



Knox Town Board Minutes

September 8, 2020

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The meeting was called to order at 7:02 pm by Supervisor Lefkadits followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Lefkadits
- Councilman Cyr
- Councilman Pritchard
- Councilman Saddlemire
- Councilwoman Springer
- Highway Superintendent Schanz
- Town Clerk Schanz

After the Pledge of Allegiance, Supervisor Lefkadits announced that masks and hand sanitizer were available in the back of the room for anyone who needed it. He also read the Public Comment section that appears on each agenda.

Public Comment: B. McAuliffe - stated she resides at an Altamont address but pays Knox taxes.
-questioned why the Board felt exempt from COVID public gathering regulations
- stated she would like the public timer rules followed or changed

D. Champion – stated he has come up with an idea for the memorial monument and had a memorial brick to show the Board

Consent Agenda:

RESOLUTION 102-2020 A motion was made by Councilman Cyr seconded by Councilman Pritchard to approve the minutes from the August 8, 2020 meeting as well as the minutes from the budget workshop held on September 2, 2020. This motion carried unanimously.

RESOLVED: to approve the minutes from the August 8, 2020 meeting as well as the minutes from the budget workshop held on September 2, 2020.

Highway Department:

Highway Superintendent Schanz stated they are working on the walking path. Supervisor Lefkaditis stated he has already received many compliments on the work being done on the path and thanked Superintendent Schanz and his crew for the work they have done so far.

Supervisor Lefkaditis review the status of the bid for the pick-up truck for general use. The town received three bids from the OGS advertisement. All three bids were very similar. A brief discussion was held regarding service arrangements for the truck.

RESOLUTION 103-2020 A motion was made by Supervisor Lefkaditis seconded by Councilwoman Springer to purchase a 2021 Ford F150 XLST from Lithia Motors Inc., not to exceed \$29,627.00.

A roll-call vote was taken:

Councilman Cyr – Aye
Councilwoman Springer – Aye
Councilman Pritchard – Aye
Councilman Saddlemire – Aye
Supervisor Lefkaditis – Aye

This motion carried unanimously.

RESOLVED: to purchase a 2021 Ford F150 XLST from Lithia Motors Inc., not to exceed \$29,627.00.

Old Business:

Supervisor Lefkaditis provided an update on the pavilion bathrooms. John Demis, a town resident and engineer is willing to work with the Board on this project for a small fee. He requires a bit more information on the placement of the bathrooms before working on drawings.

New Business:

The Policy Committee needs to meet one more time to finalize the procurement, BZA, and behavior policy for the transfer station.

The necessary equipment should be installed on the firehouse for the WiFi Broadband, then there are just a few little things to do and the entire area will have WiFi. This will include the Town Hall, the Park Building, pavilion, lower park, the Church, Firehouse and Historical Society building. A different install will take care of the highway and transfer station.

There was a discussion regarding the River Valley Radio invoice, and what the cost covers. Councilman Saddlemire will look into the issue and report back at the next Board meeting.

Councilman Cyr would like to thank Henry Whipple for painting the historical sign out by the road.

Councilman Cyr would like the 9/11 Ceremony posted on the website and the electric sign by the firehouse.

Finance:

RESOLUTION 104-2020 A motion was made by Councilman Saddlemire seconded by Councilman Pritchard to authorize the Supervisor's credit card to increase to \$2,500.00. This motion carried unanimously.

RESOLVED: to authorize the Supervisor's credit card to increase to \$2,500.00.

A brief discussion was held regarding the budget. The Supervisor would like to see the third quarter numbers and then schedule a meeting. The tentative budget is due to the Clerk by September 30th. It was decided to wait and schedule a meeting after the tentative budget is submitted.

Personnel:

A job description was submitted for review for the Waste and Recycle Management and Operator II position. This is a full-time position. There was a discussion regarding pay, benefits, and hours.

RESOLUTION 105-2020 - A motion was made by Supervisor Lefkaditis seconded by Councilwoman Springer to advertise for a Waste and Recycle Management and Operator II full-time position in accordance with the job description presented tonight. This motion carried unanimously.

RESOLVED: to advertise for a Waste and Recycle Management and Operator II full-time position in accordance with the job description presented tonight.

Supervisor Lefkaditis will send the job description to Civil Service for their review.

Finance Continued:

RESOLUTION 106-2020 - A motion was made by Councilman Pritchard seconded Supervisor Lefkaditis to authorize the Supervisor to pay the bills from the general fund, voucher #'s 266-281 in the amount of \$10,562.97, as well as the highway fund voucher #'s 282-290 in the amount of \$6,793.73. This motion carried unanimously.

RESOLVED: to authorize the Supervisor to pay the bills from the general fund, voucher #'s 266-281 in the amount of \$10,562.97, as well as the highway fund voucher #'s 282-290 in the amount of \$6,793.73.

RESOLUTION 107-2020 - A motion was made by Councilman Saddlemire seconded by Councilman Cyr to accept the Supervisor and Clerk reports as presented. adjourn the meeting. This motion carried unanimously.

RESOLVED: to accept the Supervisor and Clerk reports as presented.

RESOLUTION 108-2020 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to authorize a \$50.00 donation to the Helderberg Family and Community Organization. This motion carried unanimously.

RESOLVED: to authorize a \$50.00 donation to the Helderberg Family and Community Organization.

Councilwoman Springer, Councilman Cyr and Clerk Schanz will decorate the Christmas Tree for the HFCO community event.

RESOLUTION 109-2020 - A motion was made by Councilwoman Springer seconded by Councilman Pritchard to adjourn into executive session to discuss potential purchase of real property the meeting. This motion carried unanimously.

RESOLVED: to adjourn into executive session to discuss potential purchase of real property the meeting.

Respectfully submitted,

Traci Schanz

Knox Town Clerk

DRAFT