



Knox Town Board Minutes

January 1, 2020

P.O. Box 116 • Knox, New York • 12107 • Phone 518-872-2551 • www.knoxny.org

The meeting was called to order at 12:19 pm by Town Justice Timothy Francis followed by the Pledge of Allegiance. After the Pledge of Allegiance, Justice Francis swore in the re-elected and newly elected Town Officials:

- Supervisor, Vasilios Lefkaditis
- Town Clerk, Traci Schanz
- Councilman, Dennis Cyr
- Councilwoman, June Springer
- Tax Collector, Elizabeth Walk
- Town Justice, Bonnie Donati
- Highway Superintendent, Matthew Schanz

Present on this date:

- Supervisor Lefkaditis
- Councilman Cyr
- Councilman Pritchard
- Councilman Saddlemire
- Councilwoman Springer
- Town Clerk Traci Schanz
- Deputy Highway Superintendent Matthew Schanz

Absent on this date:

- Attorney Javid Afzali

RESOLUTION 001-2020 - A motion was made by Councilman Saddlemire seconded by Councilman Pritchard to approve the consent agenda: Consent Agenda:

- a. Establish the Altamont Enterprise, a newspaper of general circulation, in the Town of Knox as the official newspaper of the Town of Knox and that notices by law be published therein.
- b. Establishing that the Pioneer Bank and the Bank of Greene County be designated as depositories of all Town funds.

- c. Empower the Town Supervisor to invest funds in designated depositories in the form of interest bearing accounts as authorized by General Municipal Law section 11 and Education Law section 1604 and 1723-A and reserve funds as authorized by General Municipal Law section 86-F, Local Finance Law section 165.00 and Education Law section 36.52.
- d. Establish that regular meetings of the Town Board be held the second Tuesday of each month at 7:00 p.m., with exception to the November meeting which shall be held Wednesday following Election Day (11/4/20), and that the meetings shall be held at the Knox Town Hall.
- e. Empower the Town Supervisor in accordance with Section 1262 of the Tax Law as amended from time to time, and such other requirements as may be imposed by the Albany County Legislature, to implement the resolution adopted on April 25, 1970, by the Town Board, in relation to the Town's election to receive its distributive share of the proceeds of the additional sales tax during fiscal year 2020.
- f. Authorize the Superintendent of Highways to purchase equipment, materials and tools for Highway Department use not to exceed \$2,500.00 without Town Board approval.
- g. Establish the mileage reimbursement rate at 0.58¢ per mile
- h. Authorize Supervisor to pay monthly expenses associated with Employee Health Insurance, NYS retirement, Justice Court Funds, and National Grid Lighting District.
- i. Authorize supervisor to pay Insurances, Postage fees, Library fees, ALS and BLS services, and Fire district fees.

The motion carried unanimously.

RESOLVED: to approve the consent agenda

Supervisor Lefkaditis pointed out that items 5 g, h, and i are new. These are suggestions made by the comptrollers auditors, which have been extremely helpful.

RESOLUTION 002-2020 - A motion was made by Councilman Pritchard, seconded by Councilman Saddlemire to approve the appointments as listed, with two corrections. Kathleen Putzig will be removed from the Historian position because she has not been contacted as of this date. The hourly rate for Daniel Jones is corrected to \$17.94 hr.(from \$16.69.hr). The motion carried unanimously.

Appointments to Town Positions:

- | | |
|----------------------|------------------------------------|
| a. Deborah Liddle | Clerk to the Justices |
| b. Matthew Schanz | Deputy Town Supervisor |
| c. Matthew Schanz | Highway Administrator |
| d. Catherine Bates | Account Clerk I (PT) |
| e. _____ | Deputy Tax Collector |
| f. _____ | Deputy Town Clerk |
| g. John McGivern | Court Bailiff |
| h. Nichole Salisbury | Dog Control Officer (PT) |
| i. Kenny Saddlemire | Emergency Preparedness Coordinator |
| j. Traci Schanz | Registrar of Vital Statistics (PT) |

k. Deborah Liddle	Deputy Registrar of Vital Statistics
l. _____	Deputy Superintendent of Highways
m. Charlotte Fuss	Senior Services Coordinator
n. _____	Historian
o. Daniel Sherman	Building Inspector (PT)
p. Richard Loucks	Assistant Building Inspector (PT)
q. Kenny Saddlemire	Climate Smart Communities Coordinator
r. Glen Walsh	Park Laborers 16.20 hr.
Chad Saddlemire	
Dave Shafer	
s. Lee Harnett	TTS Site Supervisor
t. Jeremy Springer	TTS Site Supervisor
u. Donald White	Alternate Landfill Attendant
v. _____	Minutes Recorder for Zoning Board of Appeals (PT)
w. Tiffany Snyder	Minutes Recorder for Planning Board (PT)
x. Charles Crary	Equipment Operator I - 22.25 hr.
y. James Schager	Equipment Operator II - 18.74 hr.
z. Daniel Jones	Equipment Operator I – 17.94 hr.
aa. Donald Wagoner	Equipment Operator I – 18.63 hr.
bb. Kevin Delligan	Equipment Operator I – 17.94 hr.
cc. Michael Sand	General Contractor (PT) - 15.00 hr.
Raymond Weiler	

RESOLVED: to approve the appointments as listed, with two corrections.

RESOLUTION 003-2020 - A motion was made by Councilman Saddlemire, seconded by Councilman Cyr to approve the salary and frequency of payments for 2020. This motion carried unanimously.

Salary and Frequency of Payments for 2020:

a. Town Supervisor	16,672.00 / year paid Quarterly
b. Councilmen (4)	3,825.00 / year paid Quarterly
c. Town Justices (2)	10,143.00 / year paid Quarterly
d. Clerk to the Justice	17.11 / Hour paid Quarterly
e. Deputy Town Supervisor	No Salary
f. Account Clerk I PT	22.24 / Hour paid Quarterly
g. Tax Collector	5,000.00 / year paid Quarterly
h. Deputy Tax Collector	13.27 / Hour paid Quarterly
i. Assessor I	12,608.00 / year paid Quarterly
j. Town Clerk	13,244.70 / year paid Quarterly
k. Deputy Town Clerk	13.27 / Hour paid Quarterly
l. Court Bailiff	2,500.00 / year paid Quarterly
m. Dog Warden PT	6,687.00 / year paid Quarterly

n. Emergency Preparedness Coordinator	222 .00 / year paid Quarterly
o. Registrar of Vital Statistics	1,618.00 / year paid Quarterly
p. Superintendent of Highways	59,069.99 / year paid Bi-Weekly
q. Highway Administrator	5,000.00 / year paid Quarterly
r. Senior Services Coordinator	500.00 / year paid Quarterly
s. Youth Services Coordinator	500.00 / year paid Quarterly
t. Town Historian	726.00 / year paid Quarterly
u. Building Inspector (PT)	9,522.00 / year paid Quarterly
v. Assistant Building Inspector (PT)	4,096.00 / year paid Quarterly
w. Landfill and Alternate Attendants	13.82 Hourly paid Bi-weekly
x. Minutes Recorder (PT) (Zoning/Planning)	13.54 Hourly paid Bi-weekly
y. Highway Department Laborer	17.04 / hr. Starting rate 2020
z. Equipment Operator I	17.44 / hr. Starting rate 2020
aa. Equipment Operator II	17.86 / hr. Starting rate 2020
bb. Deputy Superintendent of Highways	.60 additional/hr. paid Bi-weekly
cc. General Contractors (PT)	15.00 / Hourly paid Quarterly

RESOLVED: to approve the salary and frequency of payments.

RESOLUTION 003-2020 - A motion was made by Councilman Cyr, seconded by Councilman Saddlemire to Appoint Javid Afzali of Bond Schoeneck & King LLP and Bond Schoeneck & King LLP as interim legal representation for legal services contingent upon the Town being provided with proof of appropriate malpractice insurance in an amount no less than \$1,000,000.00. This motion carried unanimously.

RESOLVED: to approve Appoint Javid Afzali of Bond Schoeneck & King LLP and Bond Schoeneck & King LLP as interim legal representation for legal services contingent upon the Town being provided with proof of appropriate malpractice insurance in an amount no less than \$1,000,000.00.

RESOLUTION 004-2020 - A motion was made by Councilman Pritchard, seconded by Councilwoman Springer to instruct Town Supervisor to submit to the Town Clerk within 60 days after close of the 2019 fiscal year a copy of the Annual Financial Report submitted to the State Comptroller, pursuant to Section 30 of the General Municipal Law, and the Town Clerk shall thereafter cause a summary of said report to be published within ten (10) days of receipt thereof, in proper form, in the Official Town Newspaper; said report to be in lieu of the report required by Section 29(10) of New York State Town Law. This motion carried unanimously.

RESOLVED: to instruct Town Supervisor to submit to the Town Clerk within 60 days after close of the 2019 fiscal year a copy of the Annual Financial Report submitted to the State Comptroller, pursuant to Section 30 of the General Municipal Law, and the Town Clerk shall thereafter cause a summary of said report to be published within ten (10) days of receipt thereof, in proper form, in the Official Town Newspaper; said report to be in lieu of the report required by Section 29(10) of New York State Town Law.

RESOLUTION 005-2020 - A motion was made by Councilman Pritchard, seconded by Councilman Cyr to reinstate appointments to the Zoning Board of Appeals. This motion carried unanimously.

Restate Appointments to Zoning Board of Appeals:

Vacant	December 31, 2026
Doug Roether	December 31, 2025
Vacant	December 31, 2024
Eric Marczak	December 31, 2023
John Wright	December 31, 2022
Kristian Snyder	December 31, 2021
Susan Mason	December 31, 2020

RESOLVED: to restate the appointments to the Zoning Board of Appeals.

RESOLUTION 006-2020 - A motion was made by Councilman Pritchard, seconded by Councilwoman Springer to Appoint members to the Zoning Board of Appeals:

Ernie Cupernall	December 31, 2024
Mackenzie Hempstead	December 31, 2026

This motion carried unanimously.

RESOLVED: to appoint Ernie Cupernall and Mackenzie Hemstead to the Zoning Board of Appeals.

RESOLUTION 007-2020 - A motion was made by Councilman Cyr, seconded by Councilwoman Springer to appoint Douglas Roether as Chairman of the Knox Zoning Board of Appeals for 2020. This motion carried unanimously.

RESOLVED: to appoint Douglas Roether as Chairman of the Knox Zoning Board of Appeals for 2020.

RESOLUTION 008-2020 - A motion was made by Councilman Pritchard, seconded by Supervisor Lefkaditis to appoint Dennis Cyr as Liaison member to the Zoning Board of Appeals. This motion carried unanimously.

RESOLVED: to appoint Dennis Cyr as Liaison member to the Zoning Board of Appeals.

RESOLUTION 009-2020 - A motion was made by Councilman Saddlemire, seconded by Councilman Pritchard to restate Appointments to the Knox Planning Board:

Vacant	December 31, 2026
Kurt Johnson	December 31, 2025
William Pasquini	December 31, 2024
Betty Ketchum	December 31, 2023
Debra Nelson	December 31, 2022
Todd Lagrange	December 31, 2021
Thomas Wolfe	December 31, 2020

This motion carried unanimously.

RESOLVED: to restate Appointments to the Knox Planning Board.

There are two people currently interested in the vacant seat on the Planning Board. Interested parties will be interviewed and an appointment made in January.

RESOLUTION 010-2020 - A motion was made by Councilwoman Springer, seconded by Councilman Pritchard to appoint Tom Wolfe as Chairman of the Planning Board for 2020. This motion carried unanimously.

RESOLVED: to appoint Tom Wolfe as Chairman of the Planning Board for 2020.

RESOLUTION 011-2020 - A motion was made by Councilman Pritchard, seconded by Councilwoman Springer to appoint Vasilios Lefkaditis as Liaison member to the Planning Board. This motion carried unanimously.

RESOLVED: to appoint Vasilios Lefkaditis as Liaison member to the Planning Board.

RESOLUTION 012-2020 - A motion was made by Councilman Saddlemire, seconded by Councilman Pritchard to Restate Appointments to the Board of Assessment Review:

Vacant	September 30, 2024
Jocelyn Ferrar	September 30, 2023
Val Pulliam	September 30, 2022
Howard Zimmer	September 30, 2021
Tim Frederick (Chairman)	September 30, 2020

This motion carried unanimously.

RESOLVED: to restate appointments to the Board of Assessment Review.

RESOLUTION 013-2020 - A motion was made by Councilman Saddlemire, seconded by Councilman Cyr to appoint a member to the Board of Assessment Review:

Gerald Irwin	September 30, 2024
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This motion carried unanimously.

RESOLVED: to appoint Gerald Irwin as a member to the Board of Assessment Review.

RESOLUTION 014-2020 - A motion was made by Councilman Pritchard, seconded by Supervisor Lefkaditis to appoint Tim Frederick as Chairman to the Knox Board of Assessment Review for 2020. This motion carried unanimously.

RESOLVED: to appoint Tim Frederick as Chairman to the Knox Board of Assessment Review for 2020.

RESOLUTION 015-2020 - A motion was made by Councilman Pritchard, seconded by Supervisor Lefkaditis to appoint Vasilios Lefkaditis as Liaison member to the Knox Youth Council. This motion carried unanimously.

RESOLVED: to appoint Vasilios Lefkaditis as Liaison member to the Knox Youth Council.

All appointments (items 22, 23,24 and 25) to the Conservation Advisory Council have been tabled until properly advertised.

RESOLUTION 016-2020 - A motion was made by Councilman Pritchard, seconded by Supervisor Lefkaditis to appoint members to Board of Ethic for 2020:

June Springer (TB member)
Clark Conklin
John Graves

This motion carried unanimously.

RESOLVED: to appoint members to Board of Ethic for 2020.

RESOLUTION 017-2020 - A motion was made by Councilman Cyr, seconded by Councilman Saddlemire to appoint members to the Agricultural Committee for 2020:

Brian Wilson	December 31 st , 2024
Gary Kleppel (Chairman)	December 31 st , 2023
Josh Rockwell	December 31 st , 2022
Jay Francis	December 31 st , 2021
Jessica Gaige	December 31 st , 2020
Betty Ketchum (PB Liaison)	
Kenneth Saddlemire (TB Liaison)	

This motion carried unanimously.

RESOLVED: to appoint members to the Agricultural Committee for 2020.

RESOLUTION 018-2020 - A motion was made by Supervisor Lefkaditis, seconded by Councilman Pritchard to authorize extended unpaid leave of absence for Matthew Schanz from the position of Equipment Operator II and Deputy Highway Superintendent from January 1st, 2020 to December 31st, 2020. This motion carried unanimously.

RESOLVED: to authorize an extended unpaid leave of absence for Matthew Schanz from the position of Equipment Operator II and Deputy Highway Superintendent from January 1st, 2020 to December 31st, 2020

RESOLUTION 019-2020 - A motion was made by Councilman Cyr, seconded by Councilwoman Springer to appoint Matthew Schanz as Highway Superintendent for calendar year 2020. This motion carried unanimously.

RESOLVED: to appoint Matthew Schanz as Highway Superintendent for calendar year 2020.

Public Comment

Mrs. Adriance asked for clarification in regards interim or acting position for the Superintendent of Highway position. Supervisor Lefkaditis stated it didn't matter because Mr. Schanz would have to run in November to keep his position.

Mrs. Champion stated she was having difficulties with the new Assessor getting things done on time and does not feel she was treated right by him and that he needs to honor his obligation to our town.

Supervisor Lefkaditis thanked Mrs. Champion for her years of service, stating it has been a pleasure having her. He also thanked Judge Corigliano for his years of service, as he decided not to run again this year.

Mrs. Adriance stated her concern with the Transfer Station employees not being listed on the agenda.

RESOLUTION 020-2020 - A motion was made by Councilman Pritchard, seconded by Councilwoman Springer to adjourn the meeting. This motion carried unanimously.

RESOLVED: to adjourn the meeting.

Respectfully submitted,

Traci Schanz
Knox Town Clerk

DRAFT