

**Town of Knox  
Town Board Meeting  
December 13, 2016**

**PRESENT:** Supervisor Lefkaditis  
Councilwoman Pokorny  
Councilman Kuck  
Councilman Barber  
Councilman Barcomb

**ALSO:** Town Clerk Murphy  
Highway Superintendent Salisbury

**ABSENT:** Town Attorney Dorfman

The meeting was called to order at 7:30 p.m. with the Pledge of Allegiance.

Supervisor Lefkaditis thanked Zoning Board of Appeals Chair Bob Edwards and board member Gail Burgess for their years of serve to the ZBA and noted that they will both be missed and thanked Councilman Kuck for his brief service to the town.

Councilwoman Pokorny thanked Councilman Kuck for his service on the Town Board with many projects including the passage of the resolution against the Kinder Morgan Northeast Direct Pipeline and the mold remediation project in Town Hall.

**RESOLUTION # 208-2016 – APPROVE TO CONSENT AGENDA AND MINUTES FROM 11.8.16 MEETING.**

On motion of Councilman Barcomb, seconded by Councilman Kuck, the following resolution was carried unanimously.

RESOLVED to approve to consent agenda and minutes from 11.8.16 meeting.

**6. Presentations:**

6a. Charlotte Fuss – Senior Report: a request was made to the board to approve the funds for the senior program to be divided between three senior organizations as follows: \$1,200 to the Hilltown Seniors; \$500 to the meal program; and \$100 for senior craft/social group that meets at Knox Town hall.

**RESOLUTION # 209-2016 – APPROVE SENIOR FUNDING TO BE SPLIT AS PRESENTED - \$1,200 TO HILLTOWN SENIORS, \$500 TO MEAL PROGRAM, \$100 TO SENIOR CRAFT/SOCIAL GROUP.**

On motion of Councilman Barcomb, seconded by Councilman Kuck, the following resolution was carried unanimously.

RESOLVED to approve senior funding to be split as presented - \$1,200 to hilltown seniors, \$500 to meal program, \$100 to senior craft/social group.

6b. Pat Lightbody presented that the Ladies Auxiliary is hosting a tree trimming and caroling celebration for the community on Saturday, December 17<sup>th</sup> at 2pm – 4pm. Thank you to the Becker's for the tree donation outside the firehouse.

### **6c. Liaison Reports:**

PB – Supervisor Lefkaditis reported there is a second solar array company planning to meet with the Planning Board.

CAC – Councilman Kuck reported that CAC member Patricia Irwin is a great resource as **an electrical** \_\_\_\_\_ from GE and is currently researching the infrastructure necessary to support the capacity from commercial solar arrays in town and will have something to report to the town board in 2017. Planning Board Chair, Bob Price will reach out to Mrs. Irwin to discuss further.

YC - Councilman Barber reported that the Youth Council is working to put together the winterfest. Councilman Barber still needs to meet with Superintendent Salisbury to discuss skating rink.

ZBA – Councilwoman Pokorny reported that they had an inquiry about an area variance. The group worked on the project and redesigned with the client for a better solution.

### **RESOLUTION # 210-2016 – MOVE ITEM 9B OF THE AGENDA TO ITEM 6D**

On motion of Councilwoman Pokorny, seconded by Councilman Barber, the following resolution was carried unanimously.

RESOLVED to move item 9b of the agenda to item 6d.

**6d. Electric Vehicle Charging Stations** – John Doran from Plugin Stations Online gave a charging station demonstration along with information on the DEC grant currently offering \$8,000 per port to cover cost of install plus software cost for 2 years. Councilwoman Pokorny stated that this is an action item, once installed, that would open the town up for a larger grant of \$100,000, that is time sensitive.

The board discussed the pros vs. cons of this project. Supervisor Lefkaditis stated that this project was not an asset but a liability and would rather send the Building Inspector to Training to fulfill the 4<sup>th</sup> action item of the larger grant.

Building Inspector Dan Sherman reported that he is working to have a project approved for the required training for this grant requirement. It should take 2-3 weeks for approval of the project and another 2-3 months until it is complete. Because the grant application is time sensitive, Dan Sherman is looking into when the “credit” can be applied as an action item for the grant requirements.

**7a. Highway Report** – Hwy Superintendent Salisbury reported a lot of break downs lately on equipment that have had to be worked on and fixed.

Councilman Barber asked about the recent repairs done to the 1971 Oshkosh truck. Salisbury responded that the engine was rebuilt around 1993, and with the recent work complete the truck will be in good shape and a great truck to have available.

**7b. FEMA** – a FEMA representative was at the garage to take pictures of the equipment so funding should follow shortly. All equipment has been received and all funding requests have been sent in, should be complete in 30-60 days.

**7c. Tire Service & Electronic Recycling** – a new company has been found that can start picking up tires right away and will come every 2 weeks for pick up. There will be a new fee schedule as follows: Passenger Tires = \$3 per tire, Light Truck = \$6 per tire, Truck Tire = \$15 per tire, Tractor = \$15 per ply

**Electronics** – Superintendent Salisbury will be meeting with a new electronic recycling company but until then suggests a temporary moratorium on TV recycling until another option is found. Signs to be put up at the transfer station and on the town website.

**RESOLUTION # 211-2016 – APPROVE A MORATORIUM ON TV RECYCLING, EFFECTIVE IMMEDIATELY, UNTIL FURTHER NOTICE.**

On motion of Supervisor Lefkaditis, seconded by Councilman Kuck, the following resolution was carried unanimously.

RESOLVED to approve a moratorium on TV recycling, effective immediately, until further notice.

Future agenda item – discuss the purchase of a new box for Transfer Station.

**Transfer Station** – Extra help may be needed around the holidays. Hwy Superintendent will have someone available on Tuesday 12/27/16 to change the box if needed, and will schedule to have someone come at 11am on Saturday as well.

**7d. LED Lighting** – 6 LED lights are needed to replace the currently lights at the Transfer Station. Councilwoman Pokorny and Supervisor Lefkaditis to research lights.

**RESOLUTION # 212-2016 – AUTHORIZE THE PURCHASE OF 6 LED LIGHTS FOR THE TRANSFER STATION NOT TO EXCEED \$1,200.**

On motion of Councilman Barber, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to authorize the purchase of 6 LED lights for the Transfer Station, not to exceed \$1,200.

**RESOLUTION # 213-2016 – AUTHORIZE THE PURCHASE OF EYE WASH STATION FOR TRANSFER STATION, NOT TO EXCEED \$50.**

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was carried unanimously.

RESOLVED to authorize the purchase of eye wash station for Transfer Station, not to exceed \$50.

Future agenda item – Rev. Peter Young would like to discuss collecting useful household items from Transfer Station that could be donated to people in need.

**8. New Business:**

Potential Trial Expense – Knox Justice Court has an upcoming DWI trial that could potential cost \$1,500-2,000. The Justice Court is researching electronic equipment options that would cover the role of a stenographer and perhaps reduce the cost.

8a. Serial Bond Counsel

**RESOLUTION # 214-2016 – APPOINT THE LAW FIRM OF HODGSON RUSS, AS BOND COUNSEL, TO REPRESENT THE TOWN IN THE PREPARATION OF ALL NECESSARY RESOLUTIONS AND BOND DOCUMENTS TO ENABLE THE TOWN TO ISSUE A \$479,981.00 BOND AND SELL IT TO A LOCAL BANK, AND AGREES TO PAY ITS BOND COUNSEL \$1,980 PLUS ACTUAL DISBURSEMENTS NOT TO EXCEED \$150.**

On motion of Councilman Barcomb, seconded by Councilman Kuck, the following resolution was carried unanimously.

RESOLVED to appoint the law firm of Hodgson Russ, as Bond Counsel, to represent the Town in the preparation of all necessary resolutions and bond documents to enable the Town to issue a \$479,981.00 bond and sell it to a local bank, and it is further:

RESOLVED, that the Town agrees to pay its Bond Counsel \$1,980 plus actual disbursements not to exceed \$150.

8b. A remaining \$24,000 from the building project could be used to make repairs and updates to town hall at a rate of .88% interest. The board will put together a list of ideas for potential projects that are long term, cost effective and low maintenance.

8c. Newsletter – Councilwoman Pokorny is gathering news for the next newsletter. Items to add are Transfer Station changes and Dog Control issues.

8d. Retain Appraiser – Supervisor Lefkaditis suggested using the Town Assessor for matters pertaining to pending litigation with the village of Altamont instead of retaining an appraiser at an hourly rate of \$250 per hour. The board agreed unanimously.

8e. National Grid LED Street Lighting Proposal – Proposal is \$86.50 per light. Total is \$2,162.50 to change over the lights. NYSEDA funds plus money due back from National Grid over charge could cover this cost.

**RESOLUTION # 215-2016 – AUTHORIZE SUPERVISOR TO SIGN DOCUMENTS TO SWITCH TO LED STREET LIGHTING AT A COST NOT TO EXCEED \$2,200.**

On motion of Councilman Barber, seconded by Councilman Kuck, the following resolution was carried unanimously.

RESOLVED to authorize Supervisor to sign documents to switch to LED street lighting at a cost not to exceed \$2,200.

**RESOLUTION # 216-2016 – AUTHORIZE COUNCILWOMAN POKORNY TO SUBMIT APPLICATION TO DEC FOR ELECTRIC VEHICLE CHARGING STATION GRANT**

On motion of Councilman Kuck, seconded by Councilwoman Pokorny, the following resolution was carried by 3 Ayes (Barcomb, Kuck, Pokorny) to 2 Nays (Barber, Lefkaditis)

RESOLVED to authorize Councilwoman Pokorny to submit application to DEC for Electric Vehicle Charging Station grant.

8f. NYS Archive Records – Town Clerk Murphy and Councilwoman Pokorny would like to submit a grant application to obtain funds to update shelving and record storage for the Town Hall. Town Clerk Murphy has already met with Maria McCashion, Regional Advisor for the New York State Archives, to discuss the application process and to review the current inactive record storage. They have identified approximately 30-40 boxes of sensitive documents needing to be destroyed according to the MU-1 records retention schedule.

**RESOLUTION # 217-2016 – APPROVE SUBMISSION OF APPLICATION FOR LGRMIF ARCHIVE GRANT WITH NO FINANCIAL OBLIGATION OR COST TO THE TOWN.**

On motion of Councilman Kuck, seconded by Councilwoman Pokorny, the following resolution was carried unanimously.

RESOLVED to approve submission of application for LGRMIF Archive Grant with no financial obligation or cost to the town.

Councilwoman Pokorny discussed the need to have the Dog Control Officer Lou Saddlemire receive the required rabies vaccination, which would be covered by Medicare.

**RESOLUTION # 218-2016 – AUTHORIZE ARRANGEMENTS FOR RABIES VACCINATION FOR DCO AT NO COST TO TOWN.**

On motion of Supervisor Lefkaditis, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to authorize arrangements for Rabies Vaccination for DCO at no cost to Town.

Councilman Barcomb requested that the appointment of a Planning Board member be added to the agenda.

**RESOLUTION # 219-2016 – APPOINT TRAVIS O'DONNELL TO FINISH OUT DAN DRISCOLL'S PLANNING BOARD APPOINTMENT TERM EXPIRING 12/31/2017.**

On motion of Councilman Barcomb, seconded by Councilwoman Pokorny, the following resolution was carried by 4 Ayes (Barcomb, Kuck, Pokorny, Barber) to 1 Nay (Lefkaditis)

RESOLVED to appoint Travis O'Donnell to finish out Dan Driscoll's Planning Board Appointment term expiring 12/31/2017.

Supervisor Lefkaditis stated that he opposed because he was willing to add Mr. O'Donnell for a full seven-year term.

Councilwoman Pokorny would like to schedule a meeting to discuss the capital fund project with the Highway Department to come up with projects for the garage.

**9. Old Business:**

9a. FAQ update – Councilwoman Pokorny stated that a little more time was needed to gather everything and requested it to be a future agenda item.

9c. Proposed Business District – Future agenda item, feedback is coming from the Planning Board in January.

9d. Re-advertise Public Hearing for solar amendment to the zoning ordinance for 2/14/2017 at 7:30pm.

**RESOLUTION # 220-2016 – APPROVE ADVERTISING OF PUBLIC HEARING ON 2/14/2017 at 7:30 PM TO DISCUSS APPROVED CHANGES TO THE ZONING ORDINANCE FOR SOLAR ARRAYS.**

On motion of Councilman Barber, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to approve advertising of Public Hearing for 2/14/2017 at 7:30pm to discuss approved changes to the zoning ordinance for solar arrays.

**RESOLUTION # 221-2016 – DESIGNATE PLANNING BOARD FOR APPROPRIATE FILING OF ENVIRONMENTAL NOTICE BULLETIN FOR SOLAR ORDINANCE.**

On motion of Councilman Barcomb, seconded by Councilman Kuck, the following resolution was carried unanimously.

RESOLVED to designate the Planning Board for appropriate filing of Environmental Notice Bulletin for Solar Ordinance.

9e. New BZA fee Schedule for Large Scale Solar Arrays

**RESOLUTION # 222-2016 – ADD ITEM 5D. COMMERCIAL SOLAR ARRAYS AT FEE OF \$1,500 TO THE BUILDING/ZONING FEES SCHEDULE.**

On motion of Councilman Barcomb, seconded by Supervisor Lefkaditis, the following resolution was carried unanimously.

RESOLVED to add item 5d. Commercial Solar Arrays at fee of \$1,500 to the Building/Zoning Fees Schedule.

**RESOLUTION # 223-2016 – AUTHORIZE SUPERVISOR TO MAKE ANNUAL PAYMENT OF \$46,594.00 TO THE NEW YORK STATE RETIREMENT SYSTEM**

On motion of Councilman Barber, seconded by Councilman Barcomb, the following resolution was carried unanimously.

RESOLVED to authorize Supervisor to make annual payment of \$46,594.00 to the New York State Retirement System.

**RESOLUTION # 224-2016 - APPROVAL OF MONTHLY REPORTS**

On motion of Councilman Barber, seconded by Supervisor Lefkaditis, the following resolution was ADOPTED unanimously.

RESOLVED that the Reports of the Town Clerk and Town Supervisor for the Month of November 2016 be approved.

**RESOLUTION 225-2016 - PAYMENT OF BILLS**

On motion of Councilwoman Barber, seconded by Councilman Kuck, the following resolution was ADOPTED unanimously.

RESOLVED that the Bills be paid on General Abstract #12 of the General Fund, covering claims #351-367 in the amount of: \$10,462.44 and of the Highway Fund, covering claims #368-389 in the amount of: \$13,273.80 for the year 2016.

The board discussed the bill for video cameras for the highway garage and transfer station and where the data is stored. Supervisor Lefkaditis explained that the camera systems come with a hard drive that will store the data.

**11. Public Discussion –**

John Grennon asked the board about the Gun Club and where that discussion was left. He does not want to continue to hear gunshots from 8am to 8pm. Supervisor Lefkaditis stated that if he feels there is a violation of some kind he will have to file a complaint with the Building and Zoning Administrator to address.

Ed Ackroyd announced that the Veteran highway signs were being put up by Albany County. There is an extra sign to be given to the Veteran's family, which the Knox Historical Society is helping to find. In the meantime, the Historical Society will store the sign in the museum until the family is found. Councilman Barber, President of the Knox Historical Society, officially accepted the sign to be displayed in the Patriot Room of the museum.

With no further business, on a motion of Councilman Barcomb, seconded by Councilman Barber, the meeting was adjourned at 10:17pm. Carried unanimously

Respectfully Submitted,  
December 28, 16

Tara Murphy