

**Town of Knox
Regular Meeting
December 8, 2015**

PRESENT: Supervisor Hammond
Councilwoman Pokorny
Councilman Decker
Councilman Barber

ABSENT: Councilman Viscio

ALSO: Town Clerk Murphy
Highway Superintendent Salisbury
Town Attorney Dorfman

The meeting was called to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

Councilman Barber opened the evening with a thank you address to Supervisor Hammond for his 42 years of service and dedication to the Town of Knox. He declared that December 8th be “Mike Hammond Day” in the town of Knox.

Councilwoman Pokorny followed with a thank you to Councilmen Decker and Viscio for their years of service to the town as well and read a long list of accomplishments and successful growth in the town under this leadership.

Supervisor Hammond announced that the time and date for the January organizational meeting must be set and proposed 9am on January 1st.

RESOLUTIONS #112-2015 – SET TIME AND DATE FOR THE JANUARY 2016 ORGANIZATIONAL MEETING

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to hold the January 2015 Organizational Meeting on January 1, 2016 at 9:00a.m.

Supervisor Hammond requested that an annual expenditure of \$100.00 be authorized to support hosting fees for AlbanyHilltowns.com as requested by the historical society. Berne, Westerlo and Rensselaerville have been requested to also contribute.

RESOLUTIONS #113-2015 – AUTHORIZE ANNUAL EXPENDITURE OF \$100.00 TO SUPPORT HOSTING FEES FOR ALBANYHILLTOWNS.COM

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to authorize annual expenditure of \$100.00 to support hosting fees for Albanyhilltowns.com.

Supervisor Hammond reviewed that the Town of Knox has recently been designated as a Climate Smart Community and would like to at this time designate a Climate Smart Community Coordinator to give the NYSDEC a contact person in the town. Councilwoman Pokorny was approached for this designation and accepted.

RESOLUTIONS #114-2015 – MOTION TO DESIGNATE AMY POKORNY AS THE TOWN OF KNOX CLIMATE SMART COMMUNITY COORDINATOR.

On motion of Councilman Decker, seconded by Councilman Barber, the following resolution was ADOPTED AYES 3 NAYS 0 ABSTAIN 1 ABSENT 1

RESOLVED to designate Amy Pokorny as the Town of Knox Climate Smart Community Coordinator.

Supervisor Hammond introduced Terri Ray, Program Director with Joseph E. Mastrianni and Sons, the group that manages the Knox Section 8 Housing Program. Terri Ray reported there are sixteen openings in the Knox Section 8 Housing Program with thirteen families currently receiving assistance, which leaves 3 openings currently. Terri explained that rural landlords are always needed and they are currently looking for landlords in Knox and ask that if anyone is interested that they contact her office for more information.

Councilwoman Pokorny thanked Terri for coming and presenting this information, commenting that this is a valuable program for our community.

Maria DeLucia-Evens from the Cooperative Extension office in Voorheesville addressed the board to discuss their “Strengthening Families” program that is provided throughout Albany County. In 2016 the goal is to bring this program to the hilltowns and they are requested to hold this program in the Knox Town Hall. The program is a 6 week interactive workshop program for parents/caregivers and youth (ages 10-14). They are looking to open this program up to 8-10 families from the hilltowns in March 2016. The board members approved the use of the town hall for facilitating this program.

Maryellen Gillis, Youth Council Coordinator, announced that membership is up with 12-15 active members. A monthly meeting schedule has been established along with tentative events for 2016 and sub-committees to organize the proposed events. Currently the by-laws are being worked and hope to have a copy to present in February. Gillis also presented a proposal to the board for immediate purchase of playground equipment as well as recreational equipment for the proposed summer program in 2016 to use unused balances in accounts for 2015.

1. Recreation Equipment including basketballs, playground balls, Frisbees, horseshoe sets, etc to be used in the summer rec. program offered summer 2016. **Total = \$1,700.00**
2. Playground Equipment (16 pieces) to add toddler type equipment to current playground with future goal of saving for new equipment in the future. **Total = \$12,597.00**

Gillis discussed that if the equipment is purchased now they would take the winter to get a group together to figure out where it should be located and start working on it in April/May.

Supervisor Hammond suggested that a Capital Reserve Fund be set up for future playground plans and purchases.

Gillis explained that the youth council will be doing fundraising to help raise awareness of the goals of the group and the future plans for the playground.

Supervisor Hammond stated that in fairness to the new board coming on in January 2016, this should be presented to them for reviewed before a decision is made.

Councilman Decker asked that safety statement from company be included along with pictures of proposed equipment.

RESOLUTIONS #115-2015 – CONCEPTUAL APPROVAL OF PURCHASE OF PLAYGROUND EQUIPMENT NOT TO EXCEED \$12,000.00.

On motion of Councilman Barber, seconded by Councilman Decker, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to conceptually approve the purchase of playground equipment not to exceed \$12,000.00.

Councilwoman Pokorny announced that a SUNY Graduate student has been working on providing a demographic report covering 1970-present along with maps to be the 4th chapter of the Comprehensive Plan. Some draft material for Chapters 1-3 will be available shortly and will be posted to the website for review.

Resident from Bozenkill Road came to thank the board for all of their effort and time in helping to clean up the property at 518 Bozenkill Road.

Town Attorney Dorfman responded that the town is still working to figure out how to clean up the property. Complicating the situation is the fact that the property is not legally owned by anyone at this time and so any removal of junk would fall on the town with very little chance of recouping the cost. An estimate of the cost of clean-up will be presented at the January 2016 meeting.

Planning Board Chairman Bob Price handed out materials to the board for review from the Planning Board regarding new noise requirements for Site Plan Review. Price suggested that the Board set a public hearing date for this change to be approved.

Councilwoman Pokorny and Councilman Barber had concerns over how the noise would be regulated and how this would affect agricultural operations.

Town Attorney Dorfman responded that he would like to review this document further for it's legality before a decision was made.

Councilman Barber announced that the Knox Historical Society Trustees meet with Supervisor Hammond to look at the floors in the museum. There is only subflooring there, no original flooring under the carpet. A request was made for the purchase 256 sq. ft. of eastern white pine premium grade flooring to be installed by the historical society, and then sanded and finished.

RESOLUTIONS #116-2015 –APPROVAL OF PURCHASE OF EASTER WHITE PINE PREMIUM GRADE FLOORING, NOT TO EXCEED \$500.00, FOR INSTALLATION IN THE KNOX MUSEUM.

On motion of Councilwoman Pokorny, seconded by Councilman Decker, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to purchase eastern white pine premium grade flooring not to exceed \$500.00, for installation in the Knox Museum.

Hwy Superintendent Salisbury reported that the new front-end loader has been received and the invoice and voucher was given to Supervisor Hammond.

Supervisor Hammond reported that funds will be moved since it has been approved and purchase will be complete.

Salisbury reported that the metal box at the Transfer Station is completely rotted out and needs to be replaced. The cost will probably be around \$8,000.00 and needs to be ordered immediately.

RESOLUTIONS #117-2015 – AUTHROIZE HIGHWAY SUPERINTENDENT SALISBURY TO PURCHASE NEW SCRAP METAL TRANSPORT BOX, NOT TO EXCEED \$9,000.00.

On motion of Councilman Barber, seconded by Councilman Decker, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to authorize Highway Superintendent Salisbury to purchase new scrap metal transport box, not to exceed \$9,000.00.

RESOLUTION #118-2015 – BE IT RESOLVED THAT EXHIBIT A, NYSDOT LOCAL ROAD LISTING, SETS FORTH AND REFLECTS THE ACCURATE ROAD LENGTHS OF TOWN OF KNOX ROADS AND SEVERAL MAPS REFLECTING SAID ROADWAYS AS COMPILED BY THE HIGHWAY SUPERINTENDENT OF THE TOWN OF KNOX.

On motion of Councilman Decker, seconded by Councilman Barber, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that exhibit A, NYSDOT local road listing, sets forth and reflects the accurate road lengths of Town of Knox roads and several maps reflecting said roadways as compiled by the highway superintendent of the Town of Knox.

Supervisor Hammond announced that due to Bob Delaney's passing a new building inspector

would need to be appointed and suggested that the board appoint Daniel Sherman who has been the Knox Assistant Building Inspector for years.

RESOLUTION #119-2015 – APPOINT DANIEL SHERMAN TO BE THE KNOX BUILDING INSPECTOR, EFFECTIVE IMMEDIATELY.

On motion of Councilman Decker, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to appoint Daniel Sherman to be the Knox Building Inspector, effective immediately.

RESOLUTION #120-2015 – APPOINT GLEN HEBERT TO BE THE KNOX ASSISTANT BUILDING INSPECTOR, EFFECTIVE IMMEDIATELY.

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to appoint Glen Hebert to be the Knox Assistant Building Inspector, effective immediately.

Supervisor Hammond read a letter of resignation from Lee Martin as Deputy Tax Collector.

Tax Collector Diane Champion thanked Lee Martin for all of her help over the years and requested that the board appoint Elizabeth (Betty) Walk.

RESOLUTION #121-2015 – APPOINT ELIZABETH WALK TO BE THE KNOX DEPUTY TAX COLLECTOR, EFFECTIVE IMMEDIATELY.

On motion of Councilwoman Pokorny, seconded by Councilman Decker, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to appoint Elizabeth Walk to be the Knox Deputy Tax Collector, effective immediately.

Councilwoman Pokorny announced an Open House on January 10th from 4-7pm at the Township Tavern to celebrate the years of service of Mike Hammond, along with Nick Viscio and Dennis Decker.

Supervisor Hammond read a letter of resignation from Councilman Viscio.

Supervisor Hammond added that he was sad to hear that he would like to step down, Councilman Viscio was a valuable member of the town board and served the community well for over 20 years in this position. Hammond recommended that the board appoint Eric Kuck to fill this vacancy.

Eric Kuck responded that he would be honored to fill this role and looks forward to working with the new board.

**RESOLUTION #122-2015 – APPOINT ERIC KUCK AS KNOX COUNCILMAN TO
FILL VACANCY OF NICK VISCIO.**

On motion of Councilman Barber, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to appoint Eric Kuck as Knox Councilman to fill vacancy of Nick Viscio, effective immediately.

RESOLUTION # 123-2015 - PAYMENT OF BILLS

On motion of Councilman Decker, seconded by Councilman Barber, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that the Bills be paid on General Abstract #012 of the General Fund, covering claims #326-406 & 426 in the amount of \$20,157.65 and of the Highway Fund, covering claims #407-425 in the amount of \$5,978.14 for the year 2015.

RESOLUTION # 124-2015 - APPROVAL OF MONTHLY REPORTS

On motion of Councilwoman Pokorny, seconded by Councilman Decker, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that the Reports of the Town Clerk and the Town Supervisor for the Month of November 2015 be approved.

RESOLUTION # 125-2015 - APPROVAL OF MINUTES

On motion of Councilman Decker, seconded by Councilwoman Pokorny, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that the minutes of the November 2015 meeting be approved.

**RESOLUTIONS #126-2015 – TRANSFER FUNDS OF \$5,000.00 FROM CONTINGENT
FUND TO CONTRACTUAL FUND A8010.4.**

On motion of Councilwoman Pokorny, seconded by Councilman Barber, the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED to transfer funds of \$5,000.00 from Contingent Fund to Contractual Fund A8010.4.

With no further business, on a motion of Councilwoman Pokorny, seconded by Councilman Decker, the meeting was adjourned at 9:35 p.m. Carried unanimously.

Respectfully Submitted,
December 29, 2015

Tara Murphy