



Knox Town Board Minutes

March 12, 2024

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The meeting was called to order at 7:00 pm by Supervisor Pokorny, followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Pokorny
- Councilman Cyr
- Councilwoman Springer
- Councilman Pritchard
- Town Clerk Schanz

Not Present on this date:

- Highway Superintendent Schanz
- Councilman Saddlemire

RESOLUTION 052-2024 - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to approve the minutes from the February 13, 2024 meeting as presented. This motion carried unanimously, 4:0.

RESOLVED: to approve the minutes from the February 13, 2024 meeting as presented.

The Supervisor reports that he has not heard a lot of information regarding the Easter event scheduled for March 30th. He thought Glen Polito was going to attend tonight's meeting to provide an update, but Mr. Polito is not present. The Supervisor will reach out to see if the event is still being planned, or if it should be cancelled.

The Supervisor also reports that Mrs. Empie, an art teacher at BKW has shown interest in painting a mural with her students, on the highway garage barn facing the road.

Presentations:

Jason, from Lamont Engineers introduced his firm, explained a few other projects his firm has worked on locally, including the Berne transfer station and new Fire House, as well as the new County Highway garage, and how his firm could work with the Town on developing plans for the Transfer Station. Jason reviewed the different components included in the scope of services provided by his company, including,

but not limited to design, bid documents, planning sheets, site visits, etc. The proposed cost of engineering services from Lamont Engineers for this proposal is \$19,896.00.

The Board continues to have work to do regarding funding for the project, including possible Bond or other funding sources. There is other work to do as well, regarding SEQR, bidding, public hearings, etc.

RESOLUTION 053-2024 – A motion was made by Councilman Pritchard seconded by Councilwoman Springer to accept the proposed Agreement for Engineering Services from Lamont Engineers as presented, in the amount of \$19,896.00. This motion carried unanimously,4:0.

RESOLVED: to accept the proposed Agreement for Engineering Services from Lamont Engineers as presented, in the amount of \$19,896.00.

Old Business:

- **Concession Stand:** Councilman Cyr states the electrical is in and inspected, and the plumbing will be worked on next week.
- **AUD's:** continue to be worked on.
- **Planning Board Secretary:** Emily Griffith has been presented to the Board by the Planning Board to fill the position.
- **Highway Superintendent report:** Highway Superintendent absent, no report
- **Museum Repairs:** Councilman Saddlemire absent, will re-visit this next month
- **Veterans memorial project:** Councilman Cyr reports that the list has been reviewed, corrected and completed. The list will be reviewed for finality before attempting to make a new plaque.
- **Basketball court repairs:** Councilman Cyr states he has someone to work on the project, more information to follow
- **Harassment 2024:** The Supervisor has received a few certificates of completion from employees/board members, others still working on it
- **Parking lot lines:** Councilman Cyr will look into this
- **Highway Barn Painting:** more information to follow
- **Sap Run:** will be held on March 23, 2024. HFCO is in charge of the event now.
- **Archive Room:** the climate control system has been repaired by John Dewey and Ray Weiler by replacing filters and turning the heat pump back on

RESOLUTION 054-2024 – A motion was made by Councilwoman Springer seconded by Councilman Cyr to accept except Emily Griffith as the Planning Board Secretary. This motion carried unanimously,4:0.

RESOLVED: to except Emily Griffith as the Planning Board Secretary.

New Business:

- **Kiwanis:** Kiwanis Club of the Helderbergs is requesting the annual donation of \$150.00 for the Memorial Day parade held in Berne.
- **Large Scale Solar Moratorium:** a public hearing must be held and law passed to extend the moratorium

RESOLUTION 055-2024 – A motion was made by Councilwoman Springer seconded by Councilman Pritchard to donate \$150.00 to the Kiwanis Club for the Memorial Day parade held in Berne. This motion carried unanimously,4:0.

RESOLVED: to donate \$150.00 to the Kiwanis Club for the Memorial Day parade held in Berne

RESOLUTION 056-2024 – A motion was made by Supervisor Pokorny seconded by Councilwoman Springer to declare the Town Board Lead Agency for SEQRA; the motion reads as follows: I make a motion to declare the Town Board Lead Agency for SEQRA for the proposal to extend the solar moratorium for six months past April 18, 2024. This motion carried unanimously,4:0.

RESOLVED: to declare the Town Board Lead Agency for SEQRA

RESOLUTION 057-2024 – A motion was made by Supervisor Pokorny seconded by Councilwoman Springer to establish a Negative Declaration for SEQRA; the motion reads as follows: The Town Board finds that pursuant to 6 NYCRR 617.5(c)(30) the extension of the moratorium is a Type II action under the New York State Environmental Quality Review Act (“SEQRA”) which has been determined not to have a significant impact on the environment or is otherwise precluded from environmental review under Environmental Conservation Law, article 8 and is therefore not subject to review under 6 NYCRR Part 617 or Environmental Conservation Law article 8.” This motion carried unanimously,4:0.

RESOLVED: to establish a Negative Declaration for SEQRA

A Public Hearing for the Moratorium will be held on April 21, 2024 at 7:00pm at the Town Hall.

RESOLUTION 058-2024 – A motion was made by Councilman Cyr seconded by Councilwoman Springer accept the Mutual Agreement as presented. This motion carried unanimously,4:0.

RESOLVED: to accept the Mutual Agreement as presented.

RESOLUTION 059-2024 - A motion was made by Councilman Cyr seconded by Councilman Pritchard to approve the purchase of 3 generic Hometown Hero Banners to hang in town when the Hero Specific banners are down and not on display. This motion carried unanimously, 4:0

RESOLVED: to approve the purchase of 3 generic Hometown Hero Banners

There was a brief discussion regarding a structure to cover the PO Boxes from weather etc., and possibly incorporate the food pantry within the structure for better protection. A suggestion was made to contact the CDTA bus company as they may donate a bus stop structure. The government will be contacted as well to make sure it is ok to cover the PO boxes.

RESOLUTION 060-2024 - A motion was made by Supervisor Pokorny seconded by Councilwoman Springer to approve Abstract #003, voucher #'s 48-65 and #78 totaling \$11,774.93 in the General Fund and voucher #'s 66-77 in the amount of \$8,882.33 in the Highway Fund. This motion carried unanimously, 4:0.

RESOLVED: to approve Abstract #003, voucher #'s 48-65 and #78 totaling \$11,774.93 in the General Fund and voucher #'s 66-77 in the amount of \$8,882.33 in the Highway Fund.

RESOLUTION 061-2024 - A motion was made by Councilman Pritchard seconded by Councilman Cyr to approve the Clerk's report as presented. This motion carried unanimously, 4:0

RESOLVED: to approve the Clerk's report as presented.

There was no Supervisor report due to a technology glitch. It will be provided to the Supervisor tomorrow and shared with Board members.

RESOLUTION 062-2023 - A motion was made by Councilwoman Springer seconded by Councilman Cyr to adjourn the meeting. This motion carried unanimously,4:0.

RESOLVED: to adjourn the meeting

Respectfully submitted,

Traci Schanz

Knox Town Clerk