Town of Knox Regular Meeting October 14, 2014

- PRESENT: Supervisor Hammond Councilwoman Pokorny Councilman Viscio Councilman Decker Councilman Barber
- ALSO: Town Attorney Dorfman Town Clerk Murphy Highway Superintendent Salisbury

The meeting was called to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

Supervisor Hammond opened the floor to the public.

John Elberfeld presented the board with the first picture to be added to the new historical display at the Town Hall. He also reported that a Geology Professor from SUNY Brockport has reached out the John about visiting the "cave" room in the Knox Historical Museum as part of his research/tour of sink holes around Albany County.

Councilman Viscio mentioned that a good connection for him might be the Knox CAC who is currently reviewing local vistas and features.

Supervisor Hammond mentioned that the museum painting project is complete and look beautiful. Next he will be looking at the condition of the shutters and possibly purchasing new ones if needed. Color suggestion for the shutters is dark forest green. The board agreed that this would be a good color for the shutters.

RESOLUTION #100-2014 – ADOPT THE PRELIMINARY BUDGET FOR 2015 AS THE TENTATIVE BUDGET AND HOLD A PUBLIC HEARING ON NOVEMBER 6, 2014 AT 7:45PM FOR THE APPROVAL OF THE TENTATIVE BUDGET FOR 2015

On motion of Councilman Barber, seconded by Councilman Viscio, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to adopt the tentative budget for 2015 and hold a Public Hearing on November 6, 2014 at 7:45 pm for the approval of the tentative budget for 2015.

Diane Champion reported that she is looking into a program for putting the tax roll online which could potential become mandatory for the town and would require additional cost. Supervisor Hammond will look into this as well.

Supervisor Hammond announced that a representative from Joseph Mastrianni's office will be giving an update on the Knox Section 8 housing program during the upcoming Public Hearing

on November 5, 2014.

RESOLUTION # 101-2014 – ADVERTISE FOR THE PUBLIC HEARING ON THE PROPOSED PHA PLAN FOR 2015 FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM ON WEDNESDAY, NOVEMBER 5, 2014

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to advertise for the Public Hearing on the proposed PHA Plan for 2015 for the Section 8 Housing Choice Voucher Program on Wednesday, November 5, 2014 at 7:30pm.

Supervisor Hammond read the following prepared Request for Proposal (RFP) for the proposed solar energy project to obtain electricity derived from photovoltaic (PV) energy sources.

REQUEST FOR PROPOSALS TOWN OF KNOX

The Town of Knox is issuing this Request for Proposals (RFP) to obtain electricity derived from photovoltaic (PV) energy sources. The Town wishes to purchase solar-generated electricity under a long-term Power Purchase Agreement (PPA), as more fully described and set forth in certain plans and specifications filed with the Knox Town Clerk and available for inspection at the Knox Town Hall or by email request addressed to Supervisor Michael Hammond at mhammond2@nycap.rr.com. The Town wishes to obtain clean energy from its fully-commissioned PV systems by a date to be set forth in the final contract.

Timeline for RFP process:

•	RFP	issue	date

- Pre-proposal meeting & site visit date
- Deadline for submitting RFP questions
- RFP due date
- Notice of intent to award
- All systems operational and commissioned

October 14, 2014 2:00 PM on October 28, 2014 3:00 PM on November 3, 2014 7:00 PM on November 5, 2014 December 9, 2014 To be set forth in final contract

The RFP must be submitted to the Knox Town Clerk in a sealed envelope marked "Request for Proposal-Solar" at or prior to 7:00 p.m. on November 5, 2014.

The Town reserves the right, at its sole discretion, to accept or reject any or all responses to this RFP, to negotiate with any or all firms considered, or to cancel this RFP in whole or in part. The Town reserves the right to request additional information from any or all Proposers. The Town reserves the right to waive any and all information and irregularities as it deems in the best interest of the Town.

RESOLUTION # 102-2014 – AUTHORIZE ADVERTISING RFP FOR PROPOSED SOLAR PROJECT TO OBTAIN ELECTRICITY DERIVED FROM PHOTOVOLTAIC (PV) ENERGY SOURCES.

On motion of Councilwoman Pokorny, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to authorize advertising of RFP for proposed solar project to obtain electricity derived from photovoltaic (pv) energy sources.

RESOLUTION #103-2014 – MOTION TO ESTABLISH THE STANDARD WORK DAYS FOR NEWLY ELECTED AND APPOINTED OFFICIALS AS REQUIRED BY THE NYS RETIREMENT SYSTEM.

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED to establish the standard work days for newly elected and appointed officials as required by the NYS retirement system.

Councilwoman Pokorny discussed the progress being made on the Comprehensive Plan. As of now all survey reports and materials are entered and available online. A lot of thought went into each comment and she would encourage people to go online and review all of the data.

Councilman Decker stated that he had begun going through it and thought it all looked great and was easy to read and thanked Councilwoman Pokorny for all of her work on this project.

Councilwoman Pokorny announced that she would like to schedule two more additional workshops to continue to analyze all of the data. The dates are set for October 28th and November 3rd and will be advertised in the paper.

Highway Superintendent Salisbury reported that the electronics recycling company Maven was scheduled to come pick up everything at the Transfer Station. Maven had gotten behind on pick-ups which left a big overflow at the Transfer Station, however that situation seems to be fixed now.

Supervisor Hammond mentioned that the tire box looked full as well and needed to be picked up. Hwy Superintendent Salisbury stated that he had a call into Bob's Tire for a pick up as well. Supervisor Hammond also mentioned that people have been seen trespassing at the Transfer Station after hours and will need to look into stopping this.

Anna Wolfe asked the board if the budget would be available online for review.

Supervisor Hammond stated that it would be available online shortly.

Town Attorney Dorfman mentioned that he received something from the NYSDEC explaining the need to adopt a local law to adopt new flood insurance maps. This process will require a public hearing as well so he will be looking into that further.

RESOLUTION # 104-2014 - APPROVAL OF MONTHLY REPORTS

On motion of Councilman Viscio, seconded by Councilman Barber, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the Reports of the Town Clerk and the Town Supervisor for the Month of September 2014 be approved.

RESOLUTION # 105-2014 - APPROVAL OF MINUTES

On motion of Councilman Decker, seconded by Councilman Barber, the following resolution was ADOPTED AYES 5 NAYS 0 RESOLVED that the minutes of the September 9, 2014 meeting be approved.

RESOLUTION #106-2014 - PAYMENT OF BILLS

On motion of Councilman Viscio, seconded by Councilman Barber, the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVED that the bills be paid on General Abstract #10 of the General Fund, covering claims #335-357 & 375-377 in the amount of \$21,542.38 and of the Highway Fund, covering claims #358-374 in the amount of \$37,362.57 for the year 2014.

With no further business, on a motion of Councilwoman Pokorny, seconded by Councilman Viscio, the meeting was adjourned at 8:41p.m. Carried unanimously.

Respectfully Submitted, October 23, 2014

Tara Murphy