**ZONING BOARD OF APPEALS**

**TOWN OF KNOX**

MEETING MINUTES

August 23, 2018

In attendance: Chairman Doug Roether, Kristian Snyder, Eric Marczak, Jim McDonald, Sue Mason, Recording Secretary Mackenzie Hempstead

Absent: Dennis Cyr

The meeting was called to order by Chairman Roether at 7:30 p.m. A motion was made by Eric Marczak and second by Jim McDonald to accept the minutes of the July 26th meeting as written. All in favor, motion carried.

**OLD BUSINESS**

Public Hearing called to order at 7:34p.m. by Chairman Roether.

Mr. Fred Robinson appeared before the Board for a public hearing. Mr. Robinson has requested an area variance to move existing shed to other side of property due to wet ground. Mr. Robinson provided a survey map which was previously viewed by all ZBA members. He also provided a notarized letter from lone neighbor. Additionally, he provided a check made out to the Town to cover the cost of the notice of the hearing which was placed in the paper. There were no people attending the hearing voicing either support or opposition to the request for a variance. After discussion regarding the merits of the variance, a motion was made to grant the variance, all in favor (5), Nay (0). Variance granted to Mr. Fred Robinson as there are no adverse effects to the environment and there are no hardships. Motion was made to close the public hearing by Jim McDonald and second by Eric Marczak. Public hearing adjourned at 7:37p.m.

Public Hearing called to order at 7:51p.m. by Chairman Roether.

Mrs. Olyvia Askew appeared before the Board for a public hearing. Mrs. Askew had requested an area variance to construct an accessory structure that will be attached to an existing structure. Mrs. Askew provided complete application, letters from neighbors, photo to show the area of new structure and a check made out to the Town to cover the cost of the notice of the hearing which was placed in the paper. There were no people attending the hearing voicing either support or opposition to the request for a variance. After discussion regarding the merits of the variance, a motion was made to grant the variance, all in favor (5), Nay (0). Vote was unanimous. Variance granted to Mrs. Askew as there will be no undesirable effect on the community. Motion was made to close the public hearing by Jim McDonald and second by Eric Marczak. Public hearing adjourned at 7:59p.m.

**NEW BUSINESS**

No new business before the Board

**DISCUSSION**

* Advised that the Town Board approved $1000 for purchase of equipment for the use by the ZBA.
* Discussed area variances and the change from 5 to 10 days in the documentation for the notification of neighbors that are affected by the variance.
* Would like to have a packet available for Building Inspector to hand out to residents when a building permit has been denied.
* ZBA would like to keep the distance of 500’ standard for all applicants for whom they would be encroaching on when applying for a special use permit.
* Advised that member Ken Kirik has resigned from the ZBA. The Town Board will post for the position.

With no new further business, a motion was made by Jim McDonald to adjourn and was second by Kristian Snyder. The meeting was adjourned at 9:13p.m.

Respectfully submitted,

Mackenzie Hempstead

Recording Secretary

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