



# Knox Town Board Minutes

*November 7, 2018*

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The meeting was called to order at 7:08 pm, followed by the Pledge of Allegiance to the Flag as well as a moment of silence for Craig Champion.

Present on this date:

- Supervisor Lefkaditis
- Councilman Barber
- Councilman Barcomb
- Councilman Pritchard
- Councilman Saddlemire
- Superintendent of Highways Gary Salisbury
- Town Attorney Javid Afzali
- Town Clerk Traci Schanz

**RESOLUTION 186-2018** – A motion was made by Councilman Barcomb, seconded by Supervisor Lefkaditis to suspend the public meeting and open the Public Hearing on the 2019 proposed preliminary budget. The motion carried unanimously.

**RESOLVED:** to suspend the public meeting and open the Public Hearing on the 2019 proposed preliminary budget.

Supervisor Lefkaditis thanked the Board, stating he is grateful for the time spent at workshops, and compromises made.

Supervisor Lefkaditis presented the preliminary budget.

**RESOLUTION 187-2018** – A motion was made by Councilman Barcomb, seconded by Councilman Barber, to close the Public Hearing on the 2019 proposed preliminary budget and reconvene the public meeting. The motion carried unanimously.

**RESOLVED:** to close the Public Hearing on the 2019 proposed preliminary budget and reconvene the public meeting.

Atticus Roether and his sister Ella read letters to the Board regarding the speed limit on Old Stage Road where they live. They would like to see the speed limit reduced to 30mph for safety concerns.

There were no liaison reports.

**RESOLUTION 188-2018** – A motion was made by Councilman Barcomb, seconded by Councilman Pritchard to approve the consent agenda and the minutes from 10/9/2018, 10/17/2018 and 10/29/2018. The motion carried unanimously.

**RESOLVED:** to approve the consent agenda and the minutes from 10/9/2018, 10/17/2018 and 10/29/2018.

Superintendent Salisbury reports he is keeping up with potholes and getting ready for winter.

There was a brief discussion regarding the making of a flyer to hand out to residents regarding the transfer station and notifying residents of upcoming changes. Superintendent Salisbury and Councilman Barber will be working on a flyer together via email.

The website will be updated with information regarding the closing of the transfer station on Election Day.

**RESOLUTION 189-2018** – A motion was made by Councilman Barber, seconded by Councilman Barcomb to adopt the preliminary budget as the 2019 Town of Knox Budget with the addition of code A1081.1. The motion carried unanimously.

**RESOLVED:** to adopt the preliminary budget as the 2019 Town of Knox Budget with the addition of code A1081.1

There was a discussion held regarding the walking path. Superintendent Salisbury suggests using a paver to make the process quicker. The path has not had maintenance in many years. The width will remain the same and the project is weather dependent and will hopefully take place in 2019.

There was a discussion regarding the SEQR form for the proposed MRD to complete two outstanding questions. Attorney Afzali explained the next step will now be to forward the information to the engineer who will prepare a rational for each question as needed.

The Borrego PILOT program was discussed. Supervisor Lefkadits had reached out to the County as well as Guilderland School District with no response. He will reach out again, as will Tom Wolfe, Planning Board Chairman.

A discussion was held regarding the Building Use Policy. Questions were raised regarding alcohol use, completing a walk through before and after event, responsibility for damages incurred, and refundable deposit. Supervisor Lefkaditis will contact insurance company and report back at next meeting.

A discussion was held regarding a sexual harassment and workplace violence policy.

**RESOLUTION 190-2018** – A motion was made by Supervisor Lefkaditis, seconded by Councilman Barber to adopt the Town of Knox Sexual Harassment Prevention Policy. This motion carried unanimously.

**RESOLVED:** to adopt the Town of Knox Sexual Harassment Prevention Policy.

Attorney Afzali stated there is no Conflict of Interest policy that has been adopted by the Town. This will be a future Agenda item. After corrections are made the policy and resolution will be posted on line as well as added to the employee handbook.

Councilman Saddlemire and Councilman Barber continue to hold interviews with those who applied for the DCO position.

Ed Akoyd asked for the Town Board's blessing to post information on the Knox website regarding our Hometown Hero Banner program. The target date for completion is prior to Memorial Day 2019.

Blight forms from Albany will be modified for review to be used by the Town of Knox. Supervisor Lefkadits will email Dan Sherman for follow up on forms.

The cameras are now working at the transfer station. Signs will be ordered to notify residents of camera surveillance.

**RESOLUTION 191-2018** - A motion was made by Councilman Barber, seconded by Councilman Barcomb to accept the Supervisor and Clerk reports as presented and was unanimously approved.

**RESOLVED**: to accept the Supervisor and Clerk reports and was unanimously approved.

**RESOLUTION 192-2018** - A motion was made by Councilman Barcomb, seconded by Supervisor Lefkaditis to authorize the Supervisor to pay the bills and was unanimously approved.

**RESOLVED**: to authorize the Supervisor to pay the bills.

#### **Public Comment**

Ed Akoyd asked for the Town Board's blessing to post information on the Knox website regarding our Hometown Hero Banner program. The target date for completion is prior to Memorial Day 2019.

Bill Pasquini suggests using a dumpster from a third party for commercial dumping and then charge for it.

Rose Pritchard asked a question regarding the removal of dead trees on the side of the parking lot. Supervisor Lefkadits will contact the neighbor regarding the trees that are hanging over the town parking lot.

Councilman Saddlemire would like to see the generator serviced before winter.

**RESOLUTION 193-2018** - A motion was made by Councilman Barcomb, seconded by Supervisor Lefkaditis to adjourn this meeting. This motion was unanimously approved.

**RESOLVED**: to adjourn the meeting.

Respectfully Submitted,

Traci Schanz  
Knox Town Clerk