

Planning Board-Town of Knox-Albany County

P.O. Box 56, Knox, N.Y. 12107

Established 1822

Planning Board Meeting Minutes

Minutes: 15 February 2018

Present: Tom Wolfe, Bob Price, Deb Nelson, Brett Pulliam, Betty Ketcham

Meeting called to order at 1930.

Minutes from December 2017 meeting approved with the revision of section 4 under Proposal of a Business District.

Minutes from January 2018 meeting were approved.

Business District for area 156 and 157

1. Public hearing to be held by the Town Board on March 13 at 1900.
 - a. Per Vas Lefkaditis (Town Supervisor), who was in the audience, notices for the public hearing to be in the March 1 2018 and March 8 2018 Altamont Enterprise.
2. Town Board is doing the SEQRA (State Environmental Quality Review) Will be available at the public hearing.
 - a. Planning Board asked to have SEQRA prior to the public hearing.

Training for Planning Board Members

1. Training to be held on April 26 2018, held by Capital District Regional Planning Association.
 - a. Agenda for training can be found on their website.
 - b. All board members to let Tom know by April 5 2018 about attending training.
2. Requirements for Planning Board members.
 - a. Per regulations 4 hours of mandatory qualified training per year and for new members.
 - b. Members training, is approved by the Town Board.
 - c. Tom to send information for the April 26 2018 training to Town Board for approval.
 - d. More than 4 hours of approved training per year may be carried over.
 - e. Town Board may also exempt members from additional training, if they vote and agree upon the persons training/experience that they have had.

Town Board Accepts Planning Board Recommendation

1. At February 2018 Town Board meeting, members accepted Town Planning Board's recommendation to hold informational meetings for the public, regarding proposed business district on route 146.

- a. Time frame for meetings needed for the Town Board, which will be discussed and once decided upon will notify the Town Board.
- b. Deb Nelson to put together a draft regarding the information for the meetings, prior to the next Planning Board meeting where it will be reviewed.

Development on Bell Road

1. Tom has spoken with Mr. Young (developer) about a possible site visit.
 - a. Prior to site visit an updated drawing/revised map is requested since changes by developer have been made.
 - b. Preliminary Plat is scheduled for March 8 2018.
2. Per Rick, the commissioner of the fire department, no one has contacted them yet about the proposed development in regards to fire safety regulations, which are within the subdivision regulations.
 - a. Sub-division regulations are available online and are available thru the town clerk.
3. Rick discussed the subdivision regulations in regards to fire safety and needing to be revised.
 - a. Explanation of current requirements for fire hydrants, water sources and amount of water needed to put out a fully involved fire. (Length x width divided by 3 x number of floors a home has equals how many gallons of water needed to put out a fully involved fire)
 - b. Planning Board asked fire department to give advice and numbers in order to help revise the fire portion of subdivision regulations.
4. Tom to speak to Mr. Czerw about who he has spoken to within the fire department and to email Rick. Will also advise him to speak directly with Rick.

Motion to adjourn the Planning Board meeting made by Deb Nelson, seconded by Brett Pulliam.

Meeting adjourned at 2007. Next meeting-Thursday March 8 2018.