**

On motion of Councilman Barcomb seconded by Supervisor Lefkaditis the following resolution was carried unanimously.

RESOLVED, that the composition of the Zoning Board of Appeals and the terms of its appointees be as follows:

VACANCY	December 31, 2023
James McDonald	December 31, 2022
John DeMis (Chairman)	December 31, 2021
Susan Mason	December 31, 2020
Kenneth Kirik	December 31, 2019
VACANCY	December 31, 2018

**RESOLUTION #11-2017 - APPOINTMENT OF DOUG ROETHER AND ERIC MARCZAK TO THE ZONING BOARD OF APPEALS**

On motion of Councilman Barcomb seconded by Councilwoman Pokorny the following resolution was carried by 4 Ayes (Barcomb, Hanley, Pokorny, Barber) to 1 Nay (Lefkaditis)

RESOLVED, to appoint Doug Roether and Eric Marczak to the Zoning Board of Appeals and the terms of their appointments be as follows:

Doug Roether	December 31, 2018
Eric Marczak	December 31, 2023

**RESOLUTION #12-2017 - APPOINTMENT OF THE CHAIRMAN OF THE ZONING BOARD OF APPEALS**

On motion of Councilman Barcomb seconded by Supervisor Lefkaditis the following resolution was carried unanimously.

RESOLVED, that John DeMis be appointed as Chairman of the Knox Zoning Board of Appeals.

**RESOLUTION #13-2017 - APPOINTMENT COUNCILWOMAN POKORNY AS BOARD LIAISON TO THE ZONING BOARD OF APPEALS**

On motion of Supervisor Lefkaditis seconded by Councilman Hanley the following resolution was carried unanimously.

RESOLVED, to appoint Councilwoman Pokorny as Board Liaison to the Zoning Board of Appeals.

**RESOLUTION #14-2017 - COMPOSITION AND TERMS OF THE PLANNING BOARD**

On motion of Supervisor Lefkaditis seconded by Councilman Barcomb the following resolution was carried unanimously

RESOLVED, that the composition of the Planning Board and terms of its appointees, are as follows:

VACANCY	December 31, 2023
Debra Nelson	December 31, 2022
Robert Gwin	December 31, 2021
Thomas Wolfe	December 31, 2020
Robert Price (Chairman)	December 31, 2019
Brett Pulliam	December 31, 2018
Betty Ketcham	December 31, 2016
Travis O'Donnell	December 31, 2017

**RESOLUTION #15-2017 - APPOINTMENT OF BETTY KETCHAM TO THE PLANNING BOARD**

On motion of Councilwoman Pokorny seconded by Councilman Hanley the following resolution was carried by 4 Ayes (Barcomb, Hanley, Pokorny, Barber) to 1 Nay (Lefkaditis)

RESOLVED, to appoint Betty Ketcham to the Planning Board and the terms of this appointments be as follows:

Betty Ketcham

December 31, 2023

**RESOLUTION #16-2017 - APPOINTMENT OF THE CHAIRMAN OF THE PLANNING BOARD**

On motion of Councilman Barcomb seconded by Councilman Hanley the following resolution to appoint Robert Price Chairman of the Planning Board was carried by 4 Ayes (Barcomb, Hanley, Pokorny, Barber) to 1 Nay (Lefkaditis)

RESOLVED, that Mr. Robert Price be appointed the Chairman of the Planning Board for calendar year 2017.

**RESOLUTION #17-2017 - APPOINTMENT SUPERVISOR LEFKADITIS AS BOARD LIASON TO THE PLANNING BOARD**

On motion of Councilman Barcomb seconded by Councilman Hanley the following resolution was carried unanimously.

RESOLVED, to appoint Supervisor Lefkaditis as Board Liaison to the Planning Board.

**RESOLUTION #18-2017 - APPOINTMENT OF THE BOARD OF ASSESSMENT REVIEW, THE COMPOSITION AND TERMS OF THE BOARD OF ASSESSMENT REVIEW**

On motion of Councilman Barcomb seconded by Councilman Barber the following resolution was carried unanimously.

RESOLVED, that the composition of the Board of Assessment review, and the terms of its appointees are as follows:

VACANCY	September 30, 2021
Tim Frederick (Chairman)	September 30, 2020
Gerald Irwin	September 30, 2019
Jocelyn Farrar	September 30, 2018
Vall Pulliam	September 30, 2017

**RESOLUTION #19-2017 - APPOINTMENT OF HOWARD ZIMMER TO THE BOARD OF ASSESSMENT REVIEW**

On motion of Councilman Barber seconded by Councilman Barcomb the following resolution was carried unanimously

RESOLVED, to appoint Howard Zimmer to the Board of Assessment Review and the terms of this appointments be as follows:

Howard Zimmer

September 30, 2021

**RESOLUTION #20-2017 - APPOINTMENT OF THE CHAIRMAN OF THE BOARD OF ASSESSMENT REVIEW**

On motion of Councilman Barber seconded by Councilman Barcomb the following resolution to appoint Tim Frederick as Chairman of the Board of Assessment Review was carried unanimously.

RESOLVED, that Tim Frederick be appointed the Chairman of the Board of Assessment Review for calendar year 2017.

**RESOLUTION #21-2017 - APPOINT YOUTH COMMITTEE FOR 2017**

On motion of Supervisor Lefkaditis seconded by Councilman Barber the following resolution was carried unanimously

RESOLVED to appoint the following members to the Knox Youth Committee for 2017

Maryellen Gillis (Youth Services Coordinator)

Darcy Cyr

Sarah Pasquini

Maria Evans

Sandy Quay

Tom Payne

Megan Murphy

**RESOLUTION #22-2017 - APPOINTMENT OF EX-OFFICIO MEMBER TO YOUTH COMMITTEE**

On motion of Supervisor Lefkaditis seconded by Councilman Barber the following resolution was carried unanimously

RESOLVED, that the Ex-Officio member to the Youth Committee be Councilman Hanley.

**RESOLUTION #23-2017 - COMPOSITION AND TERMS OF THE CONSERVATION ADVISORY COUNCIL**

On motion of Councilman Barcomb seconded by Supervisor Lefkaditis the following resolution was carried unanimously

RESOLVED, that the Conservation Advisory Council consist of the following, and the terms of its appointees be as follows:

VACANCY	December 31, 2023
Nathan Giordano (Chairman)	December 31, 2022
VACANCY	December 31, 2021
Tony Forti	December 31, 2020
Patricia Irwin	December 31, 2019
Dee Woessner	December 31, 2018
Peter Shunney	December 31, 2017

*\*\*\* Please see 2/14/17 board minutes for updated CAC member terms.\*\*\**

**RESOLUTION #24-2017 - APPOINTMENT OF KEVIN SHERMAN AND ERIC KUCK TO THE CONSERVATION ADVISORY COUNCIL**

On motion of Councilman Barcomb seconded by Councilman Hanley the following resolution was carried by 4 Ayes (Barcomb, Hanley, Pokorny, Barber) to 1 Nay (Lefkaditis)

RESOLVED, to appoint Kevin Sherman and Eric Kuck to the Conservation Advisory Council and the terms of their appointments be as follows:

Eric Kuck

December 31, 2021

**RESOLUTION #25-2017 - APPOINTMENT OF CHAIRMAN TO THE CONSERVATION ADVISORY COUNCIL**

On motion of Supervisor Lefkaditis seconded by Councilman Barcomb the following resolution was carried unanimously

RESOLVED, that Mr. Nathan Giordano be appointed Chairman of the Conservation Advisory Council for the fiscal year 2017.

**RESOLUTION #26-2017 - APPOINTMENT OF COUNCILMEN BARBER AND BARCOMB AS BOARD LIASONS TO THE CONSERVATION ADVISORY COUNCIL**

On motion of Councilman Hanley seconded by Councilwoman Pokorny the following resolution was carried unanimously.

RESOLVED, to appoint Councilmen Barber and Barcomb as Board Liaisons to the Conservation Advisory Council.

**RESOLUTION #27-2017 – ESTABLISH BOARD OF ETHICS AND APPOINT BOARD MEMBERS**

On motion of Councilwoman Pokorny seconded by Councilman Barcomb the following resolution was carried unanimously.

RESOLVED, to establish Board of Ethics and appoint the following members for 2017:

Denis Barber  
Clark Conklin  
John Graves

**RESOLUTION #28-2017 – ESTABLISH CREATION OF KNOX BROADBAND COMMITTEE AND APPOINT BOARD MEMBERS**

On motion of Supervisor Lefkaditis seconded by Councilman Hanely the following resolution was carried unanimously.

RESOLVED, to establish Knox Broadband Committee and appoint the following members for 2017:

Ryan Cole  
Dwayne Rockenstyre  
Robert Traina  
Vasilios Lefkaditis

Future agenda items were discussed for January including scheduling a facility walk through and purchasing for the Transfer Station.

On motion of Councilman Barcomb seconded by Councilman Hanley and unanimously approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,  
January 7, 2017



Tara Murphy  
Town Clerk