

**TOWN OF KNOX
ORGANIZATIONAL MEETING
JANUARY 1, 2016**

PRESENT: Supervisor Lefkaditis
Councilwoman Pokorny
Councilman Barber
Councilman Barcomb
Councilman Kuck

ALSO: Town Clerk Murphy
Town Superintendent of Highways Salisbury
Town Attorney Dorfman

The meeting was called to order at 9:00 A.M. with the Pledge of Allegiance to the Flag.

Town Justice Gagnon performed the swearing in of newly elected officials.

Supervisor Lefkaditis presented the Town's financial books to the Board for their review, and noted that they are up to date, with the exception of December 2015 expenses, to be added.

**RESOLUTION #1-2016 - ESTABLISH OFFICIAL NEWSPAPER AND BANK OF TOWN,
AUTHORIZE SUPERVISOR TO INVEST FUNDS IN INTEREST BEARING ACCOUNTS,
ESTABLISH SCHEDULE OF MONTHLY BOARD MEETINGS, AND ALLOW TOWN TO
RECEIVE ITS DISTRIBUTIVE SHARE OF SALES TAX PROCEEDS**

On motion of Councilman Barber seconded by Councilman Barcomb the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that the Altamont Enterprise, being the newspaper of general circulation, in the Town of Knox, be and it hereby is designated the official newspaper of the Town and that notices by law to be published, be published therein; and be it further;

RESOLVED, that the Key Bank, the Bank of America, and First Niagara Bank be designated depository of all Town funds; and be it further;

RESOLVED, that the Town Supervisor be empowered to invest funds in designated depositories in the form of interest bearing accounts as authorized by General Municipal Law section 11 and Education Law section 1604 and 1723-A and reserve funds as authorized by General Municipal Law section 86-F, Local Finance Law section 165.00 and Education Law section 36.52; and be it further;

RESOLVED, that regular meetings of the Town Board be held the second Tuesday of each month at 7:30 p.m., except for the November meeting, which shall be held on the first Wednesday following Election Day, and that the meeting shall be held at the Knox Town Hall; and be it further;

RESOLVED, that the Supervisor, in accordance with Section 1262 of the Tax Law as amended from time to time, and such other requirements as may be imposed by the Albany County Legislature, be empowered to implement the resolution adopted on April 25, 1970, by the Town Board, in relation to the Town's election to receive its distributive share of the proceeds of the additional sales tax during fiscal year 2016.

RESOLUTION #2-2016 - AUTHORIZE SUPERINTENDENT OF HIGHWAYS TO PURCHASE EQUIPMENT, MATERIALS AND TOOLS FOR DEPARTMENT USE NOT TO EXCEED \$1,500.00 WITHOUT BOARD APPROVAL

On motion of Councilman Barcomb seconded by Councilwoman Pokorny the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that the Town Superintendent of Highways be and hereby is authorized to purchase equipment, materials and tools for Department use in an amount not to exceed \$1,500.00 for each such purchase, without prior Board approval.

RESOLUTION #3-2016 - APPOINTMENT OF INDIVIDUALS TO TOWN POSITIONS AND COMPENSATION OF SAID POSITIONS

On motion of Supervisor Lefkaditis seconded by Councilman Barcomb the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the following individuals be appointed to Town positions:

Deborah Liddle	Clerk to the Justice
Amy Pokorny	Deputy Town Supervisor
Catherine Bates	Account Clerk I PT
Elizabeth Walk	Deputy Tax Collector
Edward Nicholson	Data Collector PT
John Graves	Data Collector PT
Mary Alice Geel	Deputy Town Clerk
John McGivern	Court Matron
Louis Saddlemire	Dog Warden PT
Eric Kuck	Emergency Preparedness Coordinator
Helen Quay	Registrar of Vital Statistics PT
Deborah Liddle	Deputy Registrar of Vital Statistics
Loren Shafer, Jr.	Deputy Superintendent of Highways
Charlotte Fuss	Senior Services Coordinator
Maryellen Gillis	Youth Services Coordinator
VACANT	Historian
Daniel Sherman	Building Inspector PT
Glenn Hebert	Assistant Building Inspector PT
Linda Quay	Marriage Officer
Amy Pokorny	Climate Smart Communities Coordinator
Louis Saddlemire	Laborer (for park)
David Quay	Landfill Attendant
Joseph Adriaance	Landfill Attendant
Richard Dexter	Landfill Attendant
VACANT	Minutes Recorder for Zoning Board (PT)
Jennifer Geckler	Minutes Recorder for Planning Board (PT)
Charles Crary	Equipment Operator I 20.07 hr
James Schager	Equipment Operator I 15.44 hr + .25hr = 15.69 3
Matthew w Schanz	Equipment Operator I 19.10 hr
Loren Shafer	Equipment Operator II 20.74 hr + .50hr = 21.24
Donald White	Equipment Operator I 20.63 hr
Donald Wagner	Equipment Operator I 16.57 hr
Louis Saddlemire	Laborer 16.20 hr

and be it further,

RESOLVED, that the amount of salaries for the following Town offices and frequency of payment during fiscal year 2016 be established as follows:

Town Supervisor	16,672.00 - Quarterly
Councilmen (4)	3,825.00 - Quarterly
Town Justices (2)	10,143.00 – Quarterly
Clerk to the Justice	17.11 - Hourly
Deputy Town Supervisor	No Salary
Account Clerk I PT	21.37 - Hourly
Tax Collector	5,000.00 - Quarterly
Deputy Tax Collector	13.27 - Hourly
Assessor I	12,608.00 - Quarterly
Data Collector PT	14.40 - Hourly
Town Clerk	12,585.00 – Quarterly
Deputy Town Clerk	13.27- Hourly
Town Attorney	18,094.00 - Quarterly
Court Matron	1,900.00 - Quarterly
Dog Warden PT	6,687.00 - Quarterly
Emergency Preparedness Coor.	222 .00 - Quarterly
Registrar of Vital Statistics	1,188.00 - Quarterly
Superintendent of Highways	55,878.00 - Bi-Weekly
Senior Services Coordinator	500.00 – Quarterly
Youth Services Coordinator	500.00 - Quarterly
Town Historian	726.00 - Quarterly
Building Inspector PT	9,522.00 - Quarterly
Assistant Building Inspector PT	4,096.00 – Quarterly
Landfill Attendants	12.73 - Hourly
Minutes Recorder PT (Zoning/Planning)	13.27 – Hourly
Laborer	15.06 – Hourly (Starting hourly rate 2016)
Equipment Operator I	15.44 – Hourly (Starting hourly rate 2016)
Equipment Operator II	15.85 – Hourly (Starting hourly rate 2016)
Deputy Superintendent of Highways	.50 - additional hourly

RESOLUTION #4-2016 - APPOINTMENT AND COMPENSATION OF TOWN ATTORNEY

On motion of Councilwoman Pokorny seconded by Councilman Barber the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that pursuant to subdivision 2 (a) of Section 20 of the Town Law, the office of TOWN ATTORNEY of the Town of Knox is hereby established with a salary at the rate of \$18,094.00 per year, and that John Dorfman be and hereby is appointed Town Attorney for the term beginning January 1, 2016.

RESOLUTION #5-2016 - SUBMITTAL OF COPY OF SUPERVISOR’S REPORT TO THE STATE COMPTROLLER’S OFFICE FROM SUPERVISOR TO TOWN CLERK

On motion of Councilman Barber seconded by Councilman Barcomb the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that the Supervisor shall submit to the Town Clerk within 60 days after close of

the last fiscal year, a copy of the report he makes to the State Comptroller, pursuant to Section 30 of the General Municipal Law, and the Town Clerk shall thereafter cause a summary of said report to be published within ten (10) days of her receipt thereof, in proper form, in the Official Town Newspaper; said report to be in lieu of the report required by Section of the Town Law;

RESOLUTION #6-2016 - APPOINTMENT OF CHAIRMAN TO THE ZONING BOARD OF APPEALS

On motion of Councilman Barber seconded by Supervisor Lefkaditis the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that Mr. Robert Edwards be appointed Chairman of the Zoning Board of Appeals for the fiscal year 2016.

RESOLUTION #7-2016 - COMPOSITION AND TERMS OF THE ZONING BOARD OF APPEALS

On motion of Supervisor Lefkaditis seconded by Councilman Barber the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that the composition of the Zoning Board of Appeals and the terms of its appointees be as follows:

VACANCY	December 31, 2022
John DeMis	December 31, 2021
Susan Mason	December 31, 2020
Kenneth Kirik	December 31, 2019
Robert Edwards (Chairman)	December 31, 2018
Pamela Kleppel	December 31, 2017
Gayle Burgess	December 31, 2016

RESOLUTION #8-2016 - APPOINTMENT OF THE CHAIRMAN OF THE PLANNING BOARD

On motion of Supervisor Lefkaditis seconded by Councilman Barber the following resolution to appoint Mr. Thomas Wolfe Chairman of the Planning Board was REJECTED by the following roll:

AYES: Lefkaditis, Barber
NAYS: Pokorny, Barcomb, Kuck

The board discussed keeping Mr. Robert Price as the Chairman of the Planning Board.

On motion of Councilwoman Pokorny seconded by Councilman Barcomb the following resolution to appoint Mr. Robert Price Chairman of the Planning Board was ADOPTED by the following roll:

AYES: Pokorny, Barcomb, Kuck
NAYS: Lefkaditis, Barber

RESOLVED, that Mr. Robert Price be appointed the Chairman of the Planning Board for calendar year 2016.

RESOLUTION #9-2016 - COMPOSITION AND TERMS OF THE PLANNING BOARD

On motion of Councilman Barcomb seconded by Supervisor Lefkaditis the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that the composition of the Planning Board and terms of its appointees, are as follows:

VACANY	December 31, 2022
Robert Gwin	December 31, 2021
Thomas Wolfe	December 31, 2020
Robert Price (Chairman)	December 31, 2019
Brett Pulliam	December 31, 2018
Betty Ketcham	December 31, 2016
VACANCY	December 31, 2017

RESOLUTION #10-2016 - APPOINTMENT OF THE BOARD OF ASSESSMENT REVIEW, THE COMPOSITION AND TERMS OF THE BOARD OF ASSESSMENT REVIEW

On motion of Councilwoman Pokorny seconded by Councilman Barcomb the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that Mr. Timothy Fredrick be appointed as the Chairman of the Board of Assessment review for the fiscal year 2016 and,

RESOLVED, that the composition of the Board of Assessment review, and the terms of its appointees are as follows:

Tim Frederick (Chairman)	September 30, 2020
Gerald Irwin	September 30, 2019
Jocelyn Farrar	September 30, 2018
Vall Pulliam	September 30, 2017
Howard Zimmer	September 30, 2016

RESOLUTION #11-2016 - APPOINT YOUTH COMMITTEE FOR 2016

On motion of Councilman Barcomb seconded by Supervisor Lefkaditis the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to appoint the following members to the Knox Youth Committee for 2016

Maryellen Gillis (Youth Services Coordinator)

Maria DeLucia-Evans	Glenn Humphrey	Mary Humphrey
Becky Carey	Chasity McGivern	Anne Payne
Tom Payne	Sandy Quay	Travis Stevens
Nicholas Viscio	Megan Murphy	Peter Evans
Jean Gagnon		

RESOLUTION #12-2016 - APPOINTMENT OF EX-OFFICIO MEMBER TO YOUTH COMMITTEE

On motion of Supervisor Lefkaditis seconded by Councilman Barcomb the following resolution was ADOPTED with the following roll:

AYES: Lefkaditis, Barcomb, Kuck, Pokorny

NAYS: 0

ABSTAIN: Barber

RESOLVED, that the Ex-Officio member to the Youth Committee be Councilman Barber.

RESOLUTION #13-2016 - APPOINTMENT OF CHAIRMAN TO THE CONSERVATION ADVISORY COUNCIL

On motion of Councilman Barcomb seconded by Supervisor Lefkaditis the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that Mr. Nathan Giordano be appointed Chairman of the Conservation Advisory Council for the fiscal year 2016.

RESOLUTION #14-2016 - COMPOSITION AND TERMS OF THE CONSERVATION ADVISORY COUNCIL AND APPOINTMENT OF EX-OFFICIO MEMBER

On motion of Councilman Barcomb seconded by Supervisor Lefkaditis the following resolution was ADOPTED with the following roll:

AYES: Lefkaditis, Barcomb, Barber, Pokorny

NAYS: 0

ABSTAIN: Kuck

RESOLVED, that the Conservation Advisory Council consist of the following, and the terms of its appointees be as follows:

Nathan Giordano (Chairman)	December 31, 2022
Travis O'Donnell	December 31, 2021
Tony Forti	December 31, 2020
Patricia Irwin	December 31, 2019
Dee Woessner	December 31, 2018
VACANCY	December 31, 2017
VACANCY	December 31, 2016

and be it further,

RESOLVED, that the Ex-Officio member be Councilman Kuck.

RESOLUTION #15-2016 – PERMISSION FOR SUPERVISOR ADVERTISE THE FOLLOWING VACANT POSITIONS

On motion of Supervisor Lefkaditis seconded by Councilman Kuck the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that the Knox Town Board permit the Supervisor to advertise vacancies to the following town positions and associated terms

Planning Board Member	to expire on December 31, 2022
Planning Board Member	to expire on December 31, 2017
Zoning Board of Appeals Member	to expire on December 31, 2022
Conservation Advisory Council	to expire on December 31, 2016
Conservation Advisory Council	to expire on December 31, 2017
Minutes Recorder PT Zoning Board	at a rate of 12.87 per hour
Historian	726.00 yearly

RESOLUTION #16-2016 – PERMISSION FOR SUPERVISOR TO ADVERTISE FOR THE POSITION OF TRANSFER STATION ATTENDANT PT

On motion of Supervisor Lefkaditis seconded by Councilman Barber the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED, that the Knox Town Board permit the Supervisor to advertise for the position of Transfer Station Attendant PT to replace Eric Kuck.

Supervisor Lefkaditis discussed the Open House scheduled for Jan 10th at the Township Tavern from 4-7pm to celebrate Supervisor Hammond and Councilmen Viscio and Decker for their years of service. There will be no cover charge, so that everyone who wants to attend can come, but there will be a jar for those who would like to contribute.

Supervisor Lefkaditis set a date for a facilities walk through, to be advertised to the public, for Saturday, January 9th at Noon.

On motion of Councilman Barcomb seconded by Councilman Kuck and unanimously approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,
January 6, 2016

Tara Murphy
Town Clerk