



Knox Town Board Minutes

February 13, 2019

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The meeting was called to order at 7:03 pm by Supervisor Lefkadits followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Lefkadits
- Councilman Barber
- Councilman Barcomb
- Councilman Pritchard
- Councilman Saddlemire
- Superintendent of Highways Gary Salisbury
- Town Clerk Traci Schanz

Absent on this date:

- Town Attorney Javid Afzali

RESOLUTION 045-2019 – A motion was made by Councilman Barcomb, seconded by Councilman Pritchard to suspend the public meeting of 2/13/19 to convene public hearing on proposed local law 1 of 2019 Code of Ethics/Conflict of Interest Policy. The motion carried unanimously.

RESOLVED: to suspend the public meeting of 2/13/19 and to convene public hearing on proposed local law 1 of 2019 Code of Ethics/Conflict of Interest Policy.

No public comments were made.

RESOLUTION 046-2019 – A motion was made by Councilman Pritchard, seconded by Councilman Barcomb to adjourn public hearing on proposed local law 1 of 2019 Code of Ethics/Conflict of Interest and reconvene public meeting of 2/13/19. The motion carried unanimously.

RESOLVED: to adjourn public hearing on proposed local law 1 of 2019 Code of Ethics/Conflict of Interest and to reconvene public meeting of 2/13/19.

RESOLUTION 047-2019 – A motion was made by Councilman Barcomb, seconded by Councilman Pritchard to approve the Consent Agenda as presented. The motion carried unanimously.

RESOLVED: to approve the Consent Agenda as presented.

Liaison Reports: Supervisor Lefkaditis reports the Planning Board continues to work home occupation and they were recently delivered the proposed MRD district and it will most likely be on their agenda soon. There were no other liaison reports.

RESOLUTION 048-2019 – A motion was made by Councilman Pritchard, seconded by Councilman Saddlemire to approve the meeting minutes from the January 1, 2019 Reorganizational meeting and the January 9, 2019 meeting. The motion carried with a 3:2 vote. Supervisor Lefkaditis, Councilman Pritchard and Councilman Saddlemire voting AYE, Councilman Barcomb and Councilman Barber voting NAY.

RESOLVED: to approve the meeting minutes from the January 1, 2019 Reorganizational meeting and the January 9, 2019 meeting.

Councilman Saddlemire has received only one quote for the epoxy flooring for the downstairs gathering space. This quote was \$14,300.00. He is waiting for two other estimates. Councilman Barcomb would like to also have estimates for ceramic tile and will work on gathering three quotes for this material.

Councilman Barber met with Justices Tim Francis and Jim Corigliano to discuss and review the 2018 Town Court records.

RESOLUTION 049-2019 – A motion was made by Councilman Barcomb, seconded by Councilman Pritchard that the Town Board has reviewed the justice court cash books and dockets for 2018 and all funds due to the Supervisor are accounted for. The motion carried unanimously.

RESOLVED: The Town Board has reviewed the justice court cash books and dockets for 2018 and all funds due to the Supervisor are accounted for.

Supervisor Lefkaditis will check into pricing for new paddle fixtures for the bathrooms due to current issues with hot water, broken faucets, etc. He will report back to the Board next month.

Local Law 1 2019 was discussed, and suggested changes made. These changes were seen prior to this meeting and approved by Town Attorney Afzali.

RESOLUTION 050-2019 – A motion was made by Supervisor Lefkaditis, seconded by Councilman Barcomb to approve Local Law 1 2019 Code of Ethics/Conflict of Interest Policy with changes as presented. The motion carried unanimously.

RESOLVED: to approve Local Law 1 2019 Code of Ethics/Conflict of Interest Policy with changes as presented.

Councilman Barber requested an update for sexual harassment training. Supervisor Lefkaditis will check in with Attorney Afzali regarding training and the possibility of completing it on line.

Councilman Barcomb would like to discuss a retention/access policy for videos from security cameras at the transfer station. Supervisor Lefkaditis will check with Attorney Afzali regarding this and will discuss it next month.

Supervisor Lefkadits informed the Board of a phone call he received from Legislator Chris Smith regarding the bus currently used for senior citizens and that the bus is beyond repair and no longer usable. Mr. Smith would like the Town to consider a joint purchase of a used 12-15 CDTA passenger bus,

with the cost being split between 3-4 different entities. After a brief discussion the Board agreed that it is acceptable to look into the costs. Supervisor Lefkaditis will let Mr. Smith know the Board's feelings and will report back to the Board with any further information.

RESOLUTION 051-2019 – A motion was made by Councilman Barber, seconded by Councilman Barcomb to appoint John Wright to the Zoning Board of Appeals with a term expiring December 31, 2022. The motion carried unanimously.

RESOLVED: to appoint John Wright to the Zoning Board of Appeals with a term expiring December 31, 2022.

Councilman Barcomb announced that the Home Rule legislation is moving forward with Senator Amedore and Assemblyman Santabarbara's office.

Supervisor Lefkaditis reported there were significant deficiencies in the assets log in the 2015 financial report that were discovered when filing the 2016 annual report. The assets were over-stated by one million dollars in the 2015 annual report. In conversations held with the comptroller's office, they recommend setting a limit between \$500-\$5,000, depending on the size of the municipality for what is considered insignificant assets. A \$500 limit was suggested as an appropriate amount by the comptroller's office for a small town such as Knox. Supervisor Lefkaditis provided examples of assets that were not depreciated over a several year period.

RESOLUTION 052-2019 – A motion was made by Councilman Pritchard, seconded by Supervisor Lefkaditis that for the purposes of capital asset annual reporting the Town of Knox hereby enacts a \$500.00 exemption limit on insignificant assets.

RESOLVED: that for the purposes of capital asset annual reporting the Town of Knox hereby enacts a \$500.00 exemption limit on insignificant assets.

RESOLUTION 053-2019 – A motion was made by Councilman Pritchard, seconded by Councilman Barcomb to accept the Supervisor's and Clerk's reports for December 2018 and January 2019. The motion carried unanimously.

RESOLVED: to accept the Supervisor's and Clerk's reports for December 2018 and January 2019.

RESOLUTION 054-2019 – A motion was made by Councilman Barcomb, seconded by Councilman Pritchard to authorize the Supervisor to pay the bills including Abstract #14 from 2018 and Abstract #2 from 2019. The motion carried unanimously.

RESOLVED: to authorize the Supervisor to pay the bills including Abstract #14 from 2018 and Abstract #2 from 2019.

All new Transfer Station employees have been given an employee handbook.

The Pucker Street Fair will take place June 21st, 22nd & 23rd. There is money in the budget for the fair.

Other upcoming events:

2/20/19 – Ag Committee

3/23/19- Sap Run

3/31/19 -Kiwanis Pancake breakfast

4/13/19 – Blood Drive

The newsletter has been mailed to residents. Supervisor Lefkaditis would like the minutes to reflect that Vicki Vattimo did a great job on the newsletter and the Board thanks her for her hard work.

Councilman Saddlemire provided an update for the Energy Grant. He stated he is awaiting the results of the audit and will then talk with contractors.

Councilman Saddlemire also provided an update on the Emergency Preparedness. He has been able to add a few people to the list but believes there should be more. The Town Hall and Rock Road Chapel are both designated Red Cross Emergency Shelters.

RESOLUTION 055-2019 – A motion was made by Councilman Barcomb, seconded by Supervisor Lefkaditis to appoint Councilman Saddlemire as the liaison to the Agricultural Committee. The motion carried with a 4:1 vote, with Councilman Saddlemire voting NAY.

RESOLVED: to appoint Councilman Saddlemire as the liaison to the Agricultural Committee.

RESOLUTION 056-2019 – A motion was made by Councilman Barcomb, seconded by Supervisor Lefkaditis to appoint Betty Ketchum as the Planning Board representative to the Agricultural Committee. The motion carried unanimously.

RESOLVED: to appoint Betty Ketchum as the Planning Board representative to the Agricultural Committee.

RESOLUTION 057-2019 – A motion was made by Councilman Barber, seconded by Supervisor Lefkaditis to appoint Jeremy Springer as the Park Laborer at the rate of \$16.20/hour. The motion carried unanimously.

RESOLVED: to appoint Jeremy Springer as the Park Laborer at the rate of \$16.20/hour.

Public Comment

Jean Gagnon – question regarding LL1, read and submitted a letter from Brigitte McAuliffe (submitted to the clerk), thanked Gary, Tim and Earl for their contributions to the food drive, asked if possible, to use Facebook live during meetings. Supervisor Lefkaditis will look into it.

Joan Adriance – questioned why one out of 2 letters submitted at last month's meeting was not included and requested minutes not be approved until her letter was included. (Clerk explained intent of her letter was captured in public comment section of minutes, but letter not included due to third party content)

Laura Murphy – read letter regarding Transfer Station concerns (submitted to the clerk)

Timothy Fischer – read letter regarding 2016 financial report and Transfer Station (submitted to the clerk)

Russ Pakorny – questioned location of bird houses and would like to put them up soon.

Amy Pakorny – read a letter regarding leadership (not submitted to the clerk)

Several residents spoke of their concern of speeding on Zimmer Road, and Supervisor Lefkaditis will follow up with ACSD to see if they could possibly post a deputy to monitor and enforce the speed limit.

RESOLUTION 058-2019 – A motion was made by Councilman Barcomb, seconded by Supervisor Lefkaditis to adjourn the meeting. The motion carried unanimously.

RESOLVED: to adjourn the meeting.

Respectfully submitted,

Traci Schanz
Knox Town Clerk

Any documents read and submitted in hard copy by residents will be retained and made available as a public record but not included in the minutes.