



Knox Town Board Minutes

Budget Meeting October 24, 2023

P.O. Box 116 • Knox, New York • 12107 • Phone 518-872-2551 • www.knoxny.org

The meeting was called to order at 7:00 pm by Supervisor Pokorny, followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Pokorny
- Councilman Cyr
- Councilman Saddle mire
- Councilwoman Springer
- Councilman Pritchard
- Town Clerk Schanz
- Highway Superintendent Schanz

Supervisor Pokorney gave a brief review of what was discussed at the last budget meeting, including, but not limited to:

- 4% raise for elected officials
- 9% raise for appointed employees
- No current supervisors report
- Review of ambulance budgets
- Review of bank accounts
- Review of sales tax income
- Bookkeeper unable to attend due to illness
- Increasing insurance policy costs by 9%/confirmed with insurance company that this is reasonable

There was a discussion regarding ambulance services, including the area of coverage by the different entities, costs, response times, and hard billing vs soft billing.

RESOLUTION 164-2023 - A motion was made by Supervisor Pokorny seconded by Councilman Cyr to approve the submission of The Certificate of Need to the New York State Department of Health. This motion carried unanimously. (see below)

RESOLVED: to approve the submission of The Certificate of Need to the New York State Department of Health.

Town of Knox, NY
2192 Berne Altamont Road
Altamont, NY, 12009
PO Box 56, Knox, NY, 12107

RESOLUTION

WHEREAS The Town of Knox has determined that it is necessary and appropriate and in the best interest of the public safety and welfare to obtain Operating Authority in connection with the provision of ambulance services for the residents of the Town of Knox, New York.

WHEREAS The Town of Knox hereby authorizes the Supervisor of The Town of Knox to file a copy of this resolution with the NYS Department of Health, and complete, execute and file any and all documents necessary to obtain Municipal Ambulance Service Operating Authority for The Town of Knox, NY.

WHEREAS the coverage of EMS Ambulance service will encompass the areas within the entire town borders as indicated on the attached map.

RESOLUTION MOTION MADE BY: Russell Pokorny, Town Supervisor

SECONDED BY: Dennis Cyr, Councilman

ROLL CALL:

<u>Elected Official</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Councilman	Ken Saddlemire	None	None
Councilwoman	June Springer		
Supervisor	Russell Pokorny		
Councilman	Karl Pritchard		
Councilman	Dennis Cyr		

Carried:

Dated:

5:0

Town Clerk

Traci Schanz

There was a discussion regarding the raise of Elected Official, Matthew Schanz, being given prior to a new budget being passed. Supervisor Pokorny will contact the Town Attorney to check into the legality of this.

The plans for the Transfer Station lack electric and plumbing design. Falcon Enterprise is not equipped to provide these. They will provide a drawing of these features, not as part of the stamped plans, but rather on the side, solely for the purpose to write and include in the RFP.

In order to add monies, if needed, to the budget, there was a discussion regarding the costs of the new concession stand and repairs to the Historical Building. Per Councilman Cyr, the concession stand should come in at less than \$20,000.00. Councilman Saddlemire received estimates for the historical building. The estimate for paint is approximately \$23,000, the porch is approximately \$20,000.00, and approximately \$47,000.00 for siding. There are repairs that will need to be addressed before considering any of the estimates provided. Councilman Saddlemire would like to see projects spread out of several years, and not invest this amount of money all at once in the building. A punch list needs to be created, repairs need to be done prior to any other work. Work, if approved and budgeted for (approximately \$30,000.00 in total), will not start until next summer.

The new wood on the highway garage has been primed by Amy Pokorny, and she and Russ will prime the door soon too. The door is not sliding right, and after a brief discussion, it was decided that the Supervisor will ask David from Falcon to come back to look at it and fix it. Superintendent Schanz stated the highway employees will paint the barn. Once the highway garage is painted, there is a team of teachers and students that would like to paint a design/logo/etc. on the side of the barn. This will be further discussed in future meetings.

There was a brief discussion regarding the shelter over the post office boxes. The Board is unsure of what the costs may be to complete this. An approximate cost of \$2500 was suggested. Some think it will cost more. This will be further discussed at a future meeting.

There was a discussion regarding the painting of the lines in the parking lot of the town hall. This will be further discussed in the Spring.

Councilwoman Springer would like to see the budget line for the Fair increased for next year due to rising costs etc. She continues to work on getting donations from other companies and may charge a minimal fee for rides next year to help offset costs.

Amy Pokorny reminded the Board that there needs to be two ceremonial/public learning opportunity for the Solar Project and Boardwalk project as part of the grant monies received for both projects.

The Board is in agreement to increase the line item for Celebrations from \$11,500.00 to \$13,500.00

RESOLUTION 165-2023 - A motion was made by Supervisor Pokorny seconded by Councilman Pritchard to appoint Garry Bunzey to the Planning Board, with a term ending 12/31/2024. This motion carried unanimously.

RESOLVED: to appoint Garry Bunzey to the Planning Board, with a term ending 12/31/2024.

RESOLUTION 166-2023 - A motion was made by Councilwoman Springer seconded by Councilman Pritchard to appoint David Nelson to the CAC, with a term ending 12/31/2024. This motion carried unanimously.

RESOLVED: to appoint David Nelson to the CAC, with a term ending 12/31/2024.

RESOLUTION 167-2023 - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to pay the remaining balance for Street Road solar fencing in the amount of \$3,931.20 to Wilber Construction. This motion carried unanimously.

RESOLVED: to pay the remaining balance for Street Road solar fencing in the amount of \$3,931.20 to Wilber Construction

Albany County has begun working on the Street Road wash out.

The CAC is working on the Boardwalk. Volunteers are always needed. They have asked for more stone to be brought down by Superintendent Schanz.

John Papa has resigned from the Trash Hauler position at the Transfer Station. His last day will be 11/04/2023. Kyle Weiler has shown interest in returning to the position. A discussion was held regarding the position in general, regarding clarity of the job description and the safety of the position. Whoever is hired for the position needs to know that they will have help to do the job and ALL employees need to work together, as they are all employees of the town. The expectation of the job will be made clear, as well as the expectation of all employees are to be helpful to one another for the safety of all employees.

RESOLUTION 168-2023 - A motion was made by Councilman Saddlemire seconded by Councilman Pritchard to adjourn the meeting. This motion carried unanimously.

RESOLVED: adjourn the meeting

Respectfully submitted,

Traci Schanz

Traci Schanz
Knox Town Clerk