



# Knox Town Board Minutes

*Special Meeting, June 20, 2019*

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The meeting was called to order at 7:00 pm by Supervisor Lefkadits followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Lefkadits
- Councilman Barber
- Councilman Barcomb (arrived at 8:00 pm)
- Councilman Pritchard
- Councilman Saddlemire
- Town Clerk Traci Schanz

Absent on this date:

- Attorney Javid Afzali

A discussion was held regarding the process of filing a complaint regarding blight conditions.

Step 1 would be notification to the Building and Zoning department of a blight condition via phone call, email or complaint form listed on the town website. (to be created)

Step 2 would be for the Building and Zoning department to visit the property, perform an inspection and determine if the property meets the qualifications of the Blight law.

Step 3 would be the notification (Notice in Order) to the property owner by the Building and Zoning department and registration (form needed) of the property. (this will notify the owner of the violations, repairs needed and a specific number of days (15) to comply)

Step 4 would be to issue a notice of compliance/completion when the violations have been addressed to the satisfaction of the law and the assessor should be notified and receive a copy.

All complaints are anonymous.

The Assessor has a record of all properties/owners on the tax roll, which is what the Building and Zoning Department would use to look up owner information.

Concerns were raised regarding the 15-day notice from the service of the letter, (certified mail or mailing notice to premise) as well as if the Building Department should be overseeing the work that is done and how much it is going to cost. Concerns were also raised regarding the process of acting on an emergency property repair/action. Questions were raised regarding the issuing of an affidavit of non-compliance. Clarification is required on who will maintain the registry and collect the fees/issue receipts.

Extension could be granted on a case by case basis (weather, availability of supplies/contractors)

A short recess was held to wait for the Transfer Station employees to attend after finishing their shift.

A discussion was held regarding the standard operating procedures at the transfer station. Superintendent Salisbury updating the Board on the materials being sent to Albany, as well as if changes are made with the separation of paper and cardboard, glass and tin, the town could make money rather than pay money to have it recycled. Cardboard is worth more when it is bailed and tied. Plastic is a concern because of the amount of room it requires. He stated the taking apart of the electronics has been working out very well. There is nothing more we can do with the furniture container except for continuing to monitor who is dumping, but he believes the weights have decreased for that container.

A discussion was held regarding the issuing of permits and the possibility of a new system to help cut down on illegal dumping and amount of garbage. This would help limit the number of trips allowable per household. A gate or manpower to scan each fab issued would be required. The one-way entrance and turn around will also help cut down on illegal dumping and the amount of garbage.

Superintendent Salisbury would like the new changes implemented by July 1<sup>st</sup>. He understands that there will be some confusion and complications for residents but is hopeful they will adjust to the changes being made as they benefit the town.

It was agreed that Transfer Station employees will park near the clothing donations box and tires collection area. Jeremy will convey the message to the other workers not in attendance this evening, regarding employee parking.

Flyers will be made, and notices of changes posted on social media.

**RESOLUTION 107-2019** - A motion was made by Councilman Barcomb seconded by Supervisor Lefkaditis to adjourn the meeting. The motion carried unanimously.

**RESOLVED:** to adjourn the meeting.

Respectfully Submitted,

Traci Schanz  
Knox Town Clerk