



Knox Town Board Minutes

May 14, 2024

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The meeting was called to order at 7:00 pm by Supervisor Pokorny, followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Pokorny
- Councilman Cyr
- Councilwoman Springer
- Councilman Pritchard
- Town Clerk Schanz
- Councilman Saddlemire
- Highway Superintendent Schanz

The Board welcomed members from the Planning Board, Transfer Station, Parks, and the newest member of the Historical Society, Gary Crewell.

RESOLUTION 077-2024 - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to approve the minutes from the April 9, 2024 meeting, as presented. This motion carried unanimously.

RESOLVED: to approve the minutes from the April 9, 2024 meeting, as presented.

The minutes from the special meeting held on March 21, 2024 were not approved, as Councilman Cyr has not yet provided the changes he would like made. The Clerk will email him another copy of the minutes and changes will be made for next month's meeting.

Ken, Ray, Amy and Russ met with Jason from Lamont Engineering to do a walk-around the transfer station. They looked at the plans and Jason will work on the additional drawing for the electrical and plumbing.

Supervisor Pokorny stated he received a letter from the Bank of Green County stating they would like to work with the Town for the financing of the Transfer Station.

Concession Stand update: Councilman Cyr reports that the bookkeeper has asked for a breakdown of materials. The contractor needs a decision made on the wall coverings. Councilman Cyr told the contractor to use his best judgement.(sheetrock vs plywood with corrugated metal over top) Councilman Cyr also reached out to the building Inspector regarding the electrical/lights being done at the pavilion. Councilman Cyr stated the bookkeeper would like another quote. The Board stated that the procurement policy only requires one quote if the project is under \$20,000.00. The labor is expected to be \$10,000.00 and material on top of that are expected to be less than \$10,000.00, so it is not necessary to receive another quote. Supervisor Pokorny will make the bookkeeper aware of this.

Highway Department update: The highway employees are working on pressure washing the highway barn prior to painting. Superintendent Schanz states there may be a few more boards on the bottom of the back side that need replacing. He has asked Ken and Russ to take a look at it for their opinions. Councilman Saddlemire will ask David Zuk to take a look at it. Further discussion states it is the entire gable end of the building. The Supervisor states there is money in the Maintenance and Repairs budget line (A1620.41) if the back wall needs to be replaced.

Museum repairs: Supervisor Pokorny states there is a grant that the town may be eligible for, approximately \$19,000.00, plus another separate grant for \$3,000.00 through Jeff Perlee for some repairs. Councilman Saddlemire states that the original plan for repairs to the museum was a request for \$9,000.00 for painting. Since then and upon further inspection of the structure (porch, foundation, gutters, etc.) the project has snowballed. He believes the project will most likely take 2-3 years now to complete and may exceed the \$30,000.00 that was recently budgeted for. Councilman Saddlemire has received several quotes. He would like to break it down into 3-4 different projects over the next few years. The bids are similar. There were other suggestions made for improvements, such as the basketball hoops, striping, a water fountain at the park etc. The Supervisor will apply for the grant by the May 24th deadline, and will find out by June 7th if it is awarded. The Supervisor will also submit a letter to Jeff Perlee for the \$3,000.00 grant to build a lean-to in order to keep the parks equipment and mowers used to maintain the handicap accessible playground and park, out of the weather and elements that cause rust and breakdown to the equipment.

RESOLUTION 078-2024 - A motion was made by Councilman Saddlemire seconded by Councilman Pritchard to approve the Supervisor to apply for the \$19,000.00 grant for the museum repairs. This motion carried unanimously.

RESOLVED: to approve the Supervisor to apply for the \$19,000.00 grant for the museum repairs.

RESOLUTION 079-2024 - A motion was made by Councilwoman Springer seconded by Councilman Pritchard, to approve the Supervisor to submit a letter to Jeff Perlee for the \$3,000.00 grant to build a lean-to in order to keep the parks equipment and mowers used to maintain the handicap accessible playground and park, out of the weather and elements that cause rust and breakdown to the equipment.

This motion carried unanimously.

RESOLVED: to approve the Supervisor to submit a letter to Jeff Perlee for the \$3,000.00 grant to build a lean-to in order to keep the parks equipment and mowers used to maintain the handicap

accessible playground and park, out of the weather and elements that cause rust and breakdown to the equipment.

Councilman Cyr reports the plaque for Eagle Scout project at the memorial in front of the town is complete and the machine shop will be donating the cost of the repairs. The Clerk asked for a list of people to thank at the parade. The Clerk also asked who people can contact for future names and who will be handling additional names of veterans in the future once the project has been completed and the Eagle Scout moves on. Councilman Cyr stated people can contact him.

Councilman Cyr states he has someone who is willing to seal the basketball court and may donate his time. He also has a quote for painting the lines on the parking lot around the town hall, including the upper and lower parking lots and the word SLOW as you drive down the hill to the park. This money will come from A1620.41, Maintenance and Repairs.

RESOLUTION 080-2024 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to accept the bid from Dennis Houlihan for \$1,300.00 for painting/stripping the lines on the parking lot around the town hall, including the upper and lower parking lots and the word SLOW as you drive down the hill to the park and striping the basketball court after it is seal coated. This motion carried unanimously.

RESOLVED: to accept the bid from Dennis Houlihan for \$1,300.00 for painting/stripping the lines on the parking lot around the town hall, including the upper and lower parking lots and the word SLOW as you drive down the hill to the park and striping the basketball court after it is seal coated..

Soil and Water grant update: \$11,800.00 was granted to repair the bridge in the park. This money will also replace the culverts there.

NYSERDA grant update: The Supervisor continues to work on this grant. If granted the monies would go towards the mini-splits at the transfer station.

There was a discussion regarding updating the employee handbook. The Supervisor has been unable to find a digital copy. He would like to have Emily, the Planning Board secretary, retype the entire handbook. The Supervisor suggested using the deputy clerk's monies from the budget in order to pay Emily. The Board and Clerk agreed that this was not ok, as Emily is not a deputy clerk. The Board suggested the Supervisor speak with the Bookkeeper to see how Emily could be paid for this project. This will be discussed again next month.

There was a discussion regarding the abandoned property at the corner of Witter Road. After receiving a letter from the Building and Zoning Administrator to clean up the property, the property owner has reached out to the Town to see if the Town would be interested in buying it, as the property owner can't afford to clean it up. After much discussion about options of what to do with the property it was decided that the Blight Law process would be followed, and the Board will wait for that process to play out.

The Supervisor would like to have a sign made for parking at the wetlands area. There was a discussion held regarding the creation of a parking lot in this area. The Board will contact DEC to re-visit this idea, as it was discussed previously, but not followed up on.

RESOLUTION 081-2024 - A motion was made by Supervisor Pokorny seconded by Councilman Pritchard to approve a sign reading “parking 500 feet” to be place on Street Road near the wetlands area. This motion carried unanimously.

RESOLVED: to approve a sign reading “parking 500 feet” to be place on Street Road near the wetlands area.

A public hearing will need to be held regarding the renewal of the cable franchise agreement. This hearing will be held at the next board meeting in June.

The speed limit reduction, to 40mph, was approved for West and Becker Roads. Signs will be made and installed, along with additional farming signs on these two roads and Tabor Road. Councilman Saddlemire will speak with Gary Kleppel and Jason Smith regarding the farm signs.

There is a large tree down in the cemetery located at Beebe Road and Knox Cave Road. Ray received a quote from Steve Francis of Pridemark Tree Services, LLC for \$1,800.00 to clean it up. The stump will be left, everything else will be removed. This money will come from A7140.4. The Clerk asked the Supervisor to ask the Bookkeeper if this budget line was appropriate to use for this purpose.

RESOLUTION 082-2024 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to accept the quote from Pridemark Services, LLC and approve the removal of the tree for \$1,800.00 in the cemetery. This motion carried unanimously.

RESOLVED: to accept the quote from Pridemark Services, LLC and approve the removal of the tree for \$1,800.00 in the cemetery.

Councilwoman Springer, as the Chair of the Pucker Street Fair, asked the Board for monies towards the fair. The Fair needs \$3,500.00 for fireworks, and \$7,500.00 for rides. The committee has raised enough money for the bands, advertising, signs, etc.

RESOLUTION 083-2024 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to provide the monies requested for fireworks and rides for the Pucker Street Fair. This motion carried unanimously.

RESOLVED: to provide the monies requested for fireworks and rides for the Pucker Street Fair.

RESOLUTION 084-2024 - A motion was made by Supervisor Pokorny seconded by Councilman Saddlemire, to approve the Supervisor’s report as presented. This motion carried unanimously.

RESOLVED: to approve the Supervisor’s report as presented.

RESOLUTION 085-2024 - A motion was made by Councilman Cyr seconded by Councilman Pritchard, to approve the Clerk’s report as presented. This motion carried unanimously.

RESOLVED: to approve the Clerk’s report as presented.

RESOLUTION 086-2024 - A motion was made by Councilman Saddlemire seconded by Councilwoman Springer, to approve Abstract #005, voucher #'s 107-133 in the General Fund in the amount of

\$15,565.35, and voucher #'s 134-148 in the Highway Fund in the amount of \$61,812.38. This motion carried unanimously.

RESOLVED: to approve Abstract #005, voucher #'s 107-133 in the General Fund in the amount of \$15,565.35, and voucher #'s 134-148 in the Highway Fund in the amount of \$61,812.38.

RESOLUTION 087-2024 - A motion was made by Councilman Pritchard seconded by Councilman Cyr, to pay Global in the amounts of \$857.80 from the General Fund, and \$9,642.68 from the Highway Fund. This motion carried unanimously.

RESOLVED: to pay Global in the amounts of \$857.80 from the General Fund, and \$9,642.68 from the Highway Fund.

The June meeting will begin at 7:30 pm.

RESOLUTION 088-2023 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to adjourn the public meeting, enter into executive session, not to reconvene the public meeting. This motion carried unanimously.

RESOLVED: to adjourn the meeting, enter into executive session, not to reconvene the public meeting.

Respectfully submitted,
Traci Schanz
Knox Town Clerk