



Knox Town Board Minutes

SPECIAL MEETING July 17, 2018

P.O. Box 116 • Knox, New York • 12107 • Phone 518-872-2551 • www.knoxny.org

The meeting was called to order at 12:00 pm, followed by the Pledge of Allegiance to the Flag.

Present on this date:

- Supervisor Lefkaditis
- Councilman Barber
- Councilman Pritchard
- Councilman Saddlemire
- Superintendent of Highways Gary Salisbury

RESOLUTION 151-2018 – A motion was made by Supervisor Lefkaditis, seconded by Councilman Pritchard to approve consent agenda with date changes made for the resignation of Youth Council Members Darcy Cyr, Maria Evans, Peter Evans, Sandra Quay, and Sara Pasquini being 7/16/18, and the resignation of Dana Sherman from the Zoning Board of Appeals being 7/5/18 The motion carried unanimously.

RESOLVED: to approve consent agenda with date changes made for the Youth Council Members resignation being 7/16/18, and the resignation of Dana Sherman from the Zoning Board of Appeals being 7/5/18.

RESOLUTION 152-2018 – A motion was made by Councilman Barber, seconded by Councilman Saddlemire to appoint Supervisor Lefkaditis as the recording secretary. The motion carried unanimously.

RESOLVED: to appoint Supervisor Lefkaditis as the recording secretary.

RESOLUTION 153-2018 – A motion was made by Councilman Saddlemire, seconded by Councilman Pritchard to approve the Supervisors report as presented. This motion carried unanimously.

RESOLVED: to approve the Supervisors report as presented.

RESOLUTION 154-2018 – A motion was made by Councilman Barber, seconded by Supervisor Lefkaditis to authorize the Supervisor to pay the bills from Abstract 7 with the removal of voucher #140 that was previously paid. The motion carried unanimously.

RESOLVED: to authorize the Supervisor to pay the bills from Abstract 7 with the removal of voucher #140 that was previously paid.

A discussion was held regarding the SOP for the Transfer Station. Questions were raised regarding following issues:

- * Purchase of batteries
- *Accepting small propane tanks for a fee
- *Creating a supervisor position
- *Transfer station employees will collect receipt and if someone purchases batteries they will then pay the town clerk.
- *A supervisor will deal with complaints, oversee what is happening at the transfer station, issue and verify permits, and collect fees.
- *Check with insurance company regarding the unloading of vehicles by employees
- *All employees should know and be able to complete the duties of other attendants.
- *Changes will be made to the language of the SOP.
- *Make sure employees sign code of conduct.
- *Call Gary when compactor is full
- *Construction debris will be defined
- *Fines for illegal dumping
- *Remodeling the "office"
- *Items must be removed by the end of the day, nothing left on ground
- *No commercial dumping
- *Hasmat training for employees
- *Proper attire, safety/protective gear
- *Basic first aid training/AED training

RESOLUTION 155-2018 - A motion was made by Councilman Saddlemire, seconded by Supervisor Lefkaditis to adjourn the meeting, and was unanimously approved.

RESOLVED: to adjourn the meeting.

Respectfully Submitted,

Traci Schanz
Knox Town Clerk
August 11, 2018