



Knox Town Board Minutes

April 9, 2024

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The meeting was called to order at 7:00 pm by Supervisor Pokorny, followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Pokorny
- Councilman Cyr
- Councilwoman Springer
- Councilman Pritchard
- Town Clerk Schanz
- Councilman Saddlemire
- Highway Superintendent Schanz

Kathy Stemple, from the Berne Library stopped by to thank the Board for their support and provided a printout of the 2023 Annual Report explaining how many visitors attended the library, types of programs provided, outreach done and monetary statistics for income and expenses.

RESOLUTION 068-2024 - A motion was made by Supervisor Pokorny seconded by Councilman Pritchard to approve the minutes from the March 12, 2024 meeting, as presented. This motion carried unanimously.

RESOLVED: to approve the minutes from the March 12, 2024 meeting, as presented.

The minutes from the special meeting held on March 21, 2024 were not approved, as Councilman Cyr stated the minutes were a personal attack on him. The Clerk assured him that this was not the case, as did Councilman Saddlemire. These minutes will be reviewed at the next meeting, pending changes sent to the Clerk and Board.

Lamont Engineering was out to the Transfer Station to see how things are running. The project will continue to move forward.

Councilman Cyr submitted an estimate to the Board from Steve Meyers in the amount of \$10,000.00 to complete the concession stand. Councilman Cyr will be meeting with the Bookkeeper this week to discuss monies spent so far and create a spreadsheet for the project. The Supervisor Suggested the estimate be

approved pending the approval of the Bookkeeper regarding the funds for the project. Councilman Saddlemire suggested the estimate also be approved by the Building Inspector as far as what is included for materials etc. for the project.

RESOLUTION 069-2024 - A motion was made by Councilwoman Springer seconded by Councilman Pritchard to approve the concession stand estimate from Steve Meyers in the amount of \$10,000.00, pending the additional approval of the Bookkeeper and Building Inspector. This motion carried unanimously.

RESOLVED: to approve the concession stand estimate from Steve Meyers in the amount of \$10,000.00, pending the additional approval of the Bookkeeper and Building Inspector.

Councilman Cyr recommends Bud Meyers to be the project manager, in a volunteer position, of the concession stand, and Councilman Cyr will step down with the exception of handling and tracking the bills/budget for the project.

RESOLUTION 070-2024 - A motion was made by Councilwoman Springer seconded by Councilman Pritchard, to have Bud Meyers be the voluntary project manager for the concession stand. This motion carried unanimously.

RESOLVED: to have Bud Meyer be the voluntary project manager for the concession stand.

The AUD's continue to be worked on.

The Highway Superintendent does not have anything to report.

The newsletter is in process. Amy Pokorny has sent out emails to gather information to put into the newsletter.

Councilman Saddlemire reported on the estimates for the Historical Building. He believes this project will have to be broken down into multiple projects and prioritize what needs to be done first. Currently there are 4 individuals who have provided quotes. Councilman Saddlemire will follow up with the contractors to get quotes broken down for each project. (Painting, porch repair, windows, siding, etc.) It is most likely that things will not start to happen until after the Memorial Day Holiday.

Councilman Cyr reports that the new plaque for the Eagle Scout Veterans project is being worked on. The plaque has been ordered and the machine shop is ready to engrave it. He believes this may be donated, but will double check and let the Board know.

Councilman Cyr has asked Ray to help him with the backboards at the basketball court when they are ready to be repainted.

The Sap Run was cancelled on 3/23 and rescheduled for 4/13 due to weather.

Another Soil and Water grant has become available. Supervisor Pokorny has submitted a request for funds to repair the bridge on the walking path, as well drainage for the transfer station project. He is also working on funding from NYSERDA for two mini-splits for the new bathroom and office at the transfer station. He is currently working on the preliminary application.

There will be a ribbon cutting ceremony for the Boardwalk on May 4th. A letter and invitations are being worked on now.

The employee handbook needs to be updated. It is believed that it was updated in approximately 2017. The Supervisor will look for a digital copy.

RESOLUTION 071-2024 - A motion was made by Councilwoman Springer seconded by Councilman Pritchard, to approve the Supervisor's report as presented. This motion carried unanimously.

RESOLVED: to approve the Supervisor's report as presented.

RESOLUTION 072-2024 - A motion was made by Councilman Cyr seconded by Councilwoman Springer, to approve the Clerk's report as presented. This motion carried unanimously.

RESOLVED: to approve the Clerk's report as presented.

RESOLUTION 073-2024 - A motion was made by Supervisor Pokorny seconded by Councilman Cyr, to approve Abstract #004, voucher #'s 79-99 in the General Fund in the amount of \$9,617.28, and voucher #'s 100-106 in the Highway Fund in the amount of \$9,093.05. This motion carried unanimously.

RESOLVED: to approve Abstract #004, voucher #'s 79-99 in the General Fund in the amount of \$9,617.28, and voucher #'s 100-106 in the Highway Fund in the amount of \$9,093.05

RESOLUTION 074-2024 - A motion was made by Councilman Saddlemire seconded by Councilman Cyr, to approve voucher reimbursement to Matthew Walker in the amount of \$53.99 for the purchase of a magnetic sweeper. This motion carried unanimously.

RESOLVED: to approve voucher reimbursement to Matthew Walker in the amount of \$53.99 for the purchase of a magnetic sweeper.

Councilman Saddlemire will be checking the AED's to see what needs to be replaced.

Ray Weiler has fixed the generator by doing some research and discovering it needed a 9v battery.

There was a brief discussion regarding the Franchise Agreement with Capital One, Spectrum/Charter Communications, in which we receive 3%. This was sent to the attorneys for review and deemed acceptable.

RESOLUTION 075-2024 - A motion was made by Supervisor Pokorny seconded by Councilman Saddlemire, to accept the Franchise Agreement with Capital One. This motion carried unanimously.

RESOLVED: to accept the Franchise Agreement with Capital One

RESOLUTION 076-2023 - A motion was made by Supervisor Pokorny seconded by Councilman Saddlemire to adjourn the public meeting, enter into executive session, not to reconvene the public meeting. This motion carried unanimously.

RESOLVED: to adjourn the meeting, enter into executive session, not to reconvene the public meeting.

Respectfully submitted,

Traci Schanz, Knox Town Clerk