**ZONING BOARD OF APPEALS**

**TOWN OF KNOX**

Meeting Minutes

October 27, 2016

In attendance: Chairman Bob Edwards; Gayle Burgess; Sue Mason; John DeMis; Mackenzie Hempstead, Recording Secretary

Absent: Jim McDonald; Pam Kleppel; Ken Kirik;

The meeting was called to order by Chairman Edwards at 7:29 p.m. The minutes of the September meeting were read. A motion was made by Gayle Burgess, seconded by John DeMis to accept the minutes as written. Motion carried.

**NEW BUSINESS**

It was discussed to change the meeting dates for the November and December Zoning Board of Appeals to a combined December 8, 2016. Motion was made by Bob Edwards and seconded by Gayle Burgess to change the meeting date. All in favor. Motion was carried.

It was discussed to move the ZBA meeting to the same day as the building inspector hours so that it will accommodate the public more efficiently.

Chairman position will be discussed at next meeting as well as member positions.

With no further business before the Board, a motion was made by Gayle Burgess, seconded by John DeMis to adjourn the meeting. Motion carried. Meeting adjourned at 7:57 p.m.

Respectfully submitted,

Mackenzie Hempstead

Recording Secretary

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