



Knox Town Board Minutes

January 11, 2022

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The meeting was called to order at 7:00 pm by Supervisor Pokorny, followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Pokorny
- Councilman Cyr
- Councilman Pritchard
- Councilwoman Springer
- Highway Superintendent Schanz
- Town Clerk Schanz

Not Present on this date:

- Councilman Saddlemire

Upon opening the meeting, Supervisor Pokorny stated there was some clean up and carry-over to take care of from the re-org meeting that would be taken care of at tonight's meeting.

Supervisor Pokorny stated that after discussion with members of the Board, the community and lots of unsolicited communications, he has come to the realization that Dennis Cyr makes quite the contribution to the Town of Knox. He said a lot of it is behind that scene, that people may not be aware of, his knowledge of the Town operations and the support he has for and from the other Board members is outstanding. He stated he would like to ask Dennis Cyr to serve as his Deputy. He also thanked Gary Kleppel for his interest in the position.

Supervisor Pokorny stated he would like to retain the services of Bond Schoeneck & King LLP, and Monaco Cooper Lamme & Carr,, PLLC in the person of Michelle Storm for the Towns legal services.

RESOLUTION 024-2022 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to approve Bond Schoeneck & King LLP and Monaco Cooper Lamme & Carr,, PLLC as legal representation for legal services for the Town of Knox. This motion carried unanimously.

RESOLVED: to approve Bond Schoeneck & King LLP and Monaco Cooper Lamme & Carr,, PLLC as legal representation for legal services for the Town of Knox.

RESOLUTION 025-2022 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to establish the Conservation Advisory Council consisting of seven members. This motion carried unanimously.

RESOLVED: to establish the Conservation Advisory Council consisting of seven members.

The seven positions will have to be advertised in order to fill them.

RESOLUTION 026-2022 - A motion was made by Councilman Cyr seconded by Councilwoman Springer to establish the Broadband Committee consisting of three members. This motion carried unanimously.

RESOLVED: to establish the Broadband Committee consisting of three members.

RESOLUTION 027-2022 - A motion was made by Councilman Cyr seconded by Councilwoman Springer to appoint Clark Conklin and June Springer to the Board of Ethics Review for 2022. This motion carried unanimously.

RESOLVED: to appoint Clark Conklin and June Springer to the Board of Ethics Review for 2022

There remains one opening on the Ethics Board which will need to be advertised for and filled.

RESOLUTION 028-2022 - A motion was made by Councilman Cyr seconded by Councilwoman Springer to restate the appointments to the Town of Knox Planning Board as presented. This motion carried unanimously.

RESOLVED: to restate the appointments to the Town of Knox Planning Board as presented.

Restate Appointments to the Knox Planning Board:

(Todd LaGrange)	December 31, 2028
Thomas Wolfe	December 31, 2027
Edward Ackroyd	December 31, 2026
Kurt Johnson	December 31, 2025
William Pasquini	December 31, 2024
Elizabeth Ketcham	December 31, 2023
Debra Nelson	December 31, 2022

RESOLUTION 029-2022 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to restate the appointments to the Town of Knox Board of Assessment Review as presented. This motion carried unanimously.

RESOLVED: to restate the appointments to the Town of Knox Board of Assessment Review as presented.

(Justin Zimmer)	September 30, 2026
(Timothy Frederick)	September 30, 2025
Gerald Irwin	September 30, 2024
Jocelyn Farrar	September 30, 2023
(Toni Hansen)	September 30, 2022

RESOLUTION 030-2022 - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to restate the appointments to the Town of Knox Agricultural Advisory Committee as presented. This motion carried unanimously.

RESOLVED: to restate the appointments to the Town of Knox Agricultural Advisory Committee as presented.

(Jay Francis)	December 31, 2026
(Evan Taylor)	December 31, 2025
Brian Wilson	December 31, 2024
(Gary Kleppel)	December 31, 2023
(Earl Barcomb)	December 31, 2022
Elizabeth Ketcham, Ex-officio, Knox Planning Board	
Kenneth Saddlemire, Ex-officio, Knox Town Board	

Public Comment:

Gary Kleppel, Chair of the Agricultural Advisory Committee, updated the Board of the upcoming events for the AAC. The future agenda includes raising awareness of agriculture within the community, writing information for the newsletter, creating outreach for young farmers, setting up internships for highschool students, and invest in agri-businesses within the community. There will be a panel to assist young people in developing agricultural-based businesses. The committee would like to have signage placed throughout the town for the safety of farmers traveling through town with farm equipment. A Zoom meet is scheduled for this Friday with Senator Hinchey regarding the meat shortage due to decreased processing plants. There will be a discussion regarding State processing plants.

Mr. Shoemaker approached the Board regarding the placement of a double wide trailer. He stated he was told by Dan Sherman, Building Inspector to ask the Board regarding his plan to place a doublewide trailer. He had questions regarding having to place it on a foundation versus a slab. Mr. Shoemaker wants to be sure he is going through the right Board and completing the process correctly. The Board was unsure about the process and suggested an email be sent to the ZBA, PB and Building Inspector to clarify the process.

RESOLUTION 031-2022 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to approve the minutes as presented from the December 21, 2021 meeting. This motion carried unanimously with a 3:0 vote with Supervisor Pokorny abstaining as he was not in office at the time.

RESOLVED: to approve the minutes as presented from the December 21, 2021 meeting.

Ed Ackroyd stated he had a meeting with Senator Hinchey, four additional Veterans and a Gold Star Mother to discuss Veteran topics. He stated if the Board would like him to mention anything to the Senator to let him know and he would be happy to do so.

The minutes from the Re-org meeting will not be approved due to conflicting information regarding pay rates listed. This will be discussed, and the final version presented at the next regular meeting for approval.

Dennis Barber approached the Board to discuss the Bicentennial celebration. The first event will be held on 2.28.2022 at the Town Hall at 7:00 pm, with a proclamation, County Representatives and members of the Town Board. In April there will be a pageant and a quilt show. The Pucker Street Fair will be held June 17&18th, and in August (5th and 6th) there will be a BBQ, car show, live bands, food trucks and fireworks. The porch of the museum will be available for people to come and sit and share stories from town. The committee will be selling items, some of which include, glasses, pens, t-shirts, and ornaments. There was a question of how the bills for purchases will be paid. The clerk and supervisor said they would talk with the bookkeeper to check on best practices for this event. The Historical Society will keep the money they make from the items they sell. There was a brief discussion regarding getting a permit for gambling for both the Fair and Celebration. Councilwoman Springer will look into it for both events. A proclamation will be presented to the Town at the event on the 28th of February. Mr. Barber needs to be sworn in as Town Historian and the website updated with his information. He also had a question regarding the cemetery on Quay Road and ownership of it. He would like to see it cleaned up. It was discussed a year or so ago, but he doesn't remember getting an answer. Supervisor Pokorny said he may be able to help with this.

There was a brief discussion regarding the proposed solar array, and the appointing of the Planning Board to be the lead agency in the SEQR process.

RESOLUTION 032-2022 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to approve the Planning Board as lead SEQR agency for site plan review at the proposed site and to extend the 62-day requirement by 30 additional days to hold a public hearing, as presented. This motion passed unanimously.

RESOLVED: to approve the Planning Board as lead SEQR agency for site plan review at the proposed site and to extend the 62-day requirement by 30 additional days to hold a public hearing, as presented.

Whereas the Knox Planning Board wishes to begin the approval process which includes the completion of SEQR process (this project is a Type 1 action under SEQR), the referral of the project to the County, and the notification of landowners and a public hearing.

The next scheduled Knox Planning Board meeting is more than 62 days from the receipt of the above referenced application;

Now, Therefore, Be It Resolved that the Knox Planning Board will be deemed SEQR lead agency for site plan review of the above project and is hereby permitted and directed to complete all necessary SEQR review documentation in accordance therewith such appointment.

Be It Resolved that in accordance with Town Code and General Municipal Law Section 239-m the Knox Planning Board shall refer this proposed action to Albany County;

Be It Resolved, in accordance with Article IV, Section 61(f)(5) of the Town Code the applicant shall notify all landowners within a half mile of the proposed project site of any public hearing on the issue;

Be It Resolved that an extension of the sixty-two (62) day requirement to hold a public hearing be hereby extended by an additional thirty (30) days due to scheduling of regularly held board meetings and notice requirements to ensure maximum public participation;

Be It Further Resolved that a Public Hearing on this proposed project shall be held before the Knox Planning Board and that such a hearing will take place on February 10 2022 at 7:30pm at the Knox Town Hall.

Highway Superintendent: The highway department made it through the storm. They used a lot a material.

Supervisor Pokorny stated that Amy has been working on the newsletter and would like to get it out soon. There was a brief discussion regarding the cost of it due to the length of the newsletter.

RESOLUTION 033-2022 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to approve the newsletter, with suggested corrections, not to exceed \$1000.00. This motion passed unanimously.

RESOLVED: to approve the newsletter, with suggested corrections, not to exceed \$1000.00.

A brief discussion was held regarding the handicapped parking area. Councilman Cyr will discuss it with Dan Sherman and it will be taken care of.

A discussion was held regarding the cost of the stairwell repair on the Historical Society. This will need to be discussed further with the bookkeeper and supervisor regarding the funding of the repairs. This will be discussed at the next meeting.

The Town needs to complete the annual Sexual Harassment Training. Supervisor Pokorny will look into who offers this. He will check with PERMA and Michelle Storm to see if it is offered through either of their companies.

RESOLUTION 034-2022 - A motion was made by Councilman Cyr seconded by Councilwoman Springer to approve Kyle Weiler as the driver for the Transfer Station at a rate of \$20.10/hour with a start date of 1.17.2022. This motion passed unanimously.

RESOLVED: to Kyle Weiler as the driver for the Transfer Station at a rate of \$20.10/hour with a start date of 1.17.2022.

RESOLUTION 035-2022 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to approve the Supervisor to pay the bills as presented; Abstract #13 with voucher #'s 379-384 in the General Fund in the amount of 5070.55 and voucher #'s 385-387 in the Highway Fund in the amount of \$5291.47, as well as Abstract #001 with voucher #'s 1-8 in the amount of \$2496.13 in the General Fund, and voucher #'s 9-11 in the amount of \$1188.29 in the Highway Fund. This motion passed unanimously.

RESOLVED: to approve the Supervisor to pay the bills as presented; Abstract #13 with voucher #'s 379-384 in the General Fund in the amount of \$5070.55 and voucher #'s 385-387 in the Highway Fund in the amount of \$5291.47, as well as Abstract #001 with voucher #'s 1-8 in the amount of \$2496.13 in the General Fund, and voucher #'s 9-11 in the amount of \$1188.29 in the Highway Fund.

RESOLUTION 036-2022 - A motion was made by Councilwoman Springer seconded by Councilman Cyr to approve the Supervisor and Clerk reports as presented. This motion passed unanimously.

RESOLVED: to approve the Supervisor and Clerk reports as presented.

A brief discussion was held regarding the participation in a Hazardous Waste Day. The cost was discussed as well as applying for a grant to get half of the cost back. Supervisor Pokorny said Amy Pokorny will help with the writing of the grant and submit the paperwork.

RESOLUTION 037-2022 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to approve the participation in a hazardous waste day and writing of a grant by Amy Pokorny. This motion passed unanimously.

RESOLVED: to approve the participation in a hazardous waste day and writing of a grant by Amy Pokorny.

RESOLUTION 038-2022 A motion was made by Councilwoman Springer seconded by Councilman Pritchard to adjourn the meeting. This motion carried unanimously.

RESOLVED: to adjourn the meeting

Respectfully submitted,

Traci Schanz

Traci Schanz
Knox Town Clerk