

**Town of Knox  
Town Board Meeting  
October 11, 2016**

**PRESENT:** Supervisor Lefkaditis  
Councilwoman Pokorny  
Councilman Kuck  
Councilman Barber  
Councilman Barcomb

**ALSO:** Town Attorney Dorfman  
Town Clerk Murphy  
Highway Superintendent Salisbury

The meeting was called to order at 7:30 p.m. with the Pledge of Allegiance.

Supervisor Lefkaditis reminded residents that if they had something they would like to discuss to let him know so it could be added to the agenda.

**RESOLUTION # 175-2016 – APPROVE TO CONSENT AGENDA AND MINUTES FROM 9.13.16 MEETING.**

On motion of Councilwoman Pokorny, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to approve to consent agenda and minutes from 9.13.16 meeting.

**4a. Liaisons Report:**

ZBA – Councilwoman Pokorny reported that no applications have come before the Zoning Board of Appeals, so no business this week.

PB – Supervisor Lefkaditis reported that the planning board is continuing to work on the Borrego Solar project.

CAC – Councilman Kuck reported that the CAC continues to work on the inventory for the comprehensive plan.

Youth Services – Councilman Barber reported that the youth council will be hosting a Halloween event next and Maryellen Gillis will have more information to present.

Councilwoman Pokorny mentioned that it is important that the board members do not interfere with the work of these independent boards. Supervisor Lefkaditis agreed and added there should be no input and a clear separation of duties.

**4b. Section 8 Housing** – future agenda item, representative coming in November.

**4c. Skating Rink Proposal** – Town Resident spoke about how they would love to see the town put in a skating rink instead of having to travel to Albany to skate. Great exercise for kids to play hockey and adults to have open skating.

Supervisor Lefkaditis reported that Voorheesville has an 80x120 area dug about 10"-12" that is used as a volleyball field in the summer and flooded in the winter for skating. The proposed property is on Route 156. Superintendent Salisbury stated that this time of year is the time to look into doing something like this. Resident Ernie Cupernall offered to donate a 100x40 liner if needed. Supervisor Lefkaditis stated that he would talk with the Knox Fire Company about flooding the area and would move forward contingent upon not spending taxpayer money this year. Councilman Barber agreed to work with Superintendent Salisbury on project.

**RESOLUTION # 176-2016 - AUTHORIZE HIGHWAY SUPERINTENDENT TO EXCAVATE 3 ACRES ON ROUTE 156 FOR PURPOSE OF ICE-SKATING, NOT TO EXCEED \$300, CONTINGENT ON KNOX FIRE CO. CAN FLOOD IT AND ASSUMING NO DEED RESTRICTIONS ON PROPERTY USE.**

On motion of Supervisor Lefkaditis, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to authorize Highway Superintendent to excavate 3 acres on Route 156 for purpose of ice-skating, not to exceed \$300, contingent on Knox Fire Co. can flood it and assuming no deed restrictions on property use.

**4d. Dog Permitting and survey**– Councilwoman Pokorny discussed the laws around regulating Dog Control and the Dog Control Officer (DCO) including the leash law and the need to license a dog to be sure it has updated rabies vaccination and tag number so owner can be found if dog is found. Councilman Barber stated that there are 413 dogs on the Town Clerk’s list and 200 dog licenses have expired. Councilwoman Pokorny added that there are 1,000 households in Knox, some with 2 dogs, so there is an imbalance in these numbers.

DCO, Lou Saddlemire discussed the licensing fees (\$5 spayed/neutered and \$10 unspayed/unneutered + \$3 per tag) and the shelter costs for the town (\$65/day for Menands shelter and \$15/day for Schoharie shelter) and that it protects everyone in town to have dogs licensed and have updated rabies because the alternative is costly shelter fees that need to be reimbursed by the dog owner.

Councilwoman Pokorny mentioned that some municipalities build a small shelter facility for 2-3 animals to hold animals without having to send them to another shelter. There would be a small investment up front but would be more convenient for residents. Saddlemire added that the local shelter in Schoharie is not a sufficient space with colder weather coming and already provides service to Wright, Fulton, Cobleskill and Knox. Having our own shelter would eliminate dog owners from several trips to Menands and back for the necessary paperwork process for redeeming their dog.

Councilman Barber proposed building a 3 animal kennel onto the existing “Parks” building to be approved by NYS Ag & Markets. Barber also suggested sending out an enumeration letter to all households by the first of the year to get dogs licensed. Councilwoman Pokorny added that an event could be planned with activities for pet owners along with a rabies clinic to make it easier to get dogs licensed.

**RESOLUTION # 177-2016 - PURSUE BUILDING TEMPORARY HOLDING KENNEL, NOT TO EXCEED \$6,500, IN ACCORDANCE WITH NYS AG & MARKET LAWS.**

On motion of Councilwoman Pokorny, seconded by Supervisor Lefkaditis, the following resolution was carried unanimously.

RESOLVED to pursue building temporary holding kennel, not to exceed \$6,500, in accordance with NYS Ag & Market Laws.

Councilman Barber mentioned that the DCO would also need some other supplies including a catch pole, leashes, muzzles, cages and gloves. Supervisor Lefkaditis asked Saddlemire to price out supplies and mentioned that he would look into contract prices as well.

Attorney Dorfman stated that the current process of releasing unlicensed dogs back to owners with unknown rabies status is putting the DCO and the town in danger by releasing that dog back into the population.

Councilman Barcomb asked if this is an area for shared services. Supervisor Lefkaditis stated that this is something that can be pursued once the town has its' own facility. Saddlemire added that a local vet would need to be designated for proper care of injured dog. Currently the only 24-hour care is over on Route 7. Supervisor Lefkaditis suggested looking into what other towns use for a vet and how best to identify a proper vet.

**4e. Senior Bus Service** – Supervisor Lefkaditis announced that there is now senior bus service for senior meals at the senior center. Lefkaditis also reviewed the list of senior activities that have been completed and those that continue on a regular basis.

**4f. Youth Council** – Maryellen Gillis announced that the last event of the year will be a Halloween gathering at the Town Hall on Saturday, October 29<sup>th</sup> from 1-4pm with a haunted house, maze, games and treats. Volunteers are need for this event.

Gillis also discussed the large playground grant application mentioned in a previous meeting in August. Now a formal committee needs to be established to help get the application more shovel ready. Volunteers are needed to help get figures together, such as local contractors and board members. Supervisor Lefkaditis and Councilman Barber volunteered to be on the formal committee. Gillis mentioned that the smaller grants would need letters of support. She will draft a letter for use and have appropriate signatures when ready. The larger grant will need a resolution in place by April 2017, once the grant is written.

Gillis also mentioned that a separate account would need to be established to hold donations and fundraising funds raised and earmarked for the playground project without getting wiped each January 1<sup>st</sup>. Supervisor Lefkaditis suggested opening an account named Park Account that doesn't get rolled over to general fund at the end of the year.

Supervisor Lefkaditis read a letter received from Resident Linda Pulliam addressing her concerns about the Gun Club on Quay Road. Resident John Grennon also presented pictures to the board of the amount of parked cars on Quay Road during busy times at the Gun Club and mentioned that he believes the NRA has a sound ordinance and regulations on how close to the road you can shoot. He added that the club is a hazard. Councilman Barcomb responded that he was tasked with reaching out the club, which he did do. He was told that there are 225 + members and the hours are 8am-9pm

Monday – Saturday and 9am-9pm on Sunday. Resident Sue Edwards lives on Bell Road and stated that she is not bothered by the noise from the Gun Club, adding that other people do target practice outside of the club as well.

**5a. Highway Report** - Superintendent Salisbury reported that he had a meeting with the NYS DOT about the flooding issue on Route 146 and they have come up with a plan to cure it. DOT has offered to provide the flaggers and supplies if the Knox Highway Garage does the work. Once everything is finalized and approved by DOT, Salisbury will let the board know. Supervisor Lefkaditis asked that Salisbury let him know when he has more details.

**5b. FEMA** - Three pieces of equipment have been paid for with FEMA funds and are now waiting for the funds for the backhoe and waiting for a bill for the excavator. Funds are being received in about 45 days. Still waiting on trailer.

Superintendent Salisbury mentioned that funds would need to be transferred for the 1Ton Truck purchase because funds were taken out of the equipment line for the backhoe purchase. There is \$21,238.00 in the equipment line now until we receive FEMA check, which means it is short about \$7,000. Salisbury suggested taking \$7,500 from bridges account. Supervisor Lefkaditis suggested moving funds from the Workers Comp line.

**RESOLUTION # 178-2016 – AUTHORIZE TRANSFER OF \$7,427.00 FROM WORKERS COMP LINE A9040.8 INTO EQUIPMENT LINE DA5130.2 AND \$400.00 FROM BRIDGES DA5120.4 INTO EQUIPMENT LINE DA5130.2.**

On motion of Supervisor Lefkaditis, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to authorize transfer of \$7,427.00 from Workers Comp line A9040.8 into Equipment line DA5130.2 and \$400.00 from Bridges DA5120.4 into Equipment line DA5130.2.

**5c. Beebe Road & 146 Intersection** – after recent accident at this intersection the board asked Superintendent Salisbury to reach out the Albany County to see if they are willing to put reflectors on both sides. Town Attorney Dorfman offered to contact the County by letter to put them on notice.

**RESOLUTION # 179-2016 – AUTHORIZE TOWN ATTORNEY DORFMAN TO CONTACT ALBANY COUNTY TO ACT ON THIS INTERSECTION.**

On motion of Supervisor Lefkaditis, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to authorize Town Attorney Dorfman to contact Albany County to act on this intersection.

**5d. – Cameras for Highway Garage & Transfer Station:** Councilman Kuck and Bob Price did a walk-through of the Transfer Station, Highway Garage and Pavilion to discuss surveillance ideas. The preliminary suggestion is for 12 cameras between all 3 locations with motion sensor lights. Estimated cost from one vendor for set up and equipment would be \$14,420.00. Supervisor Lefkaditis suggested that smaller basic

camera system can be purchased for about \$600 and they work pretty well. There is approximately \$2,700 left in the Supervisors Salary line that can be used for this project.

**6a. Letter of Commendation** - Councilwoman Pokorny announced that Dan Harp, from the Capital District Regional Planning Commission, created a comprehensive Demographic Report for the Town of Knox. This report was done for free, however it would have cost about \$10,000 if the town had to hire someone to complete this. In recognition of his hard work Councilwoman Pokorny requested that the board send a letter of Commendation. Harp has offered to come and meet with the board to discuss the information further and a PDF version will be available for the website.

**6b. Cornell Cooperative Farm Meeting** – Cornell Cooperative Extension would like to host a Farm Meeting on December 7<sup>th</sup> from 11:30-2:30 called “Profitable Crop Production: Inputs That Make Dollars and Sense.” With no conflicts on the calendar the board approved of hosting this meeting.

Councilman Barcomb asked board members to sign Dan Driscoll’s Proclamation to be delivered to his family in the near future.

**7a. LED Lighting** – No further information at this time.

**7b. Building Project BAN** – Supervisor Lefkaditis announced that Key Bank has offered a 0.88% rate for the BAN. Attorney Dorfman to prepare BAN.

**7c. Training Policy** – Councilman Barber presented a process for people from the various boards to go to training. Councilwoman Pokorny expressed her concern on limiting the number of members who can attend but is okay with limited the cost. Supervisor Lefkaditis stated that there was never a line item for this in the past and asked do we want to send members to training and if so what the dollar amount. Councilwoman Pokorny suggested that the board re-look at this.

**7d. Reschedule Public Hearing for Solar Amendment to Zoning Ordinance** – The board explained that they would need to formalize and clean up the amendment for the timing with Albany County.

**RESOLUTION # 180-2016 – AUTHORIZE ADVERTISING OF PUBLIC HEARING FOR DECEMBER 13, 2016 AT 7:30PM TO READDRESS SOLAR AMENDMENT TO ZONING ORDINANCE FOR TOWN OF KNOX.**

On motion of Supervisor Lefkaditis, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to authorize advertising of public hearing for December 13, 2016 at 7:30pm to readdress the Solar Amendment to the Zoning Ordinance for the Town of Knox.

**7e. Filling Vacancies for Town Positions** – Current openings to be considered will be on the Planning Board, Zoning Board Appeals, Conservation Advisory Council, Board of Ethics, PT Contractor, and Broadband Committee.

The board decided to interview in a special resume review meeting for the positions of contractor, Broadband and Ethics Committees. Supervisor Lefkaditis suggested adding

the CAC into that group as well, because they are advisory and don't have direct effect on residents, and the remaining board members agreed.

Supervisor Lefkaditis went on to review the past discussions around private vs. public interviews for the Planning Board (PB) and Zoning Board of Appeals (ZBA) openings. Councilman Barcomb explained that he is glad to open the process up by inviting all residents to apply, but does not believe the public interview is necessary. Barcomb stated that the town council has been elected to make these decisions. Supervisor Lefkaditis responded that he didn't like that idea and that a public interview process allows for all five board members to get to know each candidate.

Town Attorney Dorfman stated that this process could be done in executive session. Councilman Barber stated that he didn't want to disqualify anyone who may not want to do the public interview. Supervisor Lefkaditis responded that the PB is a very public position that can come under fire and candidates need to be able to handle this. Councilman Barcomb responded that it would be a shame to lose a current member who didn't feel comfortable with this process and believes a private interview process is the way to go. Councilwoman Pokorny agreed that private was the way to go. Supervisor Lefkaditis asked Attorney Dorfman to confirm that executive session can be done, adding that he believed the public portion went extremely well and thought it gave a chance to form questions based on what the public asked. Councilman Barcomb responded that they run in different circles because he heard the opposite, that it put people on the spot and intimidated them. Supervisor Lefkaditis stated that they need to be able to handle it. Councilman Barber stated that the board was elected to make this decision, not the public, and suggested getting questions from the public and bringing them to the interview. Supervisor Lefkaditis responded that he didn't think it was appropriate to do this in executive session, suggesting that the others already knew who they wanted to fill the PB positions. Councilman Barcomb responded that he didn't know who had applied yet, he has asked for a list of names and resumes and hasn't gotten it yet from the Supervisor.

Resident Dee Woessner stated that being able to speak in public was not a required skill set for the PB, rather computer literacy and ability to research. She wasn't bothered by the public interview process when she participated, however it was difficult to have all 7 people answer the same question.

Attorney Dorfman referenced Public Officer Law stating that matters leading to appointment or employment are permissible in Executive Session.

Supervisor Lefkaditis stated that he believes that while you don't have to participate in public there should be someone who can participate to better serve the board and the town. Councilman Barber asked if Lefkaditis believed that there are people on boards that do nothing. Supervisor Lefkaditis responded yes and added that it is his opinion that the town board knows exactly who they want on the PB.

Chairman Bob Price provided the board with a suggested list of criteria to help guide the board through the interview process. Councilman Barcomb stated that he believes the PB should be a diverse group of people that represents the town and has members willing to put in the time and work needed. Supervisor Lefkaditis believed that there were all together 12-13 people for the various open positions. Councilman Kuck stated

that he was good with interviews in executive session with questions from the public. Supervisor Lefkaditis stated that he was not in agreement.

**RESOLUTION # 181-2016 – PLANNING BOARD AND ZONING BOARD OF APPEALS INTERVIEWS WILL BE CONDUCTED IN EXECUTIVE SESSION WITH QUESTIONS FROM THE BOARD AND PUBLIC. DATE TO BE DETERMINED.**

On motion of Councilman Barber, seconded by Councilman Barcomb, the following resolution was carried by 4 Ayes (Barcomb, Barber, Kuck, Pokorny) to 1 Nay (Lefkaditis).

RESOLVED that Planning Board and Zoning Board of Appeals interviews will be conducted in Executive Session with questions from the Board and public, date to be determined.

Councilman Barcomb asked what the timeline would be for this meeting. Supervisor Lefkaditis responded that the reorganization meeting on January 1<sup>st</sup> would be the deadline and suggested that the meeting should happen as soon as all of the names and resumes are circulated for review.

**7f. Climate Smart Community Grant** – Councilwoman Pokorny discussed Energy Benchmarking, where the town keeps track of its energy use and posts it for the public to review. A “commissioner” would need to be identified for the resolution. A member of the CAC is currently working on the benchmarking reports so it was suggested that the CAC chair be designated as the “commissioner.”

Unified Solar Permit – Councilwoman Pokorny discussed the next resolution to approve for the Unified Solar Permit.

Resident Ken Saddlemire stated that as a member of the fire department he believes people should be more aware that solar panels could prevent or inhibit fire rescue.

Robyn Reynolds explained that free training was available to any fire company on the new codes and suggested adding something to the town website or have literature handed out by the building department to make residents aware.

Supervisor Lefkaditis volunteered to create a draft letter for Attorney Dorfman to review at a later date then can be handed out by the building department.

**RESOLUTION # 182-2016 – ADOPTION OF THE NEW YORK STATE UNIFIED SOLAR PERMIT.**

On motion of Councilwoman Pokorny, seconded by Councilman Barber, the following resolution was carried unanimously.

RESOLVED the adoption of the New York State Unified Solar Permit.

*Resolution No. 182 of 2016, a resolution adopting the New York State Unified Solar Permit.*

*Introduced by Councilwoman Pokorny who moved its adoption, seconded by Councilman Barber.*

*WHEREAS, New York State has generated a unified permit process designed to streamline the Municipal permitting process which will reduce consumer and municipal costs for solar projects and support the growth of clean energy jobs across the state, and*

*WHEREAS, the Knox Town Board is desirous of participating in the unified permitting process, thereby fostering the growth of installed solar capacity for the benefit of town residents and local businesses and increasing the Town's eligibility for various incentives and grants through the New York State Energy Research and Development Authority, now, therefore, be it*

*RESOLVED, that the Knox Town Board adopts the New York State Unified Solar Permit as attached hereto as Exhibit I, or future versions thereof, and be it further*

*RESOLVED, that the Town Board authorizes the Planning Board and their designees to complete the unified Solar permit grant application to allow for the Town to receive a grant award of \$2,500 from New York State for the adoption of the Unified Solar Permit Application, and be it further*

*RESOLVED, that this resolution shall take effect immediately and a copy of this resolution with Exhibit I shall be provided to both the Building/Zoning Department and Planning Board.*

**RESOLUTION # 183-2016 – ADOPTION OF THE ENERGY BENCHMARK POLICY REQUIREMENTS**

On motion of Councilwoman Pokorny, seconded by Councilman Barber, the following resolution was carried unanimously.

RESOLVED the adoption of the Energy Benchmark Policy Requirements.

*Resolution No. 182 of 2016, a resolution adopting Energy Benchmarking Policy Requirements for Certain Municipal Buildings in the Town of Knox.*

*Introduced by Councilwoman Pokorny who moved its adoption, seconded by Councilman Barber.*

***WHEREAS, buildings are the single largest user of energy in the State of New York, and the poorest performing buildings typically use several times the energy of the highest performing buildings, for the exact same building use; and***

***WHEREAS, this Local Policy will use Building Energy Benchmarking to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Knox; and***

***WHEREAS, collecting, reporting, and sharing Building Energy Benchmarking data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide; and***

**WHEREAS**, equipped with this information, the Town of Knox will be able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement.

**WHEREAS**, the following definitions will apply:

(1) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(2) "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.

(3) "Commissioner" shall mean the head of the Chair of the Conservation Advisory Council or authorized body assigned the responsibility of administering the Energy benchmarking program.

(4) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by the Town of Knox that is 800 square feet or larger in size.

(5) "Department" shall mean Conservation Advisory Council (CAC), and by this resolution, the CAC is assigned the responsibility of administering the Energy benchmarking program in conjunction with the Building and Zoning Department.

(6) "Energy" shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) "Energy Performance Score" shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) "Energy Use Intensity (EUI)" shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) "Gross Floor Area" shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(10) "Portfolio Manager" shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed

and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings Nationwide, or successor or equivalent tool.

(11) "Utility" shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(12) "Weather Normalized Site EUI" shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations; and

**WHEREAS**, this Local Policy is applicable to all Covered Municipal Buildings as defined in item 4 above of this Local Policy; and

**WHEREAS**, the Commissioner or authorized individual may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner or authorized individual determines that it has characteristics that make benchmarking impractical; and

**WHEREAS**, no later than December 31, 2016, and no later than May 1 every year thereafter, the Commissioner or authorized individual shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year; and

**WHEREAS**, for new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or authorized individual shall begin inputting data in the following year; and

**WHEREAS**, the Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than December 31, 2016 and by September 1 of each year thereafter for Covered Municipal Buildings; and

**WHEREAS**, the Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Local Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI,

annual GHG emissions, and an Energy Performance Score where available; and  
(iv) A comparison of the annual summary statistics (as required by this Local Policy) across calendar years for all years since annual reporting under this Local Policy has been required for said building; and

**WHEREAS**, the Department shall maintain records as necessary for carrying out the purposes of this Local Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years; and

**WHEREAS**, there shall be no fee or other responsibilities to the Town of Knox for its participation in this Local Policy; and

**WHEREAS**, the Commissioner or authorized individual shall be the Administrator of this Local Policy; and

**WHEREAS**, the Administrator of this Local Policy may promulgate procedures necessary for the administration of the requirements of this Local Policy; and

**THEREFORE BE IT RESOLVED THAT** within thirty days after each anniversary date of the effective date of this Local Policy, the Administrator of the Benchmarking Policy shall submit a report to the Knox Town Board including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Local Policy; and

**BE IT ALSO RESOLVED THAT** this Local Policy shall be effective immediately upon adoption by the Knox Town Board, and a copy of this resolution shall be provided to the Building and Zoning Department.

Councilwoman Pokorny stated that the town has one more item to satisfy the requirement for the \$100,000 grant. Pokorny will be looking into the options for installing a 2 port charging station for electric vehicles. This will cost something, but will also make the town eligible for another \$2,500 grant. Supervisor Lefkaditis asked what the potential cost would be. Robyn Reynolds responded anywhere from \$5-7,000. Lefkaditis stated that he had no objection to a credit card unit but would not spend tax payer money to charge someone's car. Councilwoman Pokorny stated that charge point units would handle that and she will do more research. The board conceptually approved the idea.

**8a. Appoint Deputy Senior Services Coordinator** – The board and Senior Services Coordinator Charlotte Fuss would like to honor Patricia Lightbody for all of her hard work with senior services by appointing her Deputy Senior Services Coordinator.

**RESOLUTION # 184-2016 – CREATE A DEPUTY SENIOR SERVICES COORDINATOR POSITION AND APPOINT PATRICIA LIGHTBODY TO THIS POSITION.**

On motion of Supervisor Lefkaditis seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to create a Deputy Senior Services Coordinator position and appoint Patricia Lightbody to this position.

**8b. Authorization to Retain Appraisal Expert** – The board began a discussion with Town Attorney Dorfman about retaining an Appraisal Expert for current litigation. After discussion between Supervisor and Town Attorney about cost vs value back to tax payers the board agreed to continue the discussion in executive session.

**9a. Approve Tentative Budget as Preliminary Budget** – Supervisor Lefkaditis made a motion to approve the tentative budget after having held two budget workshops. Councilwoman Pokorny addressed Superintendent Salisbury to make sure he was aware of the significant cuts to the highway budget. Salisbury explained that he believes these numbers will be okay, they are based off of a 5 year average and should be okay, really not less than what has been spent in the past. Councilwoman Pokorny stated that she would feel comfortable having another budget workshop to look at these numbers more closely, with long term projects ahead and looking long term it's easier to take money out then put it back in. Supervisor Lefkaditis responded that previous budgets were impractical, this budget allows Salisbury to run business more effectively. Lefkaditis asked if the board was comfortable with the buffer built in he would rather not meet again and move to approve the tentative budget.

**RESOLUTION # 185-2016 – APPROVE TENTATIVE BUDGET AS PRELIMINARY BUDGET AND AUTHORIZE ADVERTISEMENT OF PUBLIC HEARING FOR WEDNESDAY, NOVEMBER 9 2016 AT 7:30PM.**

On motion of Supervisor Lefkaditis seconded by Councilman Barber, the following resolution was carried unanimously.

RESOLVED to approve Tentative Budget as Preliminary Budget and authorize advertisement of Public Hearing for Wednesday, November 9, 2016 at 7:30pm.

**RESOLUTION # 186-2016 - APPROVAL OF MONTHLY REPORTS**

On motion of Councilman Barcomb, seconded by Councilman Barber, the following resolution was ADOPTED unanimously.

RESOLVED that the Reports of the Town Clerk and Town Supervisor for the Month of September 2016 be approved.

**RESOLUTION 187-2016 - PAYMENT OF BILLS**

On motion of Councilwoman Barber, seconded by Supervisor Lefkaditis, the following resolution was ADOPTED unanimously.

RESOLVED that the Bills be paid on General Abstract #10 of the General Fund, covering claims #280-297 & 313 in the amount of: \$31,021.75 and of the Highway Fund, covering claims #298-312 in the amount of: \$69,405.09 for the year 2016.

**RESOLUTION 188-2016 – TO ADJOURN TO EXECUTIVE SESSION AT 11:01PM TO ADDRESS ITEM 8A.**

On motion of Councilwoman Barcomb, seconded by Supervisor Lefkaditis, the following resolution was ADOPTED unanimously.

RESOLVED to adjourn to Executive Session at 11:01pm to address item 8a.

**RESOLUTION 189-2016 – TO RECONVENE TO GENERAL SESSION**

On motion of Councilwoman Barcomb, seconded by Councilman Kuck, the following resolution was ADOPTED unanimously.

RESOLVED to reconvene to general session.

Supervisor Lefkaditis read the following resolution:

***BE IT RESOLVED***, that the Supervisor of the Town of Knox is hereby authorized to :

1. Pay the principal sum of \$ 80,000.00 and interest in the amount of \$8,840.54 through and including September 6, 2016 to Key Bank pursuant to the Bond Anticipatory Note executed by the Town of Knox on or about September 7, 2015.
2. Execute a one year Bond Anticipatory Note in the amount of \$479,981.00 to Key Bank at an annual interest rate .88 per cent per annum.
3. Authorize the Town Attorney to execute an opinion of Counsel directed to Key Bank setting forth the compliance by the Town of Knox of all statutory requirements for the issuance of a Bond Anticipation Note.
4. Execute a certain Bond Anticipation Note with Key Bank in the amount of \$479,981.00 at an interest rate of .88 per cent for a period of one year commencing on or about September 14, 2016.

**RESOLUTION # 190-2016 – APPROVE BOND ANTICIPATORY NOTE AS READ**

On motion of Supervisor Lefkaditis, seconded by Councilman Barber, the following resolution was ADOPTED unanimously.

RESOLVED to approve the Bond Anticipatory Note as read.

With no further business, on a motion of Councilman Barcomb, seconded by Councilman Kuck, the meeting was adjourned at 11:45 pm. Carried unanimously.

Respectfully Submitted,  
October 26, 2016

Tara Murphy