

Town of Knox
Minutes of the Town Board Meeting
January 9st, 2018

The meeting was called to order at 7:02pm, followed by the Pledge of Allegiance to the Flag.

Present on this date:

- Supervisor Lefkaditis
- Councilman Barber
- Councilman Barcomb
- Councilman Pritchard
- Councilman Saddlemire
- Town Superintendent of Highways Salisbury
- Town Clerk Traci Schanz

Supervisor Lefkaditis began the meeting by asking for liaison reports. Supervisor Lefkaditis reports that he attended the Planning Board meeting where a discussion was held regarding a small subdivision of 9 lots on Bell Road. There was nothing to report on the business district. Councilman Barcomb stated that the CAC has not held a meeting recently. Supervisor Lefkaditis stated the KYC has not had a meeting recently, due to cancelling the most recent meeting due to inclement weather. Supervisor Lefkaditis states the ZBA did not have a quorum in the past two months, and there is nothing to report.

RESOLUTION 27-2018 – A motion was made by Councilman Barcomb and seconded by Supervisor Lefkaditis to approve the consent agenda and meeting minutes from 12/12/17 and the organizational minutes from 1/1/18 was carried unanimously.

RESOLVED: to approve the consent agenda and minutes from 12/12/2017 and 1/1/2018.

Superintendent of Highways, Gary Salisbury reports that he would like to get a pickup truck approved that is currently under State contract with Madison-Oneida, and is approximately 4 weeks out from delivery. This truck would be a replacement truck to one previously purchased in 2013 and the cost includes a plow and sander. Superintendent Salisbury stated he like to have further discussion at some point to get another truck later on, due to pickup trucks in the winter time being used for spreaders, leaving a lack of pickup trucks for other small jobs. Further discussion was held regarding the time frame of replacing trucks at the Highway Garage with Superintendent Salisbury stating the current replacement time frame is every 5 years for the small trucks, but that consideration should be taken to change this to possibly every 2 years, while vehicles are still covered under warranty. This will be discussed further at a later date.

RESOLUTION 28-2018 – A motion was made by Supervisor Lefkaditis, and seconded by Councilman Saddlemire to authorize the purchase of a 2018 Chevrolet 3500 one-ton pickup truck not to exceed \$56,000.00 and was carried unanimously.

RESOLVED: purchase of 2018 Chevrolet 3500 one-ton pickup truck NTE \$56,000.00

Councilman Barcomb requested an update on Old Stage Road. Supervisor Lefkaditis reports the Albany County Sherriff's Department, the Albany County Highway Superintendent Lisa Ramundo, are in favor of a speed reduction. A speed reduction request was also submitted simultaneously for Craven Road.

Supervisor Lefkaditis states that residents feel as if the signs that were put out have helped a lot. Supervisor Lefkaditis will reach out to Lisa to find out the current status of the request.

Supervisor Lefkaditis reports he has received two estimates to repair the generator. One report was from GenTech for slightly over \$6,000.00 and one from CAT for slightly under \$6,000.00.

RESOLUTION 29-2018 – A motion was made by Supervisor Lefkaditis to repair the generator, not to exceed \$6,500.00, seconded by Councilman Saddlemire and carried unanimously.

RESOLVED: to repair the generator with costs NTE \$6,500.00

The contracts for maintenance on the generator will be discussed in February.

Councilman Barcomb asked Supervisor Lefkaditis about having legal council at the meetings. Current council is deployed with military, but will ask for a representative from the firm to attend for February meeting.

RESOLUTION 30-2018 – A motion was made by Councilman Barcomb that the Town Board and Town of Knox inspected the justice court records for 2017. Supervisor Lefkaditis seconded this, and motion carried unanimously.

RESOLVED: to approve the justice court records for the year 2017.

Supervisor Lefkaditis updated the Board regarding the discussion of a potential business district along route 146, stating the zoning ordinance states that the PB has 45 days to respond to the TB. If this response does not come within 45 days, the TB can respond without their recommendation. In November of 2017 a motion was passed to give the PB until 1/11/18. The PB meeting has been postponed until 1/18/2018. A response is likened to come before the February meeting of the TB. The business district proposed for the area of routes 156 & 157 was voted down by the previous board members. Supervisor Lefkaditis will reintroduce this matter in the future to the current Town Board.

The standard operating procedures for the transfer station have been worked on for several months. The most recent copy of the SOP will be emailed to all TB members, with the goal of finalizing the procedures in February.

A facilities walk-through was scheduled for January 21, 2018 at 11:00 am.

Supervisor Lefkaditis discussed the need for the creation of a Pucker Street Fair Committee. Diane Champion, Sue Von Hoag and Councilman Barber will meet and then reach out to other community groups to discuss the event, rides and games, and dates of the fair.

Supervisor Lefkaditis discussed the Local Law for Planning Board and Zoning Board of Appeals meeting attendance, in regard to how many days a member can miss, before being asked to leave the Board. Councilman Barcomb questioned why this topic was brought about and stated his concern about political involvement and making decisions to keep members on or off the PB even if they miss a meeting for good reason. Supervisor Lefkaditis agreed that the politics within this PB have been going on for years, and couldn't agree more that this needs to change. Supervisor Lefkaditis does not want resident's lives to put on hold because the PB is unable to have a quorum to meet, but would like to create a tool to establish minimum attendance requirements to meetings. Councilman Barcomb suggests counseling members who miss several meetings regarding the importance of attending

meetings regularly and checking in with members to see if they still hold an interest in being on the committee. Supervisor Lefkaditis will email legal counsel about adding this into the local law.

RESOLUTION 31-2018 -A motion was made by Supervisor Lefkaditis to advertise a public hearing for February 13, 2018 at 7:00pm at the Knox Town Hall on Local Law Number 1 in relation to minimum attendance requirements for Planning board and Zoning Board of Appeals members, seconded by Councilman Pritchard and carried unanimously.

RESOLVED: to advertise a public hearing on Local Law Number 1 to be held at the Knox Town Hall on February 13, 2018 at 7:00pm.

Supervisor Lefkaditis discussed the need for creating a Neighbors Helping Neighbors, the possibility of networking with Emergency Preparedness Coordinator, advertising, and discussing the 911 Registry. The Albany County Sherriff's Deputy, Amy Kowalski, will email Supervisor Lefkaditis with more information on the 911 Registry. Information will be added to the newsletter regarding the 911 Registry and need for volunteers to help their neighbors.

RESOLUTION 32-2018 – A motion was made by Councilman Barber to approve the Town of Knox Communications Policy as presented and seconded by Councilman Barcomb. This motion carried unanimously.

RESOLVED: approved the Town of Knox Communications Policy as presented.

RESOLUTION 33-2018 – A motion was made by Councilman Barber to approve the third seal presented at the October 10, 2017 Town Board meeting with the depiction of the tin horns and calico, seconded by Councilman Barcomb. This motion carried unanimously.

RESOLVED: to approve the Town Seal with tin horns and calico as presented at the Town Board Meeting on October 10, 2017.

The Town Board wishes to extend our gratitude to Councilman Dennis Barber and Mr. Johnathan Lane for the creation of the seal for The Town of Knox.

RESOLUTION 33-2018 – A motion was made by councilman Pritchard and seconded by Supervisor Lefkaditis to approve the newsletter draft to include the new Town Seal and reference to the 911 Registry information as presented and was carried unanimously.

RESOLVED: approval of the Town Newsletter as presented.

Councilman Barcomb spoke briefly about the concern of the residents regarding blight conditions in the Town, and would like the Board to address the issues of blight. Supervisor Lefkaditis agreed that this is an important matter, and asked that Councilman Barcomb, along with the other councilmen to research the Town of Guilderland Law where vacant properties are bonded. Councilman Barber requested the issue be discussed with Javid Afzali for legal counsel.

A brief discussion was held regarding the interview process for open board positions. The board feels that private interviews are the best way to handle interviewing. Supervisor Lefkaditis stated that last year during interviews, the interviewee brought an entourage of people for support and was assisted in answering questions. He would like to avoid this situation, and feels that if someone is unable to sit through an interview independently than they should not be sitting on a board.

A brief discussion was held amongst board members regarding the start of a municipal Facebook page being linked to a municipal email. After discussing the several options of setting up the page, Councilman Barcomb will attempt to get current password being used as well as the password for Twitter, and then the board will commit to linking the page(s) to a municipal email address. Councilman Barber will attempt to get the password to the computer in the park.

An audience member, Ed Ackroyd, questioned the Board regarding town records being brought from individuals homes to the Town Hall. Supervisor Lefkaditis assured the audience that when the town went through the process for the archive grant that all records were requested to be brought to the town hall and there is nothing left in people's homes that once had records there.

RESOLUTION 34-2018 – A motion was made by Councilman Saddlemire and seconded by Councilman Barcomb to act on the donation of Charlotte Fuss's Senior Service Coordinator's salary back to the town in the amount of \$500. This motion carried unanimously:

RESOLVED: to approve the donation of Senior Services Coordinator salary back to the town in the amount of \$500.00.

The Board is grateful to Charlotte for her donation.

RESOLUTION 35-2018 – A motion was made by Councilman Barcomb and seconded by Supervisor Lefkaditis to restate the Deputy Senior Services Coordinator salary to \$250.00, annually from 0.00 to be paid quarterly. This motion carried unanimously.

RESOLVED: annual salary of \$250.00 to be paid quarterly to the Deputy Senior Services Coordinator.

RESOLUTION 36-2018 - A motion was made by Councilman Barcomb and seconded by Councilman Barber to appoint Brian Travis to the position of Equipment Operator 1 full time at a rate of \$16.19/hr, effective 1/6/2018. This motion carried unanimously.

RESOLVED: approval of Brian Travis to the position of Equipment Operator 1 full time at a rate of \$16.19/hr, effective 1/6/2018.

RESOLUTION 36-2018 – A motion was made by Councilman Barber and seconded by Councilman Pritchard to accept the retirement of Loren Shafer effective 1/6/2018. This motion carried unanimously.

RESOLVED: Accepted the retirement of Loren Shafer effective 1/6/2018.

The Board briefly discussed and agreed to make a Proclamation for Loren Shafer, as well as Lou Saddlemire, thanking both men for their years of service to the Town.

RESOLUTION 37-2018 – A motion was made by Councilman Barcomb, with regret and seconded by Supervisor Lefkaditis to act on the resignation of Robert Gwin from the Knox Planning Board effective 1/8/2018. This motion carried unanimously.

RESOLVE: to accept the resignation of Robert Gwin from the Knox Planning Board effective 1/8/2018.

RESOLUTION 38-2018 – A motion was made by Councilman Barcomb and seconded by Councilman Pritchard to act on the transfer of \$1000.00 (A7140.4) from the general account ending in 191 to the lighting district account ending in 294 and carried unanimously.

RESOLVED: transfer of \$1000.00 (A7140.4) from the general account ending in 191 to the lighting district account ending in 294.

RESOLUTION 39-2018 – A motion was made by Councilman Barcomb and seconded by Councilman Pritchard to transfer \$500.00 from Law Personal Services account (A1420.1) to Services for the Aging(A6772.4) This motion carried unanimously.

RESOLVED: to transfer \$500.00 from Law Personal Services account (A1420.1) to Services for the Aging(A6772.4)

RESOLUTION 40-2018 – A motion was made by Councilman Barcomb and seconded by Councilman Pritchard to transfer \$250.00 from Senior Services Coordinator (A6772.41 to Services for the Aging (A6772.4) The motion carried unanimously.

RESOLVED: transfer \$250.00 from Senior Services Coordinator (A6772.41) to Services for the Aging (A6772.4)

RESOLUTION 41-2018 - A motion was made by Councilman Pritchard and seconded by Councilman Barcomb to accept the Supervisor's and Clerk's report as presented. The motion carried unanimously.

RESOLVED: to accept the Supervisor's and Clerk's report.

RESOLUTION 42-2018 – A motion was made by Councilman Barcomb and seconded by Councilman Saddlemire to authorize the Supervisor to pay the bills including Abstract 13 from 2017 with voucher numbers 387-399 and 411 for the general account in the amount of \$5044.04 and voucher numbers 400-441 for the highway account in the amount of \$6489.43. This motion carried unanimously.

RESOLVED: to approve the Supervisor to pay the bills from Abstract 13- 2017

RESOLUTION 43-2018 – A motion was made by Councilman Barcomb and seconded by Councilman Pritchard to authorize the Supervisor to pay the bills including Abstract 1 from 2018 including vouchers 1-3 for the general fund in the amount of \$2015.00 and voucher number 4 for the highway fund in the amount of \$1701.21. This motion carried unanimously.

RESOLVED: to approve the Supervisor to pay the bills from Abstract 1- 2018.

Councilman Barber briefly discussed how the Historical Society is attempting to become an Absolute Charter, and is in the need of a few items to do, including fire extinguishers and smoke alarms and would like to know if the Town could pay the expenses for these items.

RESOLUTION 44-2018 – A motion was made by Councilman Barber and seconded by Councilman Barcomb for the Town to purchase two fire extinguishers and two smoke alarms not to exceed \$200.00 for the Saddlemire Homestead Historical Building. This motion carried unanimously.

RESOLVED: The purchase of two fire extinguishers and two smoke alarms for the Saddlemire Homestead Historical Building, not to exceed \$200.00

Councilman Barber requested an update regarding the book exchange. Supervisor Lefkaditis stated it had been put on hold due to water damage and repairs. Everything is now repaired with the exception of the floor. Further discussion of the book exchange will take place in February.

Questions/Comments from the audience included:

Joan Adriance - asked if drafts of Board minutes could be posted to the website.

-stated the sidewalks were not cleared near the mailboxes. Superintendent of Highways Salisbury stated the sidewalks had been cleared twice today and Supervisor Lefkaditis also stated that the sidewalks had been cleared.

-questioned if the opening for the park position and dog catcher would be included in the postings for current vacancies, as only board vacancies were mentioned earlier. Supervisor Lefkaditis stated that all vacancies will be posted.

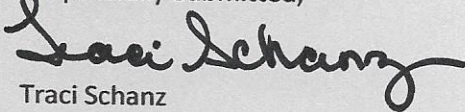
-questioned when Donald Wagoner would be working in the park as he currently works full time for the Highway Garage. Superintendent of Highways Salisbury stated he would work when needed at the park. A brief discussion was held between Mrs. Adriance, Supervisor Lefkaditis and Superintendent of Highways Salisbury regarding the payment of overtime, number of hours worked by Mr. Wagoner. Supervisor Lefkaditis will check into the paying of overtime for employees who work in two different positions. Mrs. Adriance asked if Supervisor Lefkaditis could have an answer for her by the next board meeting or whenever.

Ed Ackroyd asked Councilman Barber to include a history of all of the town Supervisors for the upcoming 200-year anniversary of the town, possibly with pictures. Councilman Barber stated the Historical Society is looking into purchasing a plaque to place name-plates on for all Supervisors.

RESOLUTION 45-2018 - At 8:21pm, a motion was made by Councilman Barcomb, seconded by Supervisor Lefkaditis to adjourn the meeting and was unanimously approved.

RESOLVED: to adjourn the meeting.

Respectfully Submitted,



Traci Schanz
Knox Town Clerk
January 20, 2018