



Knox Town Board Minutes

November 14, 2023

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The meeting was called to order at 7:00 pm by Supervisor Pokorny, followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Pokorny
- Councilman Cyr
- Councilman Saddlemire
- Councilwoman Springer
- Councilman Pritchard
- Town Clerk Schanz
- Highway Superintendent Schanz

RESOLUTION 169-2023 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to approve the minutes from the October 10, 2023 meeting as presented. This motion carried unanimously.

RESOLVED: to approve the minutes from the October 10, 2023

RESOLUTION 170-2023 - A motion was made by Supervisor Pokorny seconded by Councilman Saddlemire to suspend the public meeting of 11/14/2023 and convene the public hearing on the 2024 budget. This motion carried unanimously.

RESOLVED: to suspend the public meeting and open the public hearing on the 2024 budget.

No comments from the public were made.

RESOLUTION 171-2023 - A motion was made by Supervisor Pokorny seconded by Councilman Cyr to close the public hearing on the 2024 budget and reconvene the public meeting for 11/14/2023. This motion carried unanimously.

RESOLVED: to close the public hearing on the 2024 budget and reconvene the public meeting for 11/14/2023.

Councilman Cyr stated he has asked the little league to remove the items belonging to the league from the concession stand so that finishing work may begin on the inside of the building. He is also looking into a key fab entry system for the concession stand so that keys cannot be copied and there is more control over access to the building. The Clerk will ask Dave Bhan if there is a simpler, less expensive system for one door, to install at the concession stand.

The transfer station plans have been sent back and forth several times, with the latest update being that Falcon is not equipped to do the electrical and plumbing plans for the project. Supervisor Pokorny states that the BZA, Dan Sherman, has told the Supervisor that if he can do the electrical and plumbing drawings, and it is approved by the BZA, then the Town can proceed. The Supervisor has been doing some research, gone to the library and looked at several books on the subject. He will be working on the drawing to present to the BZA. Councilman Cyr questioned this process regarding the fact that it is a municipal building and why wouldn't the plans have to be approved by an engineer.

The bookkeeper continues to work on the AUD's.

The Supervisor reminded everyone to complete the required Sexual Harassment training.

The planning board continues to be in need of a secretary. Amy Pokorny will continue to fill in until the vacancy is filled.

The erosion repairs on Street Road have been completed.

The Boardwalk continues to be worked on and is almost complete. The Supervisor thanked the highway Superintendent for his help with hauling the stone. The kiosk needs to be repaired and a walk needs to be added to go up to the kiosk. The Clerk asked if the Supervisor needed the bills to keep as backup for the grant monies and explained that she had made copies of the stone invoices where the Highway Superintendent had indicated stone purchases made for the boardwalk and that those invoices were now in the general fund if he wished to make copies for the grant.

Councilman Pritchard states there will be a meeting in Albany at the end of November for the recycling/garbage situation, that he will be attending.

The Certificate of Need has been accepted by the State Health Department. The next step is to submit the paperwork from Guilderland and Helderberg Ambulance to acknowledge who will be providing services to the Town of Knox.

RESOLUTION 172-2023 - A motion was made by Councilman Saddlemire seconded by Councilman Cyr to allow the Supervisor to submit the contracts, good for one year for Guilderland EMS and Helderberg Ambulance to provide ALS and BLS services to the Town of Knox. This motion carried unanimously.

RESOLVED: to submit the contracts, good for one year for Guilderland EMS and Helderberg Ambulance to provide ALS and BLS services to the Town of Knox.

There was a discussion regarding the 2024 budget. There are fund transfers that need to be done for 2023. Councilman Saddlemire would like to see reserve funds created. This topic was discussed among board members with the goal of creating a line item or designated account for funds to go towards specific projects such as the historical building, highway garage, etc. The Councilman states that large items/projects need to be planned for, rather than just hoping there is enough money. Councilwoman

Springer likes this idea but wants to check into the amounts the town can set aside without raising taxes. She would like the Supervisor to ask the bookkeeper her thoughts on this and what the legalities of it are. There is not enough time to set this up for the 2024 budget, so this will continue to be discussed in the hopes of establishing the funds for the following year.

Councilwoman Springer asked if the monies given in an early raise to the Highway Superintendent need to be adjusted for the upcoming 2024 budget. The email from the lawyer regarding this subject was read out loud stating that a local law could be passed with a permissive referendum, but given the time of year that it took place the lawyer wasn't sure if it would happen any faster than adjusting the budget for next year. There was a difference in opinion amongst board members as to what this response (from the lawyer) meant. The Supervisor will go back to the lawyer and ask for a clarification of the previous response. Councilwoman Springer has issues voting on the budget being presented for 2024 if there are corrections that will need to be made in that budget. The Supervisor believes that it can be corrected in the 2023 budget but will speak with the lawyer regarding the issue.

RESOLUTION 173-2023 - A motion was made by Councilman Saddleire seconded by Councilman Cyr to accept the 2024 Budget as presented. This motion carried unanimously, 4:0 with Councilwoman Springer abstaining.

RESOLVED: to accept the 2024 Budget as presented.

Highway Superintendent Schanz is now ready to get rid of the two trucks that were supposed to be put out to auction or bid several months ago. There was a discussion regarding keeping one truck to have at the transfer station to help with plowing in the winter. There would most likely have to be another \$1 purchase to keep a truck from the highway for the transfer station. Superintendent Schanz believes the trucks need overhauling and a lot of maintenance. The Board discussed if this would be monetarily worth keeping one of these trucks. Superintendent Schanz states there will be more exposure through an auction, but they can be out to bids with minimums on each. A suggestion was made to see what could be gained from auction or bid and use that money towards a transfer station truck, something similar to the current parks truck. The Supervisor will speak with the lawyer regarding the legalities of possibly keeping one of these trucks. Superintendent Schanz will hold off on putting the trucks out to bid or auction.

Stuart Mosely from the Town of Guilderland has been teaching a new employee how to run our garbage truck. He has billed the town for \$230.00 for his time.

RESOLUTION 174-2023 - A motion was made by Supervisor Pokorny seconded by Councilman Cyr to pay Stuart Mosely in the amount of \$230.00. This motion carried unanimously.

RESOLVED: to pay Stuart Mosely in the amount of \$230.00.

RESOLUTION 175-2023 - A motion was made by Supervisor Pokorny seconded by Councilman Saddleire to make the final payment to Key Bank for the loan on the Town Hall in the amount of \$80,719.52. This motion carried unanimously.

RESOLVED: to make the final payment to Key Bank for the loan on the Town Hall in the amount of \$80,719.52.

The Supervisor states he has received an email from Laura Murphy asking for the speed limit on all of Bozenkill Road to be reduced to 45mph. Several Board members believe a petition should be submitted to include other residents on the road, and not just one person on the road. The Supervisor will let Laura know this.

Councilman Cyr informed the Board that Tom Burgess has donated 3 pic-nic tables to the Town Park. The Board thanks him for his generous donation.

Councilman Cyr states he received a call from Scott Mosely (new employee) on Monday that there were 3 flat tires on the garbage truck. The Highway department, Ray Weiler and Councilman Cyr all worked together with Scott to get the tires off the truck, bring them to McCarthy's for new tires and put them back on the garbage truck.

Superintendent Schanz suggested subcontracting with Guilderland to haul the garbage for Knox. Councilman Cyr offered to talk with people at Guilderland to discuss the option.

RESOLUTION 176-2023 - A motion was made by Supervisor Pokorny seconded by Councilwoman Springer to authorize the Supervisor to pay the bills from Abstract #11 including voucher #'s 291-312 and 330 in the amount of \$17,380.00 for the General Fund, and voucher #'s 313-329 in the amount of \$151,541.77 for the Highway Fund. This motion carried unanimously.

RESOLVED: to authorize the Supervisor to pay the bills from Abstract #11 including voucher #'s 291-312 and 330 in the amount of \$17,380.00 for the General Fund, and voucher #'s 313-329 in the amount of \$151,541.77 for the Highway Fund.

RESOLUTION 177-2023 - A motion was made by Councilman Pritchard seconded by Councilman Saddlemire to approve the Clerk's report as presented. This motion carried unanimously.

RESOLVED: to approve the Clerk's report as presented.

There was no Supervisor's report to present.

RESOLUTION 178-2023 - A motion was made by Councilwoman Springer seconded by Councilman Saddlemire to adjourn the meeting. This motion carried unanimously.

RESOLVED: to adjourn the meeting

Respectfully submitted,

Traci Schanz

Traci Schanz
Knox Town Clerk