

**Town of Knox
Regular Meeting
June 13, 2017**

PRESENT: Supervisor Lefkaditis
Councilwoman Pokorny
Councilman Hanley
Councilman Barber
Councilman Barcomb

ALSO: Town Attorney Dorfman
Town Clerk Murphy

ABSENT: Highway Superintendent Salisbury

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

RESOLUTION # 82-2017 – MOTION TO HOLD CONSENT TO MINUTES FROM 5.9.17, SPECIAL MEETING OF 5.17.17 and SPECIAL MEETING OF 6.1.17 TO NEXT MEETING.

On motion of Supervisor Lefkaditis, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to hold consent to minutes from 5.9.17 meeting, Special Meeting of 5.17.17 and Special Meeting of 6.1.17

4. Presentations:

- a. Knox Youth Council Park Plan – hold to next meeting, still working on numbers. Supervisor Lefkaditis announced that there was \$800 left over from donations for the Pucker Street Fair and the Youth Council would like to purchase a PA sound system to be stored at Town Hall to be used by all Town Groups.

RESOLUTION # 83-2017 – AUTHORIZE MARYELLEN GILLIS TO PURCHASE PA SYSTEM FOR TOWN USE. NOT TO EXCEED \$800.00.

On motion of Supervisor Lefkaditis, seconded by Councilman Hanley, the following resolution was carried unanimously.

RESOLVED to authorize Maryellen Gillis to purchase PA system for Town use, not to exceed \$800.00.

- b. Linda Hodges presented information about the Senior Lunch Program offered at the Berne Senior Center. This year 252 meals have been served, 80 seniors have stayed for activities and have up to 23 activities per month. Linda is presenting around the community to help get the word out about the programs offered for seniors. The board approved to adding Senior Services section to the monthly agenda for regular updates.

5. Highway:

- a. Highway Superintendent away at Annual Highway School.
- b. Hwy Superintendent Salisbury recommended that 3 attachments purchased with the FEMA

funds (at a price of \$58,483.24) will not be of much use and could be traded in for a Skid Steer that would be more useful. CAT offered a trade-in value of \$55,559.08 for 3 attachments and purchase price for Skid Steer (model 246D, BB226DXPS) for \$51,848.29 with a refund check to the town for \$3,710.79. Supervisor Lefkaditis stated that Salisbury would like to use these funds to purchase a generator. Councilman Barcomb suggested holding on that purchase and working it into part of the larger plan for the future of the garage. Supervisor Lefkaditis agreed and stated that the funds would be put in the equipment line for future purchases.

Town Attorney Dorfman requested that the board hold on this motion until the cost of the Skid Steer is verified as “at or below NYS contract price” as required.

c. Transfer Station:

1. Renovations: Councilwoman Pokorny suggested that the board bring someone in to look at the major work needed. Councilman Barber suggested cleaning up and painting the office for more room.
2. Container: \$4,420.00 cost of open top container to leave at the garage and bring up when needed.
3. Supervisor Lefkaditis looked into the pricing of a closed container with an approximate cost of \$7,500. He stated he would like to see this become part of the budget of larger future plan.
4. Port-o-potty: Transfer Station needs place to wash hands. Cost of upgraded port-o-potty with wash station is \$255 per month, instead of the current \$85. Councilman Barber will research the cost of a separate wash station that could be rented or purchased. Councilman Barber also suggested that the locks be changed on the office doors now that the gate locks have been changed as well. Supervisor Lefkaditis mentioned that the security cameras need to be installed. He will contact Mike Sand to have him install them.

RESOLUTION # 84-2017 – AUTHORIZE PURCHASE OF EXTRA OPEN TOP CONTAINER FOR TRANSFER STATION, NOT TO EXCEED \$4,500.00.

On motion of Councilwoman Pokorny, seconded by Councilman Barber, the following resolution was carried unanimously.

RESOLVED to authorize purchase of extra open top container for Transfer Station, not to exceed \$4,500.00.

Councilman Barber announced that the employees at the Transfer Station now have their new Town of Knox shirts as well as the Animal Control Officer.

6. New Business:

- a. Solid Waste Management Amendment to the 1992 law suggested by Knox resident Paul Axel-Lute. Proposed to add text “specified laws and language to include any others to be repealed.” Attorney Dorfman state that he had no concerns with the proposed language however he wanted to research why this language was removed by Berne and will bring information and public hearing notices to the next meeting for review by the Board.

- b. Workers Comp Insurance: Need to reapply for plan. Supervisor Lefkaditis went through policy with Comp Alliance and re-allocated codes for work that is only done seasonally which brings the 2017 cost to \$41,620.00.
- c. Act on 2017-2018 Liability Insurance.

RESOLUTION #85-2017 – AUTHORIZE SUPERVISOR TO SIGN PAPERWORK TO RENEW CONTRACT WITH COMP ALLIANCE AS WORKERS COMP FOR THE RATE OF \$41,620.00 FOR 2017-2018.

On motion of Councilman Barcomb, seconded by Councilman Hanley, the following resolution was carried unanimously.

RESOLVED to authorize supervisor to sign paperwork to renew contract with Comp Alliance as workers comp for the rate of \$41,620.00 for 2017-2018.

RESOLUTION #86-2017 – AUTHORIZE SUPERVISOR TO SIGN PAPERWORK TO RENEW LIABILITY INSURANCE, NOT TO EXCEED \$24,000.00 FOR 2017-2018.

On motion of Councilman Barcomb, seconded by Councilman Hanley, the following resolution was carried unanimously.

RESOLVED to authorize supervisor to sign paperwork to renew liability insurance, not to exceed \$24,000.00 for 2017-2018.

- d. Act on Q2 Newsletter: Councilwoman Pokorny stated that she had lots of contributions to this issue making it 12 pages instead of 8. She received a quote for printing and there will not be any additional cost to print the additional pages.

Supervisor Lefkaditis suggested that it needs to be condensed and gave a list of recommendations including: shrinking down much of the content, listing Ed Ackroyd with phone number as Liaison to Albany County Veteran Services, remove Capital Furniture Bank article and household hazardous waste day which is not budgeted for and will have to be discussed in next year's budget. He suggested that the content be sent to the original committee to have it laid out in the original format with welcome letter. He will draft a letter for the cover of the newsletter to be approved, have the board approve the newsletter conceptually and just have formatting changes.

RESOLUTION #87-2017 – APPROVE Q2 NEWSLETTER WITH SUGGESTED CHANGES

On motion of Supervisor Lefkaditis, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to approve Q2 Newsletter with suggested changes.

Supervisor Lefkaditis will talk with the committee to see if they could get the formatting done quickly.

(5b.) Town Attorney Dorfman reviewed CAT Skid Steer contract and needs this to be held to verify state pricing with NYS, if it is not on state contract the town cannot accept the bid. Numbers need to be checked and verified and special meeting to be called with 2 board members to approve within

the next 2 weeks.

- e. Household Hazardous Waste Day: not in budget for this year, to be added to discussion for next year's budget.
- f. Water Softener for Town Hall: Currently the town pays Culligan \$58 per month for water filtration system. Supervisor Lefkaditis suggested that a water softener system is installed to help with hard water issue in bathrooms. Quoted \$55 per month rental fee plus \$100 installation fee. Councilman Barcomb suggested that they set up a temporary system like this at the Highway Garage too.

RESOLUTION # 88-2017 - AUTHORIZE INSTALLATION AND RENTAL OF WATER SOFTENER FOR TOWN HALL, NOT TO EXCEED \$100.00

On motion of Supervisor Lefkaditis, seconded by Councilman Hanley, the following resolution was carried unanimously.

RESOLVED to authorize installation and rental of water softener for Town Hall, not to exceed \$100.00.

- g. Capital Projects Plan: Councilwoman Pokorny distributed a draft Capital Improvement Project Proposals list for review. She also mentioned that she met with Hwy Superintendent Salisbury and others to review the Albany County Shared Facility option and the decision was that our town needs a totally different set up with space for a workshop and repairs then would be provided at a shared facility.

Supervisor Lefkaditis stated that there are too many issues that the building is too far gone. Councilman Barcomb gave suggestions for renovations by creating a 5th bay by turning the office into a bay with a workshop with a shed addition for the office. Re-do the electrical before new insulation. Supervisor Lefkaditis stated that the board was drastically underestimating the cost of renovations and stated that there are 3 options for us to consider: 1. Build a new facility ourselves 2. Renovate 3. Share a new building with the County.

Resident Don Hempstead addressed the board about flooding on Rt. 146 washing everything out. Supervisor Lefkaditis stated that he would talk with the NYS DOT to see if they can do this work too with the current agreement they have with the town to do repairs at the intersection of Middle Rd, Street Rd. and Rt. 146. Councilwoman Pokorny asked about the progress on the LED streetlights. Supervisor Lefkaditis stated that National Grid has promised to begin work this week.

7. Old Business:

- a. Pucker Street Fair Update: The board acted on accepting the donations from Sherriff Apple, Senator Amedore, County Legislators Chris Smith and Travis Stevens, and Supervisor Lefkaditis in the amount of \$4,300.00. Supervisor Lefkaditis stated that there will be no vendors at this year's event.

RESOLUTION # 89-2017 - ACCEPT DONATION OF \$4,300.00 FOR THE PUCKER STREET FAIR FROM THOSE LISTED ABOVE.

On motion of Councilman Barber, seconded by Councilman Hanley, the following resolution was carried unanimously.

RESOLVED to accept donation of \$4,300.00 from the Pucker Street Fair from those listed above.

- b. Accept donation of services from John and Christine Valachovic of Kaaterskill Associates to shoot and reset foul poles and bases for the little league. The Town Board expressed appreciation for the Valachovic's for their donation of time and services.

RESOLUTION # 90-2017 – ACCEPT DONATION OF SERVICES FROM KAATERSKILL ASSOCIATES TO SHOOT AND RESET FOUL POLES AND BASES FOR LITTLE LEAGUE

On motion of Councilman Hanley, seconded by Councilman Barber, the following resolution was carried unanimously.

RESOLVED to accept donation of services from Kaaterskill Associates to shoot and reset foul poles and bases for little league.

- c. Acoustic Wall Tiles in Town Hall Basement: Councilwoman Pokorny discussed quotes for less than \$500 for acoustic panels for basement meeting room that would help the acoustics for holding meetings. Councilman Barcomb asked if they could be tested out and returned if not happy with the results. Supervisor Lefkaditis responded that it was a misappropriation of funds for room that isn't used often. Councilman Barcomb stated that the room isn't used for meetings because of the acoustic issue and mentioned that the floor still needs to be repaired as well and should probably be a priority. The board agreed to look at the floor once the mold and sheetrock is addressed and hold on acoustic tiles for now.
- d. Town Wide Speed Limit: Supervisor Lefkaditis state that the Pleasant Valley Road speed reduction from 2002 was denied but have not heard about the request from 2016.

A town resident asked if anything could be done for the sharp turn on Rt. 156 by the intersection of Rt. 157. Supervisor Lefkaditis said he would send a request to DOT for signage options.

- e. Clean Energy Communities Grant Update: Councilwoman Pokorny announced that with the LED lighting coming this week for the lighting district and the required training for the building inspector is complete the town has qualified for the final \$100,000 grant. The next step is to finalize the project proposal along with an energy audit of each town building. Pending the results of the energy audit the town can come up with a plan.

The board congratulated Councilwoman Pokorny for all of her hard work in completing this \$100,000 grant. Councilwoman Pokorny thanked all of the folks at NYSERDA and the Clean Energy Committee for their help along the way.

Councilman Barcomb thanked Town Clerk Murphy for her work to complete and receive a NYS Local Government Records Management Improvement Fund grant for \$23, 156.00. Town Clerk Murphy stated that the funds would be used to purchase proper shelving and storage boxes for the town archival room to store both the town's archival records as well as the archival records of the Knox Fire Department. The project will also cover the surveying of all inactive records, purging or eligible documents, and storage of those require by the NYS Records Retention and Disposition Schedule. 50% of the funds will be available to the

town in July.

- f Comp Plan Update: Councilwoman Pokorny discussed scheduling a review of the draft and consider proposals from Javid Afzali to incorporate planning proposals, etc. The board will review the draft and set meeting dates at the July 11 board meeting.

Councilman Barcomb asked to go through Board Liaison reports.

Planning Board – Supervisor Lefkaditis stated that the meeting was postponed to June 22nd.

Agricultural Meeting – Councilman Barcomb stated that the group had it's first meeting with about 6 people there and discussed reaching out to BKW for partnership with youth groups like future farmers, completing an agriculture inventory, and adding "Right to Farm Community" signs in town to bring attention to sharing the road with large farming equipment.

Historical Society – Councilman Barber stated that the group has just received their 501c3.

Councilwoman Pokorny discussed the Standard Operating Procedures for the Knox Transfer Station and suggested the board review this with the employees. Supervisor Lefkaditis and Councilwoman Pokorny will meet to review and set this up.

9. Finance:

RESOLUTION # 91-2017 - APPROVAL OF MONTHLY REPORTS

On motion of Councilman Barcomb, seconded by Councilman Hanley, the following resolution was ADOPTED unanimously.

RESOLVED that the Reports of the Town Clerk and Town Supervisor for the Month of May 2017 be approved.

RESOLUTION 92-2017 - PAYMENT OF BILLS

On motion of Councilman Barcomb, seconded by Councilman Hanley, the following resolution was ADOPTED unanimously.

RESOLVED that the Bills be paid on General Abstract #6-2017 of the General Fund, covering claims #126-145 & 158 in the amount of: \$10,546.43 and of the Highway Fund, covering claims #146-157 in the amount of: \$16,139.47 for the year 2017.

Supervisor Lefkaditis read the following resolution and made a motion to authorize the advertising of a Public Hearing on July 11, 2017.

RESOLUTION WHEREAS, pursuant to Sections 264 and 265 of the Town Law, the Town of Knox wants to consider an amendment to the Town of Knox Zoning Ordinance to provide for the establishment certain Business Districts in the Town of Knox; and

WHEREAS, pursuant to the Town Law of the State of New York, a Public Hearing must be held before any amendment to the Zoning Ordinance can be adopted; and

WHEREAS, the Knox Town Board is extremely interested in receiving input from the residents of the Town of Knox regarding the proposed changes to the Zoning Ordinance;

NOW, THEREFORE BE IT

RESOLVED, that the Town Clerk is hereby designated to publish in the Altamont Enterprise, the attached Notice of Public Hearing; and it is further

RESOLVED, that a public hearing on the proposed changes to the Zoning Ordinance of the Town of Knox be held on June 12, 2017, at 6p.m. at the Town Hall to consider the following amendments to the Zoning Ordinance of the Town of Knox:

A. Article III, Section 3 1 -Business District (B 1) shall be renamed Business Districts.

B. The definition of Building District I (BI) shall not be affected by this proposed amendment.

C. A new Business District 2 (B2) shall be created and shall include the following tax parcels:

47	1	15	36 Witter Rd	12009
47	1	16	40 Witter Rd	12009
47	1	17	44 Witter Rd	12009
47	1	29	1676 Berne Altamont	12009
47	1	30	1670 Berne Altamont	12009
58	1	2.11	1764 Berne Altamont	12009
58	1	2.12	1688 Berne Altamont	12009
58	1	2.2	n/a Pleasant Valley Rd.	
58	1	3	1688 Berne Altamont	12009
58	1	4.1	n/a Pleasant Valley Rd.	
58	1	4.2	25 Pleasant Valley Rd.	12009
58	1	5	1953 Thompson Lake Rd	12009
58	2	1.2	1627 Berne Altamont	12009
58	2	2.11	1653 Berne Altamont	12009
58	2	2.12	n/a Thompson Lake Rd	
58	2	2.3	1930 Thompson Lake Rd	12009
58	2	2.41	n/a Berne Altamont Rd	

58	2	2.5	1641 Berne Altamont	12009
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RESOLUTION # 93-2017 - APPROVE ADVERTISING OF PUBLIC HEARING ON 7/11/2017 at 7:00 PM TO DISCUSS THE ESTABLISHMENT OF A NEW BUSINESS DISTRICT 2 (B2) (RT. 156/157).

On motion of Councilman Barber, seconded by Supervisor Lefkaditis, the following resolution was carried unanimously.

RESOLVED to approve advertising of Public Hearing on 7/11/2017 at 7:00 pm to discuss the establishment of a new Business District 2 (B2) (Rt. 156/157).

With no further business, on a motion of Councilman Barcomb, seconded by Councilman Hanley, the meeting was adjourned at 9:37 p.m. Carried unanimously.

Respectfully Submitted,
June 28, 2017
Tara L. Murphy