



Knox Town Board Minutes

January 5, 2021

2021 Reorganizational Meeting of the Town Board

P.O. Box 116 • Knox, New York • 12107 • Phone 518-872-2551 • www.knoxny.org

The meeting was called to order at 7:30 pm by Supervisor Lefkadits followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Lefkadits
- Councilman Cyr
- Councilman Pritchard
- Councilman Saddlemire
- Councilwoman Springer
- Highway Superintendent Schanz
- Town Clerk Schanz

Clerk Schanz completed the swearing in of elected and appointed officials.

- a. Highway Superintendent Matthew Schanz
- b. Deputy Highway Superintendent James Schager
- c. Deputy Supervisor Dennis Cyr

Consent Agenda:

- a. Establish the Altamont Enterprise, a newspaper of general circulation, in the Town of Knox as the official newspaper of the Town of Knox and that notices by law be published therein.
- b. Establishing that the Pioneer Bank and the Bank of Greene County be designated as depositories of all Town funds.
- c. Empower the Town Supervisor to invest funds in designated depositories in the form of interest-bearing accounts as authorized by General Municipal Law section 11 and Education Law section 1604 and 1723-A and reserve funds as authorized by General Municipal Law section 86-F, Local Finance Law section 165.00 and Education Law section 36.52.
- d. Establish that regular meetings of the Town Board be held the second Tuesday of each month at 7:00 p.m., with exception to the November meeting which shall be held Wednesday following Election Day (11/3/21), and that the meetings shall be held at the Knox Town Hall.

e. Empower the Town Supervisor in accordance with Section 1262 of the Tax Law as amended from time to time, and such other requirements as may be imposed by the Albany County Legislature, to implement the resolution adopted on April 25, 1970, by the Town Board, in relation to the Town's election to receive its distributive share of the proceeds of the additional sales tax during fiscal year 2021.

f. Authorize the Superintendent of Highways to purchase equipment, materials and tools for Highway Department use not to exceed \$5,000.00 without Town Board approval.

g. Establish the mileage reimbursement rate at 0.56¢ per mile.

h. Authorize Supervisor to pay monthly expenses associated with Employee Health Insurance, NYS retirement, Justice Court Funds, and National Grid Lighting District, Health Insurances, Postage fees, Library fees, ALS and BLS services, and Fire district fees.

RESOLUTION 001-2021 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to approve the consent agenda as presented. This motion carried unanimously.

RESOLVED: to approve the consent agenda as presented.

Appointments to Town Positions:

- | | | |
|----|------------------------------------|---|
| a. | Deborah Liddle | Clerk to the Justices |
| b. | Matthew Schanz | Highway Superintendent |
| c. | James Schager | Deputy Hwy Superintendent |
| d. | Dennis Cyr | Deputy Town Supervisor |
| e. | Matthew Schanz | Highway Administrator |
| f. | Catherine Bates | Account Clerk I (PT) |
| g. | _____ | Deputy Tax Collector |
| h. | _____ | Deputy Town Clerk |
| i. | John McGivern | Court Bailiff |
| j. | Nichole Salisbury | Dog Control Officer (PT) |
| k. | Kenny Saddlemire | Emergency Preparedness
Coordinator |
| l. | Traci Schanz | Registrar of Vital Statistics (PT) |
| m. | Deborah Liddle | Deputy Registrar of Vital Statistics |
| n. | _____ | Senior Services Coordinator |
| o. | _____ | Youth Services Coordinator |
| p. | _____ | Historian |
| q. | Daniel Sherman | Building Inspector (PT) |
| r. | Richard Loucks | Assistant Building Inspector (PT) |
| s. | Kenny Saddlemire | Climate Smart Communities
Coordinator |
| t. | Chad Saddlemire
Dave Shafer | Park Laborers (16.20 hr.) |
| u. | Lee Harnett
Jeremy Springer | Transfer Station Site Supervisor |
| v. | Joseph Adriaance
Richard Dexter | Transfer Station Attendant |
| w. | Donald White | Alternate Transfer Station Attendant |
| x. | Valerie Ackroyd | Minutes Recorder for Zoning Board of Appeals (PT) |

y.	Tiffany Snyder	Minutes Recorder for Planning Board (PT)
z.	Charles Crary	Equipment Operator I - 22.95 hr.
aa.	James Schager	Equipment Operator II - 19.44 hr.
bb.	Daniel Jones	Equipment Operator I - 19.04 hr.
cc.	Kevin Delligan	Equipment Operator I - 19.04 hr.
dd.	Anthony Miller	Equipment Operator II – 18.56 hr.
ee.	Teegan Hoffman	Interim Snow Removal - 20.00/hr.

RESOLUTION 002-2021 - A motion was made by Councilwoman Springer seconded by Councilman Cyr to approve the appointments as presented. This motion carried unanimously.

RESOLVED: to approve the appointments as presented.

Salary and Frequency of Payments for 2021:

a.	Town Supervisor	16,672.00 / year paid Quarterly
b.	Councilmen (4)	3,825.00 / year paid Quarterly
c.	Town Justices (2)	10,143.00 / year paid Quarterly
d.	Clerk to the Justice	17.11 / Hour paid Quarterly
e.	Deputy Town Supervisor	No Salary
f.	Account Clerk I PT	22.94 / Hour paid Bi-Weekly
g.	Tax Collector	5,000.00 / year paid Quarterly
h.	Deputy Tax Collector	13.27 / Hour paid Quarterly
i.	Assessor I	12,608.00 / year paid Quarterly
j.	Town Clerk	13,244.70 / year paid Quarterly
k.	Deputy Town Clerk	13.27 / Hour paid Quarterly
l.	Court Bailiff	2,500.00 / year paid Quarterly
m.	Dog Warden PT	6,687.00 / year paid Quarterly
n.	Emergency Preparedness Coordinator	222 .00 / year paid Quarterly
o.	Registrar of Vital Statistics	1,618.00 / year paid Quarterly
p.	Superintendent of Highways	59,069.99 / year paid Bi-Weekly
q.	Highway Administrator	5,000.00 / year paid Quarterly
r.	Senior Services Coordinator	500.00 / year paid Quarterly
s.	Youth Services Coordinator	500.00 / year paid Quarterly
t.	Town Historian	726.00 / year paid Quarterly
u.	Building Inspector (PT)	9,522.00 / year paid Quarterly
v.	Assistant Building Inspector (PT)	4,096.00 / year paid Quarterly
w.	Transfer Station & Alternate Attendants	14.52 Hourly paid Bi-weekly
x.	Transfer Station Site Supervisors	15.12 Hourly paid Bi-weekly
y.	Minutes Recorder (PT) (Zoning/Planning)	1,200.00 paid Quarterly
z.	Highway Department Laborer	17.74 / hr. Starting rate 2021
aa.	Equipment Operator I	18.14 / hr. Starting rate 2021
bb.	Equipment Operator II	18.56 / hr. Starting rate 2021
cc.	Deputy Superintendent of Highways	.60 additional/hr. paid Bi-weekly

RESOLUTION 003-2021 - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to approve the salary and frequency of payments for 2021 as presented. This motion carried unanimously.

RESOLVED: to approve the salary and frequency of payments for 2021 as presented.

Legal Services:

Bond Schoeneck & King LLP and Monaco Cooper Lamme & Carr, PLLC as legal representation for legal services contingent upon the Town being provided with proof of appropriate malpractice insurance in an amount no less than \$1,000,000.00.

RESOLUTION 004-2021 - A motion was made by Councilman Cyr seconded by Councilwoman Springer to approve Bond Schoeneck & King LLP and Monaco Cooper Lamme & Carr, PLLC as legal representation for legal services contingent upon the Town being provided with proof of appropriate malpractice insurance in an amount no less than \$1,000,000.00.

This motion carried unanimously.

RESOLVED: to approve Bond Schoeneck & King LLP and Monaco Cooper Lamme & Carr, PLLC as legal representation for legal services contingent upon the Town being provided with proof of appropriate malpractice insurance in an amount no less than \$1,000,000.00.

Submission of Annual Financial Report:

Instruct Town Supervisor to submit to the Town Clerk within 60 days after close of the 2021 fiscal year a copy of the Annual Financial Report submitted to the State Comptroller, pursuant to Section 30 of the General Municipal Law, and the Town Clerk shall thereafter cause a summary of said report to be published within ten (10) days of receipt thereof, in proper form, in the Official Town Newspaper; said report to be in lieu of the report required by Section 29(10) of New York State Town Law.

RESOLUTION 005-2021 - A motion was made by Councilwoman Springer seconded by Councilman Cyr to Instruct Town Supervisor to submit to the Town Clerk within 60 days after close of the 2021 fiscal year a copy of the Annual Financial Report submitted to the State Comptroller, pursuant to Section 30 of the General Municipal Law, and the Town Clerk shall thereafter cause a summary of said report to be published within ten (10) days of receipt thereof, in proper form, in the Official Town Newspaper; said report to be in lieu of the report required by Section 29(10) of New York State Town Law.

This motion carried unanimously.

RESOLVED: to Instruct Town Supervisor to submit to the Town Clerk within 60 days after close of the 2021 fiscal year a copy of the Annual Financial Report submitted to the State Comptroller, pursuant to Section 30 of the General Municipal Law, and the Town Clerk shall thereafter cause a summary of said report to be published within ten (10) days of receipt thereof, in proper form, in the Official Town Newspaper; said report to be in lieu of the report required by Section 29(10) of New York State Town Law.

Restate Appointments to Zoning Board of Appeals:

Vacant	December 31, 2027
Mackenzie Hempstead	December 31, 2026
Doug Roether	December 31, 2025
Ernie Cupernall	December 31, 2024
Vacant	December 31, 2023
John Wright	December 31, 2022
Kristian Snyder	December 31, 2021

RESOLUTION 006-2021 - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to restate appointments to Zoning Board of Appeals as presented. This motion carried unanimously.

RESOLVED: to restate appointments to Zoning Board of Appeals as presented.

RESOLUTION 007-2021 - A motion was made by Councilman Cyr seconded by Councilwoman Springer to appoint Douglas Roether as Chairman of the Knox Zoning Board of Appeals for 2021. This motion carried unanimously.

RESOLVED: to appoint Douglas Roether as Chairman of the Knox Zoning Board of Appeals for 2021.

RESOLUTION 008-2021 - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to appoint Dennis Cyr as Liaison member to the Zoning Board of Appeals. This motion carried unanimously.

RESOLVED: to Dennis Cyr as Liaison member to the Zoning Board of Appeals.

Restate Appointments to the Knox Planning Board:

Vacant	December 31, 2027
Edward Ackroyd	December 31, 2026
Kurt Johnson	December 31, 2025
William Pasquini	December 31, 2024
Betty Ketchum	December 31, 2023
Debra Nelson	December 31, 2022
Todd Lagrange	December 31, 2021

RESOLUTION 009-2021 - A motion was made by Councilman Cyr seconded by Councilwoman Springer to restate appointments to the Knox Planning Board. This motion carried unanimously.

RESOLVED: to restate appointments to the Knox Planning Board.

RESOLUTION 010-2021 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to appoint Tom Wolfe as a member of the Planning Board with a term expiring December 31, 2027. This motion carried unanimously.

RESOLVED: to appoint Tom Wolfe as a member of the Planning Board with a term expiring December 31, 2027.

RESOLUTION 011-2021 - A motion was made by Councilwoman Springer seconded by Councilman Cyr to appoint Tom Wolfe as Chairman of the Planning Board for 2021. This motion carried unanimously.

RESOLVED: to appoint Tom Wolfe as Chairman of the Planning Board for 2021.

RESOLUTION 012-2021 - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to appoint Vasilios Lefkaditis as Liaison member to the Planning Board. This motion carried unanimously.

RESOLVED: to appoint Vasilios Lefkaditis as Liaison member to the Planning Board

Restate Appointments to the Board of Assessment Review:

Vacant	September 30, 2025
Gerald Irwin	September 30, 2024
Jocelyn Ferrar	September 30, 2023
Vacant	September 30, 2022
Howard Zimmer	September 30, 2021

RESOLUTION 013-2021 - A motion was made by Councilman Cyr seconded by Supervisor Lefkaditis to restate appointments to the Board of Assessment Review as presented. This motion carried unanimously.

RESOLVED: to restate appointments to the Board of Assessment Review as presented.

RESOLUTION 014-2021 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to appoint Tim Frederick as a member of the Board of Assessment Review with a term expiring September 30,2025. This motion carried unanimously.

RESOLVED: to appoint Tim Frederick as a member of the Board of Assessment Review with a term expiring September 30,2025.

RESOLUTION 015-2021 - A motion was made by Supervisor Lefkaditis seconded by Councilwoman Springer to appoint Tim Frederick as Chairman of the Board of Assessment Review with a term expiring September 30,2025. This motion carried unanimously.

RESOLVED: to appoint Tim Frederick as Chairman of the Board of Assessment Review with a term expiring September 30,2025.

RESOLUTION 016-2021 - A motion was made by Councilwoman Springer seconded by Councilman Pritchard to appoint Vasilios Lefkaditis as Liaison member to the Knox Youth Council. This motion carried unanimously.

RESOLVED: to appoint Vasilios Lefkaditis as Liaison member to the Knox Youth Council.

RESOLUTION 017-2021 - A motion was made by Councilman Pritchard seconded by Councilman Saddlemire to appoint June Springer (TB member), Clark Conklin and John Graves to the Board of Ethics for 2021. This motion carried unanimously.

RESOLVED: to appoint June Springer (TB member), Clark Conklin and John Graves to the Board of Ethics for 2021.

Appoint members to the Agricultural Committee for 2021:

Vacant	December 31st, 2025
Brian Wilson	December 31st, 2024
Gary Kleppel (Chairman)	December 31st, 2023
Josh Rockwell	December 31st, 2022
Jay Francis	December 31st, 2021
Betty Ketchum (PB Liaison)	
Kenneth Saddlemire (TB Liaison)	

RESOLUTION 018-2021 - A motion was made by Councilwoman Springer seconded by Councilman Saddlemire to appoint members to the Agricultural Committee for 2021 as presented. This motion carried unanimously.

RESOLVED: to appoint members to the Agricultural Committee for 2021 as presented.

RESOLUTION 019-2021 - A motion was made by Councilman Pritchard seconded by Councilman Saddlemire to appoint June Springer and Dennis Cyr as members to the Audit Committee for 2021. This motion carried unanimously.

RESOLVED: to appoint June Springer and Dennis Cyr as members to the Audit Committee for 2021.

RESOLUTION 020-2021 - A motion was made by Supervisor Lefkaditis seconded by Councilman Saddlemire to adopt the Resolution of the Town of Knox in Support of NYS Executive Order 202.83 of 2020 Granting Exemptions to Specific Sections of New York State Real Property Tax Law. This motion carried unanimously.

RESOLVED: to adopt the Resolution of the Town of Knox in Support of NYS Executive Order 202.83 of 2020 Granting Exemptions to Specific Sections of New York State Real Property Tax Law.

INSERT RESOLUTION

RESOLUTION 021-2021 - A motion was made by Councilman Cyr seconded by Councilman Saddlemire to authorize the Supervisor to pay \$99,555.00 to Tracey Power Equipment as final payment for 2021 Western Star 4700 VIN# 5KKHAVDV2MPMN7987. This motion carried unanimously.

RESOLVED: to authorize the Supervisor to pay \$99,555.00 to Tracey Power Equipment as final payment for 2021 Western Star 4700 VIN# 5KKHAVDV2MPMN7987.

RESOLUTION 022-2021 - A motion was made by Councilman Saddlemire seconded by Councilwoman Springer to adjourn the meeting. This motion carried unanimously.

RESOLVED: to adjourn the meeting.

Respectfully submitted,

Traci Schanz

Traci Schanz
Knox Town Clerk